

PLATTSBURGH SUNRISE ROTARY

Board of Directors January Meeting

Thursday, January 5, 2017

Call to Order

Minutes of the Previous Meeting

Treasurer's Report

Attendance Report

Membership Report

Action Items

- Strategic Planning Process - Update
- By-laws and Constitution

Discussion

- Local Community Project
- Events and Fellowship Calendar
- Meeting Location

Adjournment

Sunrise Rotary Club of Plattsburgh, NY Inc.

Board Meeting – November 30, 2016

Minutes

Present: Joanne D, Jim S., Doug K., , Jessica S., Roger B., Jack B., Libby H., Allison H.

Meeting:

President Dahlen called the meeting to order at 7:33 am

New Member:

- The proposed membership of Joel Arnone, sponsored by member Tom DeFayette, was submitted by Membership chair James Snook.
- Acceptance of Joel Arnone for membership was motioned by Allison Hulbert-Bruce, seconded by Jennifer Sears and approved by the full board.

Secretary's Minutes:

- Motion to accept the Oct. minutes made by Jim Snook, seconded by Jack Brown and approved by the board.

Treasurers Report:

- Motion to accept the Treasurer's Report made by Jack Brown, seconded by Allison Hulbert-Bruce and approved by the board.

Attendance:

- Roger Black spoke about the importance of up-to-date committee membership and committee descriptions to the club's continuity. This also holds true at the district level.
- Motion to accept the Attendance Report made by Jim Snook, seconded by Doug Kashorek and approved by the board.

Membership:

- Jim Snook presented an oral membership report to the board.
 - The structure of the committee is coming together and should be complete once the board completes its club committee reorganization.
 - Committee meetings are being held monthly.
 - The Business After Hours event will be held Dec. 15. He would like to see several club members attend, wearing their badges and circulating among the attendees and talking about Rotary..
 - Joanne D. suggested that our brief sponsor talk should include that if anyone is interested in knowing more about the Sunrise Rotary Club they should find a club member and let them know so we can invite them to be a guest at our regular weekly meeting.

Sunrise Rotary Club of Plattsburgh, NY Inc.

- Roger Black emphasized the importance that our own club members become familiar with what community service and international service projects the Sunrise Club is involved in because they are relevant to what potential members are looking for in a service club.
- Allison Hulbert-Bruce suggested the “Why I joined the Sunrise Rotary Club” presentation that Joanne was preparing is also a very good way to encourage new members to join. Roger Black said he should use that information to create new website carousel images. Jim Snook suggested that that information can easily be included in the member’s bio information in ClubRunner. Roger Black also urged club members to upload a photo of themselves and their bio information to ClubRunner if they have not already done so.
- Motion to accept the Membership Report made by Roger Black, seconded by Jack Brown and approved by the board.

Action Items:

- The board unanimously approved the request of Cheryl Lessor for a six month Leave of Absence.
- Joanne reviewed the progress we’ve made to an update of the club’s organization chart.
 - The proposed organization chart includes the five standing committees required by RI:
 - Club Administration chaired by Roger Black
 - Public Image chaired by Libby Hyatt
 - Rotary Foundation chaired by Tom LaBombard
 - Membership temporarily chaired by Jim Snook with rotating chairs to be implemented.
 - Service Projects with a chair TBD.
 - Two additional standing committees include:
 - Speakers Committee with members including Roger Black, Joanne Dahlen and Kerry Taylor.
 - Small Contributions Committee chaired by Mark Hamilton.
 - Joanne D. said the task of selecting and arranging for club meeting speakers had gradually fallen on the shoulders of the club president and should be handled by a committee of interested members.
 - Roger Black said his experience from attending the Noon Club Programs Committee meeting each month as they plan their speakers schedule showed him the value of a round table discussion, assigning contact persons for each speaker and an internal critique of past programs. Black suggested we also schedule monthly meetings of the Speakers Committee.
 - Joanne D. said she believed the Small Donations Committee has proven itself to be very valuable to the club and does an excellent job of processing requests for contributions. She also thought that its responsibilities should be expanded to gradually build better guidelines for how the club determine what donations should be supported by the Sunrise Club.
 - Several other committees would be formed or continued under the Service Projects Committee:
 - Radio Days (Yearly, ad hoc) chaired by Laurie Marvin.

Sunrise Rotary Club of Plattsburgh, NY Inc.

- Mayor's Cup (Yearly, ad hoc) co-chaired by Joanne Dahlen, Kjell Dahlen and Rich Jarrette.
- International Projects (Standing) chaired by Kathy Eppler.
- Youth Programs (Standing) co-chaired by Kathy Duley, Doug Kashorek and Kerry Taylor.
- Winter Carnival (Yearly, ad hoc) co chaired by Allison Hulbert-Bruce and Joan Sterling)
- Literacy Challenge (Yearly, ad hoc) chaired by Jim Snook.
- New Fundraising Project (Yearly, ad hoc) with a chair TBD.
- New Local Project (Yearly, ad hoc) with a chair TBD.
- Roger Black recommended the club purchase the full Committees Module in ClubRunner to enable easier email communication within committees, document storage accessible to committee members and the formation of sub-committees.
 - The cost is \$99 per year.
 - Black said he would encourage committee chairs reluctant to work inside ClubRunner to assign a technically oriented committee member as a committee secretary with all the access rights of the committee chair.
 - Jim Snook made a motion that the board approve the purchase of the full committee module from ClubRunner. The motion was seconded by Doug Kashorek and approved unanimously.
- Joanne D. reviewed the progress we've made to an update of the club's Constitution and Bylaws.
 - The club currently operates under a combined document including all the bylaws and some of the provisions of the RI recommended constitution. She suggested that it would make more sense to keep the two documents separate, using the RI recommended constitution and bylaws as the basis of the club's documents.
 - Joanne Dahlen and Roger Black reviewed the club's combined Bylaws/Constitution, comparing it with the documents recommended by RI following the 2016 Council of Legislation.
 - Roger Black created two new documents, a Rotary Club of Plattsburgh Sunrise Constitution and a Rotary Club of Plattsburgh Sunrise Bylaws based on the RI recommended constitution and bylaws (2016) as well as some of the unique content in the existing Rotary Club of Plattsburgh Sunrise Bylaws. He then submitted those documents to President Joanne Dahlen.
 - Joanne presented those documents to the board for their review and approval.
 - A few members stated they had some questions about the proposed constitution and bylaws and asked that the board schedule a special meeting to discuss the documents before approving them.
 - Joanne said a special meeting to review the documents will be scheduled in December with mid- to late-January targeted for final approval.

Board Discussion:

- Joanne D. elaborated on a topic first discussed in the November Board meeting — a new Local Community Project.

Sunrise Rotary Club of Plattsburgh, NY Inc.

- A group of club members including President Dahlen and Allison Hulbert-Bruce met with several representatives of community groups and the City of Plattsburgh. The groups are exploring the creation of a Plattsburgh community project closely associated with the Saranac River Trail designed to engage youth and encompassing the elements of STEAM (science, technology, arts and math).
- At this point the groups envision locations along the Saranac River Trail with inter-active stations encompassing the elements of STEAM. There would also probably be a STEAM “home,” possibly at the Plattsburgh City Library.
- Besides engaging youth, the project would have the added benefit of enhancing the downtown Plattsburgh experience.
- The project will probably need to be spearheaded by the City of Plattsburgh.
- The Sunrise Rotary Club has expressed interest in becoming involved in the project — possibly with a multi-year financial commitment.
- The board discussed the need to establish a committee to look into a new fundraising project to replace Radio Days. Joanne D. said that she would discuss with Victoria Zinser Duley including how the club raises funds into the Strategic Plan.
- The board discussed what has been learned about new meeting location options.
 - Joanne D. talked with Holiday Inn and learned some information but is awaiting final numbers.
 - Joanne also looked into the Barracks Brewery meeting room but was uncomfortable with the need to bring in a third-party caterer and with the room’s short-comings.
 - The Adirondack Room set a single \$14 price for all breakfast menu options.
 - Joanne said she will reach out to Jerry Kelly to get his sense of member satisfaction with what the American Legion offers and the American Legion’s attitude toward continuing its relationship with the Sunrise Club and at what price.
 - The board also agreed to provide American Legion hostess Heather a \$50 Christmas gift.
- The board discussed subsidizing a breakfast charge of \$14 with \$4 per meal (the approximate room fee) from the club’s administrative budget. This would leave a \$10 per meal fee to be paid by the member. The \$4 per meal subsidy would necessitate an increase in the annual dues for all members.
 - The long-term benefits of a breakfast meal subsidy plan would include reducing the financial impact when younger members consider joining the club and spreading that expense over all the members of the club.
 - No decision was reached but it was agreed to continue exploring the idea.
- The Rotary Club of Plattsburgh Sunrise will be volunteering staff help for the St. Peter’s Soup Kitchen on Dec. 13.
 - The board agreed to a Christmas donation of \$1,000 to the St. Peter’s Soup Kitchen.
- There will be a Strategic Planning meeting of the board and any interested members on Dec. 20.

Plattsburgh Sunrise Rotary Treasurer's Report

December 31, 2016

Assets

Cash on Hand	\$	-
Checking Account - GFNB **	\$	42,642.41
Savings Account - Community Bank*	\$	26,791.61
Total Checking & Savings	\$	69,434.02
Fixed Assets		
Projector/Screen/Stand	\$	500.00
Total Assets	\$	69,934.02

Liabilities

50/50 Raffle 12/31/16	\$	65.00
Foodshelf	\$	400.00
Polio Plus Raffle	\$	730.00
Paul Harris Fellow Award - Community Member	\$	1,000.00
Total Liabilities	\$	2,195.00

*Community Bank includes \$3000 for the Pavilion Project

Plattsburgh Sunrise Rotary Treasurer's Report

December 31, 2016

Expenses since November 29, 2016 Report

Caroline Ferrando - December	\$	100.00
St Peters Soup Kitchen	\$	1,000.00
Rita Eagle (Polio Plus Raffle Winner)	\$	500.00
Heather Hayes (Holiday Gift)	\$	50.00
Rotary Foundation (Member Donations)	\$	300.00

Annual Membership Dues	
Members Billed	48
Members Paid	44
% Collected thru 12-31-2016	92%

SUNRISE ROTARY

Budget 2016-2017

	Budget	Actual
	Jul '16 - Jun 17	Jul '16 - Jun '17
Income		
4000 · Member dues	\$6,000	\$5,602.50
4010 · Mayor's Cup	\$11,339	\$24,055.06
4020 · Radio Days	\$8,000	\$0.00
4038 · Honey Sales	\$4,400	\$0.00
4038 · Winter Carnival	\$0	\$0.00
4040 · 50/50 Raffle, Fines	\$2,000	\$821.00
4100 · Interest income	\$50	\$18.00
Total Income	\$31,789	\$30,496.56
Expense		
4050 · Holiday Party	\$600	\$0.00
4060 · Paul Harris Award	\$1,500	\$211.68
5000 · Charitable donations & projects	\$5,000	\$1,800.00
5002 · Membership Committee	\$750	\$0.00
5003 · Polio Plus	\$0	-\$643.23
5004 · Literacy Challenge	\$600	\$0.00
5005 · International Service Donations	\$9,000	\$2,182.00
5006 · Winter Carnival	\$670	\$122.50
5007 · Youth Exchange	\$3,500	\$1,333.06
5009 · ARC Festival of Trees	\$200	\$145.68
5010 · Dues	\$6,000	\$4,354.72
5011 · RYLA	\$800	\$0.00
5012 · Sponsorships Community Events	\$0	\$500.00
5015 · Miscellaneous	\$1,000	\$1,371.00
5016 · Contingency	\$1,600	\$0.00
5025 · Conference expense	\$550	\$0.00
5030 · Supplies	\$500	\$65.27
5035 · Insurance	\$396	\$0.00
5040 · Postage	\$100	\$86.00
5045 · Website	\$750	\$579.40
Total Expense	\$32,916	\$12,108.08
Net Income	-\$1,127	\$18,388.48

*Please note Fall into Pink & Polio Plus activities will be funded through their own fundraising

**Operation Warm will not be funded by the club at this time

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01/03/17
Cash Basis

SUNRISE ROTARY
Balance Sheet
As of December 31, 2016

	<u>Dec 31, 16</u>
ASSETS	
Current Assets	
Checking/Savings	
1000 · Checking	42,642.41
1020 · Savings	26,791.61
Total Checking/Savings	<u>69,434.02</u>
Total Current Assets	<u>69,434.02</u>
TOTAL ASSETS	<u>69,434.02</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2007 · Paul Harris Award - Community	1,000.00
2010 · 50/50 Raffle	65.00
2015 · Food Shelf	419.00
Total Other Current Liabilities	<u>1,484.00</u>
Total Current Liabilities	<u>1,484.00</u>
Total Liabilities	1,484.00
Equity	
32000 · Unrestricted Net Assets	49,561.54
Net Income	18,388.48
Total Equity	<u>67,950.02</u>
TOTAL LIABILITIES & EQUITY	<u>69,434.02</u>

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01/03/17

Cash Basis

SUNRISE ROTARY

Profit & Loss Prev Year Comparison

July through December 2016

	Jul - Dec 16	Jul - Dec 15
Income		
4000 · Member dues	5,602.50	6,085.00
4010 · Mayor's Cup		
4015 · Mayor's Cup 2015 Income	0.00	23,593.50
4016 · Mayor's Cup 2015 Expense	0.00	-6,144.37
4017 · Mayor's Cup 2016 Income	27,340.00	0.00
4018 · 2016 Mayor's Cup Expense	-3,284.94	0.00
Total 4010 · Mayor's Cup	24,055.06	17,449.13
4038 · Honey Sales	0.00	2,316.00
4039 · Winter Carnival Income	0.00	250.00
4040 · 50/50 Raffle, Fines	821.00	910.00
4100 · Interest income	18.00	26.96
Total Income	30,496.56	27,037.09
Expense		
4050 · Holiday Party		
4055 · Holiday Party Revenue	0.00	-1,325.00
Total 4050 · Holiday Party	0.00	-1,325.00
4060 · Paul Harris Dinner	211.68	81.00
5000 · Charitable donations & projects	1,800.00	2,441.00
5003 · Polio Plus	-643.23	0.00
5004 · Literacy Volunteers of America	0.00	600.00
5005 · International Service Donations	2,182.00	2,363.54
5006 · Winter Carnival	122.50	0.00
5007 · Youth Exchange Program	1,333.06	1,110.00
5009 · ARC Christmas Tree Project	145.68	153.32
5010 · Dues	4,354.72	3,500.85
5012 · Sponsorship - Community Events	500.00	0.00
5015 · Miscellaneous	1,371.00	0.00
5025 · Conference expense	0.00	250.00
5030 · Supplies	65.27	23.19
5040 · Postage	86.00	0.00
5045 · Website	579.40	579.40
Total Expense	12,108.08	9,777.30
Net Income	18,388.48	17,259.79



Rotary Club of Plattsburgh Sunrise

Club Attendance Report by Month

Current Year: Jul 01, 2016 - Jan 31, 2017

Month	Total Members at End of Month (Incl. Honorary)	Total Members Reported (Not Incl. Honorary)	New Members	Terminated	Closed Meetings	Gain/Loss	YTD Gain/Loss	MTD %
07 16	48	48	0	0	4	0	0	69.64 %
08 16	48	48	0	0	5	0	0	66.43 %
09 16	48	48	0	0	4	0	0	68.25 %
10 16	48	48	0	0	4	0	0	63.21 %
11 16	49	49	1	0	5	1	1	61.50 %
12 16	49	49	0	0	3	0	1	63.83 %
01 17	49	49	0	0	0	0	1	0.00 %

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Report Date: Jan 04, 2017



Rotary Club of Plattsburgh Sunrise

Customized Attendance Report

Date Range: Dec 01, 2016 To Dec 31, 2016

Name	Dec 06, 2016	Dec 13, 2016	Dec 20, 2016	%	Current Type	Notes
Alterie, Yvonne		✓	✓	66.67 %	Active	
Arnone, Joel	✓	✓		66.67 %	Active	
Black, Roger	✓	✓	✓	100.00 %	Active	
Brown, Jack	✓	✓	✓	100.00 %	Active	Exempted Members Aug 24, 2015
Dahlen, Joanne	M	✓	✓	100.00 %	Active	
Dahlen, Kjell	M			100.00 %	Active	Exempted Members Aug 24, 2015
DeFayette, Tom	✓	✓	✓	100.00 %	Active	
Desnyder, Jake	✓			100.00 %	Active	Exempted Members Aug 24, 2015
Duley, Kathy	✓	✓	✓	100.00 %	Active	
Duley, Victoria Zinser	✓	✓	M	100.00 %	Active	
Eppler, Kathy	✓	✓	✓	100.00 %	Active	
Fisher, Connie			✓	33.33 %	Active	
Frederick, Melissa				0.00 %	Active	
Garsow, Patrick				0.00 %	Active	
Giltz, Randall G.	✓	✓	✓	100.00 %	Active	
Glasgow, Thomas E.	✓	✓	✓	100.00 %	Active	Exempted Members Aug 24, 2015
Gosrich, Thomas		✓		33.33 %	Active	
Grindle, Bruce				100.00 %	Active	Exempted Members Aug 24, 2015
Hamilton, Mark	✓			33.33 %	Active	
Hammond, Priscilla	✓	✓	✓	100.00 %	Active	
Hulbert-Bruce, Allison	✓	M	✓	100.00 %	Active	
Jarrette, Rich	✓	✓	✓	100.00 %	Active	
Kashorek, Doug	✓	✓	✓	100.00 %	Active	
Kehn, Edward			✓	33.33 %	Active	
Kehoe, Kevin	✓		✓	66.67 %	Active	
Kelly, Gerard E.	✓	✓		100.00 %	Active	Exempted Members Aug 24, 2015
Kennedy, James				0.00 %	Active	
King, Rebecca	✓	✓		66.67 %	Active	
LaBombard, Tom	✓		✓	100.00 %	Active	Exempted Members May 01, 2016

Name	Dec 06, 2016	Dec 13, 2016	Dec 20, 2016	%	Current Type	Notes
LeBlanc-Durocher, Susan	✓	✓	✓	100.00 %	Active	
Lesser, Cheryl				100.00 %	Active	Leave of Absence Nov 30, 2016 - May 30, 2017
Loreman, Thom				0.00 %	Active	
Marino, Ron		✓		100.00 %	Active	Exempted Members Aug 24, 2015
Marvin, Laurie L	✓	✓		66.67 %	Active	
O'Connell, Shirley				0.00 %	Active	
Perry, Maxine	✓	✓	✓	100.00 %	Active	
Quéguiner, Libby	✓	✓	M	100.00 %	Active	
Raino, Paul	✓	✓		100.00 %	Active	Exempted Members Aug 24, 2015
Recore, Gail				0.00 %	Active	
Russell, Pat	✓		✓	100.00 %	Active	Exempted Members Aug 24, 2015
Sears, Jessica	M	✓	✓	100.00 %	Active	
Senecal, Michelle		✓		33.33 %	Active	
Snook, James	✓	✓		66.67 %	Active	
Sterling, Joan	✓			33.33 %	Active	
Tardelli, Karen	M			33.33 %	Active	
Taylor, Kerry P				0.00 %	Active	
Volkman, Karen E.				0.00 %	Active	
Whitbeck, PJ	M			33.33 %	Active	
Woodward, Fred				100.00 %	Active	Exempted Members Aug 24, 2015
Total: 49 members						

Note: ✓ indicates that the member attended this meeting.

M indicates that the member has a makeup assigned to this meeting.

[Empty] indicates that the member missed this meeting.

Purple indicates that the member was on Leave of Absence during this meeting.

Blue indicates that the member is Exempted or Excused as of this meeting.

Gray indicates that the member was inactive during this meeting.

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Report Date: Jan 04, 2017

***Constitution of the Rotary Club of**

Article 1 Definitions

As used in this constitution, unless the context otherwise clearly requires, the words in this article shall have the following meanings:

- | | |
|---|---|
| 1. Board: | The Board of Directors of this club. |
| 2. Bylaws: | The bylaws of this club. |
| 3. Director: | A member of this club's Board of Directors. |
| 4. Member: | A member, other than an honorary member, of this club. |
| 5. RI: | Rotary International. |
| 6. Satellite club
(when applicable): | A potential club whose members shall also be members
of this club. |
| 7. Year: | The twelve-month period which begins on 1 July. |

Article 2 Name

The name of this organization shall be Rotary Club of _____

Plattsburgh Sunrise

(Member of Rotary International)

- (a) The name of a satellite of this club (when applicable) shall be Rotary Satellite Club
of _____
(A satellite of Rotary Club of _____)

Article 3 Purposes

The purposes of this club are to pursue the Object of Rotary, carry out successful service projects based on the Five Avenues of Service, contribute to the advancement of Rotary by strengthening membership, support The Rotary Foundation, and develop leaders beyond the club level.

Article 4 Locality of the Club

The locality of this club is as follows: _____

Article 5 Object

The Object of Rotary is to encourage and foster the ideal of service as a basis of worthy enterprise and, in particular, to encourage and foster:

- First.* The development of acquaintance as an opportunity for service;
Second. High ethical standards in business and professions; the recognition of the worthiness of all useful occupations; and the dignifying of each Rotarian's occupation as an opportunity to serve society;

* The bylaws of Rotary International provide that each club admitted to membership in RI shall adopt this prescribed standard club constitution.

- Third.* The application of the ideal of service in each Rotarian's personal, business, and community life;
- Fourth.* The advancement of international understanding, goodwill, and peace through a world fellowship of business and professional persons united in the ideal of service.

Article 6 Five Avenues of Service

Rotary's Five Avenues of Service are the philosophical and practical framework for the work of this Rotary club.

1. Club Service, the first Avenue of Service, involves action a member should take within this club to help it function successfully.
2. Vocational Service, the second Avenue of Service, has the purpose of promoting high ethical standards in businesses and professions, recognizing the worthiness of all dignified occupations, and fostering the ideal of service in the pursuit of all vocations. The role of members includes conducting themselves and their businesses in accordance with Rotary's principles and lending their vocational skills to club-developed projects in order to address the issues and needs of society.
3. Community Service, the third Avenue of Service, comprises varied efforts that members make, sometimes in conjunction with others, to improve the quality of life of those who live within this club's locality or municipality.
4. International Service, the fourth Avenue of Service, comprises those activities that members do to advance international understanding, goodwill, and peace by fostering acquaintance with people of other countries, their cultures, customs, accomplishments, aspirations, and problems, through reading and correspondence and through cooperation in all club activities and projects designed to help people in other lands.
5. Youth Service, the fifth Avenue of Service, recognizes the positive change implemented by youth and young adults through leadership development activities, involvement in community and international service projects, and exchange programs that enrich and foster world peace and cultural understanding.

Article 7 Exceptions to Provisions on Meetings and Attendance

The bylaws may include rules or requirements not in accordance with article 8, section 1; article 12; and article 15, section 4, of this constitution. Such rules or requirements shall supersede the rules or requirements of these sections of this constitution; a club, however, must meet at least twice per month.

Article 8 Meetings

Section 1 — *Regular Meetings.* [See article 7 for exceptions to the provisions of this section.]

- (a) *Day and Time.* This club shall hold a regular meeting once each week on the day and at the time provided in the bylaws. Attendance may be in person, through an online meeting, or using an online connection for members whose attendance otherwise would be precluded. Alternatively, a club shall hold a meeting once each week or during the week(s) chosen in advance by posting an interactive activity on

the club's website. The latter type of meeting shall be considered as held on the day that the interactive activity is to be posted on the website.

- (b) *Change of Meeting.* For good cause, the board may change a regular meeting to any day during the period commencing with the day following the preceding regular meeting and ending with the day preceding the next regular meeting, or to a different hour of the regular day, or to a different place.
- (c) *Cancellation.* The board may cancel a regular meeting if it falls on a legal holiday, including a commonly recognized holiday, or during the week which includes a legal holiday, including a commonly recognized holiday, or in case of the death of a club member, or of an epidemic or of a disaster affecting the whole community, or of an armed conflict in the community which endangers the lives of the club members. The board may cancel not more than four regular meetings in a year for causes not otherwise specified herein provided that this club does not fail to meet for more than three consecutive meetings.
- (d) *Satellite Club Meeting (When Applicable).* If provided in the bylaws, a satellite club shall hold regular weekly meetings at a place and at a time and day decided by its members. The day, time and place of the meeting may be changed in a similar way to that provided for the club's regular meetings in section 1(b) of this article. A satellite club meeting may be cancelled for any of the reasons enumerated in section 1(c) of this article. Voting procedures shall be as provided in the bylaws.

Section 2 — Annual Meeting.

- (a) An annual meeting for the election of officers shall be held not later than 31 December as provided in the bylaws.
- (b) A satellite club (when applicable) shall hold an annual meeting of its members before 31 December to elect officers for the general governance of the satellite club.

Section 3 — Board Meetings. Written minutes should be provided for all board meetings. Such minutes should be available to all members within 60 days of said meeting.

Article 9 Exceptions to Provisions on Membership

The bylaws may include rules or requirements not in accordance with Article 10, sections 2 and 4 - 8 of this constitution. Such rules or requirements shall supersede the rules or requirements of these sections of this constitution.

Article 10 Membership [See article 9 for exceptions to sections 2 and 4 - 8 of this article.]

Section 1 — General Qualifications. This club shall be composed of adult persons who demonstrate good character, integrity, and leadership; possess good reputation within their business, profession, and/or community; and are willing to serve in their community and/or around the world.

Section 2 — Kinds. This club shall have two kinds of membership, namely: active and honorary.

Section 3 — Active Membership. A person possessing the qualifications set forth in article 5, section 2 of the RI constitution may be elected to active membership in this club.

Section 4 — *Satellite Club Membership.* Members of a satellite club shall also be members of the sponsor club until such time as the satellite club shall be admitted into membership of RI as a Rotary club.

Section 5 — *Dual Membership.* No person shall simultaneously hold active membership in this and another club other than a satellite of this club. No person shall simultaneously be a member and an honorary member in this club.

Section 6 — *Honorary Membership.*

- (a) *Eligibility for Honorary Membership.* Persons who have distinguished themselves by meritorious service in the furtherance of Rotary ideals and those persons considered friends of Rotary for their support of Rotary's cause may be elected to honorary membership in this club. The term of such membership shall be as determined by the board. Persons may hold honorary membership in more than one club.
- (b) *Rights and Privileges.* Honorary members shall be exempt from the payment of dues, shall have no vote, and shall not be eligible to hold any office in this club. Such members shall not hold classifications, but shall be entitled to attend all meetings and enjoy all the other privileges of this club. No honorary member of this club is entitled to any rights and privileges in any other club, except for the right to visit other clubs without being the guest of a Rotarian.

Section 7 — *Holders of Public Office.* Persons elected or appointed to public office for a specified time shall not be eligible to active membership in this club under the classification of such office. This restriction shall not apply to persons holding positions or offices in schools, colleges, or other institutions of learning or to persons who are elected or appointed to the judiciary. Members who are elected or appointed to public office for a specified period may continue as such members in their existing classifications during the period in which they hold such office.

Section 8 — *Rotary International Employment.* This club may retain in its membership any member employed by RI.

Article 11 Classifications

Section 1 — *General Provisions.*

- (a) *Principal Activity.* Each member shall be classified in accordance with the member's business, profession, or type of community service. The classification shall be that which describes the principal and recognized activity of the firm, company, or institution with which the member is connected or that which describes the member's principal and recognized business or professional activity or that which describes the nature of the member's community service activity.
- (b) *Correction or Adjustment.* If the circumstances warrant, the board may correct or adjust the classification of any member. Notice of a proposed correction or adjustment shall be provided to the member and the member shall be allowed a hearing thereon.

Section 2 — *Limitations.* This club shall not elect a person to active membership from a classification if the club already has five or more members from that classification, unless the club has more than 50 members, in which case, the club may elect a person to active membership in a classification so long as it will not result in the classification making up more than 10 percent of the club's active membership. Members who are

retired shall not be included in the total number of members in a classification. The classification of a transferring or former member of a club, or a Rotaractor or Rotary alumnus as defined by the board of directors of RI, shall not preclude election to active membership even if the election results in club membership temporarily exceeding the above limitations. If a member changes classification, the club may continue the member's membership under the new classification notwithstanding these limitations.

Article 12 Attendance [See article 7 for exceptions to the provisions of this article.]

Section 1 — General Provisions. Each member should attend this club's regular meetings, or satellite club's regular meetings if provided in the bylaws, and engage in this club's service projects, other events and activities. A member shall be counted as attending a regular meeting if the member is present in person or using an online connection for at least 60 percent of the meeting, or is present and is called away unexpectedly and subsequently produces evidence to the satisfaction of the board that such action was reasonable, or participates in the regular meeting posted on the club's website within one week following its posting, or makes up for an absence in any of the following ways:

- (a) *14 Days Before or After the Meeting.* If, within fourteen (14) days before or after the regular time for that meeting, the member
 - (1) attends at least 60 percent of the regular meeting of another club, of a satellite club meeting of another club, or of a provisional club; or
 - (2) attends a regular meeting of a Rotaract or Interact club, Rotary Community Corps, or Rotary Fellowship or of a provisional Rotaract or Interact club, Rotary Community Corps, or Rotary Fellowship; or
 - (3) attends a convention of RI, a council on legislation, an international assembly, a Rotary institute for past and present officers of RI, a Rotary institute for past, present, and incoming officers of RI, or any other meeting convened with the approval of the board of directors of RI or the president of RI acting on behalf of the board of directors of RI, a Rotary multizone conference, a meeting of a committee of RI, a Rotary district conference, a Rotary district training assembly, any district meeting held by direction of the board of directors of RI, any district committee meeting held by direction of the district governor, or a regularly announced intercity meeting of Rotary clubs; or
 - (4) is present at the usual time and place of a regular meeting or satellite club meeting of another club for the purpose of attending such meeting, but that club is not meeting at that time or place; or
 - (5) attends and participates in a club service project or a club-sponsored community event or meeting authorized by the board; or
 - (6) attends a board meeting or, if authorized by the board, a meeting of a service committee to which the member is assigned; or
 - (7) participates through a club website in an interactive activity requiring an average of 30 minutes of participation.

When a member is outside the member's country of residence for more than fourteen (14) days, the time restriction shall not be imposed so that the member may attend regular meetings or satellite club meetings in another country at any time during the

travel period, and each such attendance shall count as a valid make-up for any regular meeting missed during the member's time abroad.

- (b) *At the Time of the Meeting.* If, at the time of the meeting, the member is
- (1) traveling with reasonable directness to or from one of the meetings specified in sub-subsection (a)(3) of this section; or
 - (2) serving as an officer or member of a committee of RI, or a trustee of The Rotary Foundation; or
 - (3) serving as the special representative of the district governor in the formation of a new club; or
 - (4) on Rotary business in the employ of RI; or
 - (5) directly and actively engaged in a district-sponsored or RI- or Rotary Foundation-sponsored service project in a remote area where making up attendance is impossible; or
 - (6) engaged in Rotary business duly authorized by the board which precludes attendance at the meeting.

Section 2 — *Extended Absence on Outposted Assignment.* If a member will be working on an outposted assignment for an extended period of time, attendance at the meetings of a designated club at the site of the assignment will replace attendance at the regular meetings of the member's club, provided there is a mutual agreement between the two clubs.

Section 3 — *Excused Absences.* A member's absence shall be excused if

- (a) the absence complies with the conditions and under circumstances approved by the board. The board may excuse a member's absence for reasons which it considers to be good and sufficient. Such excused absences shall not extend for longer than twelve months. However, if the leave is for a medical reason or after the birth, the adoption, or foster care of a child that extends for more than twelve months such leave may be renewed by the board for a period of time beyond the original twelve months.
- (b) the aggregate of the member's years of age and years of membership in one or more clubs is 85 years or more, the member has been a member of one or more clubs for at least 20 years, and the member has notified the club secretary in writing of the member's desire to be excused from attendance and the board has approved.

Section 4 — *RI Officers' Absences.* A member's absence shall be excused if the member is a current officer of RI or a Rotarian partner of a current officer of RI.

Section 5 — *Attendance Records.* When a member whose absences are excused under the provision of subsection 3(a) of this article fails to attend a club meeting, the member and the member's absence shall not be included in the attendance records. In the event that a member whose absences are excused under the provisions of subsection 3(b) or section 4 of this article attends a club meeting, the member and the member's attendance shall be included in the membership and attendance figures used to compute this club's attendance.

Article 13 Directors and Officers and Committees

Section 1 — *Governing Body.* The governing body of this club shall be the board constituted as the bylaws may provide.

Section 2 — Authority. The board shall have general control over all officers and committees and, for good cause, may declare any office vacant.

Section 3 — Board Action Final. The decision of the board in all club matters is final, subject only to an appeal to the club. However, as to a decision to terminate membership, a member, pursuant to article 15, section 6, may appeal to the club, request mediation, or request arbitration. If appealed, a decision of the board shall be reversed only by a two-thirds vote of the members present, at a regular meeting specified by the board, provided a quorum is present and notice of the appeal has been given by the secretary to each member at least five (5) days prior to the meeting. If an appeal is taken, the action taken by the club shall be final.

Section 4 — Officers. The club officers shall be a president, the immediate past president, a president-elect, a secretary, and a treasurer, and may include one or more vice-presidents, all of whom shall be members of the board. The club officers shall also include a sergeant-at-arms, who may be a member of the board as the bylaws shall provide. Club officers shall regularly attend satellite club meetings.

Section 5 — Election of Officers.

- (a) *Terms of Officers other than President.* Each officer shall be elected as provided in the bylaws. Except for the president, each officer shall take office on 1 July immediately following election and shall serve for the term of office or until a successor has been duly elected and qualified.
- (b) *Term of President.* The president shall be elected as provided in the bylaws, not more than two (2) years but not less than eighteen (18) months prior to the day of taking office and shall serve as president-nominee upon election. The nominee shall take the title of president-elect on 1 July in the year prior to taking office as president. The president shall take office on 1 July and shall serve a period of one (1) year or until a successor has been duly elected and qualified.
- (c) *Qualifications.* Each officer and director shall be a member in good standing of this club. A candidate for the office of president shall have served as a member of this club for at least one year prior to being nominated for such office, except where service for less than a full year may be determined by the district governor to satisfy the intent of this requirement. The president-elect shall attend the district presidents-elect training seminar and the district training assembly unless excused by the governor-elect. If so excused, the president-elect shall send a designated club representative who shall report back to the president-elect. If the president-elect does not attend the presidents-elect training seminar and the district training assembly and has not been excused by the governor-elect or, if so excused, does not send a designated club representative to such meetings, the president-elect shall not be able to serve as club president. In such event, the current president shall continue to serve until a successor who has attended a presidents-elect training seminar and district training assembly or training deemed sufficient by the governor-elect has been duly elected.

Section 6 — Governance of a Satellite Club of This Club (When Applicable). A satellite club shall be located in the same locality as this club or in the surrounding area.

- (a) *Satellite Club Oversight.* This club shall provide such general oversight and support of a satellite club as is deemed appropriate by the board.

- (b) *Satellite Club Board.* For the day-to-day governance of a satellite club, it shall have its own annually elected board drawn from its members and comprising the officers of the satellite club and four to six other members as the bylaws shall provide. The highest officer of the satellite club shall be the chair and other officers shall be the immediate past chair, the chair-elect, the secretary and the treasurer. The satellite board shall be responsible for the day-to-day organization and management of the satellite club and its activities in accordance with Rotary rules, requirements, policies, aims and objectives under the guidance of this club. It shall have no authority within, or over, this club.
- (c) *Satellite Club Reporting Procedure.* A satellite club shall, annually, submit to the president and board of this club a report on its membership, its activities and programs, accompanied by a financial statement and audited accounts, for inclusion in this club's reports for its annual general meeting and such other reports as may, from time to time, be required by this club.

Section 7 — Committees. This club should have the following committees:

- Club Administration
- Membership
- Public Image
- Rotary Foundation
- Service Projects

Additional committees may be appointed as needed.

Article 14 Dues

Every member shall pay annual dues as prescribed in the bylaws.

Article 15 Duration of Membership

Section 1 — Period. Membership shall continue during the existence of this club unless terminated as hereinafter provided.

Section 2 — Automatic Termination.

- (a) *Membership Qualifications.* Membership shall automatically terminate when a member no longer meets the membership qualifications, except that
- (1) the board may grant a member moving from the locality of this club or the surrounding area a special leave of absence not to exceed one (1) year to enable the member to visit and become known to a Rotary club in the new community if the member continues to meet all conditions of club membership;
 - (2) the board may allow a member moving from the locality of this club or the surrounding area to retain membership if the member continues to meet all conditions of club membership.
- (b) *How to Rejoin.* When the membership of a member has terminated as provided in subsection (a) of this section, such person, provided such person's membership was in good standing at the time of termination, may make new application for membership, under the same or another classification.
- (c) *Termination of Honorary Membership.* Honorary membership shall automatically terminate at the end of the term for such membership as determined by the board.

However, the board may extend an honorary membership for an additional period.
The board may revoke an honorary membership at any time.

Section 3 — Termination – Non-payment of Dues.

- (a) *Process.* Any member failing to pay dues within thirty (30) days after the prescribed time shall be notified in writing by the secretary at the member's last known address. If the dues are not paid on or before ten (10) days of the date of notification, membership may terminate, subject to the discretion of the board.
- (b) *Reinstatement.* The board may reinstate the former member to membership upon the former member's petition and payment of all indebtedness to this club. However, no former member may be reinstated to active membership if the former member's classification is in conflict with article 11, section 2.

Section 4 — Termination – Non-attendance. [See article 7 for exceptions to the provisions of this section.]

- (a) *Attendance Percentages.* A member must
 - (1) attend or make up at least 50 percent of club regular meetings or satellite club meetings, or engage in club projects, other events and activities for at least 12 hours in each half of the year, or a proportionate combination of both;
 - (2) attend at least 30 percent of this club's regular meetings or satellite club meetings, or engage in club projects, other events and activities in each half of the year (assistant governors, as defined by the board of directors of RI, shall be excused from this requirement).

If a member fails to attend as required, the member's membership may be subject to termination unless the board consents to such non-attendance for good cause.

- (b) *Consecutive Absences.* Unless otherwise excused by the board for good and sufficient reason or pursuant to article 12, sections 3 or 4, each member who fails to attend or make up four consecutive regular meetings shall be informed by the board that the member's non-attendance may be considered a request to terminate membership in this club. Thereafter, the board, by a majority vote, may terminate the member's membership.

Section 5 — Termination – Other Causes.

- (a) *Good Cause.* The board may terminate the membership of any member who ceases to have the qualifications for membership in this club or for any good cause by a vote of not less than two-thirds of the board members present and voting, at a meeting called for that purpose. The guiding principles for this meeting shall be article 10, section 1; The Four-Way Test; and the high ethical standards that one should hold as a Rotary club member.
- (b) *Notice.* Prior to taking any action under subsection (a) of this section, the member shall be given at least ten (10) days' written notice of such pending action and an opportunity to submit a written answer to the board. The member shall have the right to appear before the board to state the member's case. Notice shall be by personal delivery or by registered letter to the member's last known address.
- (c) *Filling Classification.* When the board has terminated the membership of a member as provided for in this section, this club shall not elect a new member under the former member's classification until the time for hearing any appeal has expired and the decision of this club or of the arbitrators has been announced. However, this provision shall not apply if, by election of a new member, the

number of members under the said classification would remain within provided limitations even if the board's decision regarding termination is reversed.

Section 6 — *Right to Appeal, Mediate or Arbitrate Termination.*

- (a) *Notice.* Within seven (7) days after the date of the board's decision to terminate or suspend membership, the secretary shall give written notice of the decision to the member. Within fourteen (14) days after the date of the notice, the member may give written notice to the secretary of the intention to appeal to the club, request mediation, or to arbitrate as provided in article 19.
- (b) *Date for Hearing of Appeal.* In the event of an appeal, the board shall set a date for the hearing of the appeal at a regular club meeting to be held within twenty-one (21) days after receipt of the notice of appeal. At least five (5) days' written notice of the meeting and its special business shall be given to every member. Only members shall be present when the appeal is heard.
- (c) *Mediation or Arbitration.* The procedure utilized for mediation or arbitration shall be as provided in article 19.
- (d) *Appeal.* If an appeal is taken, the action of the club shall be final and binding on all parties and shall not be subject to arbitration.
- (e) *Decision of Arbitrators or Umpire.* If arbitration is requested, the decision reached by the arbitrators or, if they disagree, by the umpire shall be final and binding on all parties and shall not be subject to appeal.
- (f) *Unsuccessful Mediation.* If mediation is requested but is unsuccessful, the member may appeal to the club or arbitrate as provided in subsection (a) of this section.

Section 7 — *Board Action Final.* Board action shall be final if no appeal to this club is taken and no arbitration is requested.

Section 8 — *Resignation.* The resignation of any member from this club shall be in writing, addressed to the president or secretary. The resignation shall be accepted by the board if the member has no indebtedness to this club.

Section 9 — *Forfeiture of Property Interest.* Any person whose club membership has been terminated in any manner shall forfeit all interest in any funds or other property belonging to this club if, under local laws, the member may have acquired any right to them upon joining the club.

Section 10 — *Temporary Suspension.* Notwithstanding any provision of this constitution, if in the opinion of the board

- (a) credible accusations have been made that a member has refused or neglected to comply with this constitution, or has been guilty of conduct unbecoming a member or prejudicial to the interests of the club; and
- (b) those accusations, if proved, constitute good cause for terminating the membership of the member; and
- (c) it is desirable that no action should be taken in respect of the membership of the member pending the outcome of a matter or an event that the board considers should properly occur before such action is taken by the board; and
- (d) that in the best interests of the club and without any vote being taken as to his or her membership, the member's membership should be temporarily suspended and the member should be excluded from attendance at meetings and other activities of this club and from any office or position the member holds within the club;

the board may, by a vote of not less than two-thirds of the board, temporarily suspend the member as aforesaid for a reasonable period of time not to exceed 90 days and on such further conditions as the board determines. A suspended member may appeal or refer to mediation or arbitration the suspension as provided in article 15, section 6. During the suspension, the member shall be excused from fulfilling attendance responsibilities. Prior to the expiration of the suspension period, the board must either proceed to terminate the membership of the suspended Rotarian or reinstate the suspended Rotarian to full regular status.

Article 16 Community, National, and International Affairs

Section 1 — *Proper Subjects.* The merits of any public question involving the general welfare of the community, the nation, and the world are of concern to the members of this club and shall be proper subjects of fair and informed study and discussion at a club meeting for the enlightenment of its members in forming their individual opinions. However, this club shall not express an opinion on any pending controversial public measure.

Section 2 — *No Endorsements.* This club shall not endorse or recommend any candidate for public office and shall not discuss at any club meeting the merits or demerits of any such candidate.

Section 3 — *Non-Political.*

- (a) *Resolutions and Opinions.* This club shall neither adopt nor circulate resolutions or opinions, and shall not take action dealing with world affairs or international policies of a political nature.
- (b) *Appeals.* This club shall not direct appeals to clubs, peoples, or governments, or circulate letters, speeches, or proposed plans for the solution of specific international problems of a political nature.

Section 4 — *Recognizing Rotary's Beginning.* The week of the anniversary of Rotary's founding (23 February) shall be known as World Understanding and Peace Week. During this week, this club will celebrate Rotary service, reflect upon past achievements, and focus on programs of peace, understanding, and goodwill in the community and throughout the world.

Article 17 Rotary Magazines

Section 1 — *Mandatory Subscription.* Unless, in accordance with the bylaws of RI, this club is excused by the board of directors of RI from complying with the provisions of this article, each member shall, for the duration of membership, subscribe to the official magazine or to the magazine approved and prescribed for this club by the board of directors of RI. Two Rotarians residing at the same address have the option to subscribe jointly to the official magazine or the Rotary magazine approved and prescribed by the board for their club or clubs. The subscription shall be paid on such dates as established by the board for the payment of per capita dues for the duration of membership in this club.

Section 2 — *Subscription Collection.* The subscription shall be collected by this club from each member in advance and remitted to the Secretariat of RI or to the office of such regional publications as may be determined by the board of directors of RI.

Article 18 Acceptance of Object and Compliance with Constitution and Bylaws

By payment of dues, a member accepts the principles of Rotary as expressed in its object and submits to and agrees to comply with and be bound by the constitution and bylaws of this club, and on these conditions alone is entitled to the privileges of this club. Each member shall be subject to the terms of the constitution and bylaws regardless of whether such member has received copies of them.

Article 19 Arbitration and Mediation

Section 1 — *Disputes.* Should any dispute, other than as to a decision of the board, arise between any current or former member(s) and this club, any club officer or the board, on any account whatsoever which cannot be settled under the procedure already provided for such purpose, the dispute shall, upon a request to the secretary by any of the disputants, either be resolved by mediation or settled by arbitration.

Section 2 — *Date for Mediation or Arbitration.* In the event of mediation or arbitration, the board shall set a date for the mediation or arbitration, in consultation with disputants, to be held within twenty-one (21) days after receipt of the request for mediation or arbitration.

Section 3 — *Mediation.* The procedure for such mediation shall be that recognized by an appropriate authority with national or state jurisdiction or be that recommended by a competent professional body whose recognized expertise covers alternative dispute resolution or be that recommended by way of documented guidelines determined by the board of RI or the trustees of The Rotary Foundation. Only a member of a Rotary club may be appointed as mediator(s). The club may request the district governor or the governor's representative to appoint a mediator who is a member of a Rotary club and who has appropriate mediation skills and experience.

(a) *Mediation Outcomes.* The outcomes or decisions agreed between the parties as a result of mediation shall be recorded and copies held by each party, the mediator(s) and one copy given to the board and to be held by the secretary. A summary statement of outcomes acceptable to the parties involved shall be prepared for the information of the club. Either party, through the president or secretary, may call for further mediation if either party has retracted significantly from the mediated position.

(b) *Unsuccessful Mediation.* If mediation is requested but is unsuccessful, any disputant may request arbitration as provided in section 1 of this article.

Section 4 — *Arbitration.* In the event of a request for arbitration, each party shall appoint an arbitrator and the arbitrators shall appoint an umpire. Only a member of a Rotary club may be appointed as umpire or as arbitrator.

Section 5 — *Decision of Arbitrators or Umpire.* If arbitration is requested, the decision reached by the arbitrators or, if they disagree, by the umpire shall be final and binding on all parties and shall not be subject to appeal.

Article 20 Bylaws

This club shall adopt bylaws not inconsistent with the constitution and bylaws of RI, with the rules of procedure for an administrative territorial unit where established by RI, and with this constitution, embodying additional provisions for the government of this club. Such bylaws may be amended from time to time as therein provided.

Article 21 Interpretation

Throughout this constitution, the terminology “mail,” “mailing,” and “ballot-by-mail” will include utilization of electronic mail (e-mail) and internet technology to reduce costs and increase responsiveness.

Article 22 Amendments

Section 1 — *Manner of Amending.* Except as provided in section 2 of this article, this constitution may be amended only by the council on legislation in the same manner as is established in the bylaws of RI for the amendment of its bylaws.

Section 2 — *Amending Article 2 and Article 4.* Article 2 (Name) and Article 4 (Locality of the Club) of the constitution shall be amended at any regular meeting of this club, a quorum being present, by the affirmative vote of not less than two-thirds of all voting members present and voting, provided that notice of such proposed amendment shall have been mailed to each member and to the governor at least ten (10) days before such meeting, and provided further, that such amendment shall be submitted to the board of directors of RI for its approval and shall become effective only when so approved. The governor may offer an opinion to the board of directors of RI regarding the proposed amendment.

Bylaws of the Rotary Club of Plattsburgh Sunrise

Article 1 Definitions

1. Board: The club's board of directors
 2. Director: A member of the club's board of directors
 3. Member: A member of the club, other than an honorary member
 4. Quorum: The minimum number of participants who must be present when a vote is taken: one-third of the club's members for club decisions and a majority of the directors for club board decisions
 5. RI: Rotary International
 6. Year: The 12-month period that begins on 1 July
-

Article 2 Board

The governing body of this club is its board of directors, consisting of the president, immediate past president, president-elect, president-nominee, two members at large, secretary, treasurer and sergeant-at-arms.

Article 3 Elections and Terms of Office

Section 1 — A Nominating Committee comprised of at least three members in good standing of the Club who are past presidents shall present a slate of officers at a regular meeting one month prior to the meeting of election of officers (President, President-Elect, President-Nominee, Secretary, Treasurer, Sergeant-at-Arms, and two Board Members-at-Large). At that time, the Nominating Committee shall call for additional nominations for candidates for the board of directors. Any number of nominations may be made by the members from the floor. These nominations shall be placed upon a slate and voted for at the annual meeting to be held in December.

Section 2 — If any officer or board member vacates his or her position, the remaining members of the board will appoint a replacement.

Section 3 — The candidate who receives a majority of the votes for each office is declared elected to that office.

Section 4 — If any officer-elect or director-elect vacates a position, the remaining members of the board-elect will appoint a replacement.

Section 5 — The terms of office for each role are:

- President — one year
 - President-elect — one year
 - President-nominee — one year
 - Member at large (2) — one year
 - Treasurer — one year
 - Secretary — one year
 - Sergeant-at-arms — one year
-

Article 4 Duties of the Officers

Section 1 — The president presides at club and board meetings.

Section 2 — The immediate past president serves as a director on the club board.

Section 3 — The president-elect prepares for his or her year in office and serves as a director.

Section 4 — The president-nominee prepares for his or her year in office and serves as a director.

Section 5 — A member-at-large attends club and board meetings.

Section 6 — The secretary keeps membership and attendance records.

Section 7 — The treasurer oversees all funds and provides an annual accounting of them.

Section 8 — The sergeant-at-arms maintains order in club meetings.

Article 5 Meetings

Section 1 — An annual meeting of this club is held no later than 31 December to elect the officers and directors who will serve for the next Rotary year.

Section 2 — The regular weekly meetings of this club shall be held on Tuesdays at 7:30 a.m. Due notice of any change in or canceling of the regular meeting shall be given to all members of the club.

Section 3 — Regular meetings of the board shall be held on the first Thursday of each month. Special meetings of the board shall be called by the president whenever deemed necessary, or upon the request of two (2) members of the board, due notice having been given.

Article 6 Dues

Annual club dues are \$135. They are paid annually or semi-annually. *Club* dues include RI per capita dues, a subscription to The Rotarian or a Rotary regional magazine, district per capita dues, club fees, and any other Rotary or district per capita assessment.

Article 7 Method of Voting

The business of this club is conducted by voice vote or a show of hands except in the election of officers and directors, which is conducted by ballot. The board may also provide a ballot for a vote on some resolutions.

Article 8 Committees

Section 1 — Club committees coordinate their efforts to achieve the club's annual and long-term goals. Each club should have the committees listed in article 13, section 7, of the Standard Rotary Club Constitution.

Section 2 — The president is an ex officio member of all committees and, as such, has all the privileges of membership.

Section 3 — Each committee's chair is responsible for the regular meetings and activities of the committee, supervises and coordinates its work, and reports to the board on all committee activities.

Section 4 — Each committee shall transact its businesses as is delegated to it in these bylaws and such additional business as may be referred to it by the president or the board. Except where special authority is given by the board, such committees shall not take action until a report has been made and approved by the board.

Article 9 Finances

Section 1 — Before each fiscal year starts, the board prepares an annual budget of estimated income and expenditures.

Section 2 — The treasurer deposits club funds in a financial institution or institutions designated by the board, divided into two accounts: one for club operations and one for service projects.

Section 3 — Bills are paid by the treasurer or another authorized officer and approved by two other officers or directors.

Section 4 — A qualified person conducts a thorough annual review of all financial transactions.

Section 5 — Club members will receive an annual financial statement of the club.

Section 6 — The fiscal year is from 1 July to 30 June.

Article 10 Method of Electing Members

Section 1 — A member proposes a candidate for membership to the board, or another club proposes one of its transferring or former members.

Section 2 — The board approves or rejects the candidate's membership within 30 days and notifies the proposing member of its decision.

Section 3 — If the board approves the candidate's membership, the prospective member is invited to join the club

Article 11 Amendments

These bylaws may be amended at any regular club meeting. Changing the club bylaws requires sending written notice to each member 10 days before the meeting, having a quorum present for the vote, and having two-thirds of the votes support the change. Changes to these bylaws must be consistent with the Standard Rotary Club Constitution, the RI Constitution and Bylaws, and the Rotary Code of Policies.

MISSION:

The mission of the Plattsburgh Sunrise Rotary Club is to make a positive impact in the lives of our members, and within our communities, by providing opportunities for service and leadership at the local and international levels. We achieve this through a committed, diverse and knowledgeable membership made stronger through project work, fellowship and fun.

VISION:

The Plattsburgh Sunrise Rotary Club, with committed, motivated members and strong community partners, is the area's pre-eminent community service club.

VALUES:

Service

Fellowship

Diversity

Integrity

Leadership

STRATEGIC PRIORITIES:

1. Define club governance and committee structure
2. Develop and maintain membership
3. Focus on local and international service
4. Promote member participation
5. Promote community partnerships

1. Define club governance and committee structure

Objective A. Revise club bylaws and create club constitution.

Strategy 1A1. Draft documents

Strategy 1A2. Documents approved by Board and club membership

Objective B. Refine committee organizational structure

Strategy 1B1. Create committee organizational chart

Strategy 1B2. Communicate the structure to the club (ie- through Club Runner)

2. Develop and maintain membership

Objective A. Improve on-boarding new members

Strategy 2A1. Define expectations of members

Strategy 2A2. Define club messaging (elevator pitch)

Strategy 2A3. Set up a mentor program

Objective B. Develop a marketing piece (one page “sell”)

Objective C. Improve membership retention

Strategy 2C1. Engage members with committees

Strategy 2C2. Offer fellowship opportunities

3. Focus on local and international service

Objective A. Determine a local club project for club support

Strategy 3A1. Investigate/research opportunities

Strategy 3A2. Club discussion and approval.

Objective B. Discuss protocols for local and international giving

Strategy 3B1. Discuss with local giving and international service committees.

Objective C. Continue to improve transparency on club giving

Strategy 3C1. Report regularly on donations to club at meetings and electronically

Objective D. Consider a club fundraising plan

4. Promote membership participation

Objective A. Improve communication of ongoing activities

Strategy 4A1. Committees scheduled to report on activities regularly

Strategy 4A2. Establish a calendar of activities

Objective B. Improve committee planning for the year

Strategy 4B1. Officers meet with committees and discuss needs for year and report back to club

5.Promote Community Partnerships

Objective A. Continue to investigate partner opportunities in the community.

Strategy 5A1. Invite speakers to the club as opportunities present

Strategy 5A2. Invite partners to share activities in order to expand events and make bigger community impacts

12/20/16



Beer fellowship taps resources for water projects

When you sit down to enjoy a beer, you probably don't spend a lot of time thinking about one of its main ingredients – water. Or the fact that 3,000 children die each day from diseases caused by unsafe water.

A group of innovative Rotarians aren't just thinking; they're doing something about it.

Their Rotary Fellowship, Beers Rotarians Enjoy Worldwide (BREW), has organized events around the world and is working to raise hundreds of thousands of dollars for Rotary's global water, sanitation, and hygiene efforts.

"By drinking a beer, I can help bring fresh water to a village in Africa," says Steven Lack, a member of the Rotary Club of Pleasant Hill, Calif. "If you can drink beer and some of the money goes to doing good in the world, that is something you can feel good about."

Fellowships like BREW are Rotary's way of bringing together members who share a particular passion. The beer fellowship's leaders realized that joining forces with a Rotarian action group dedicated to providing access to clean water would create some-

thing greater than the sum of the two parts.

"Beer and water have a natural affinity; you need water to brew beer," says Moses Aryee, past president of the Rotary Club of Accra-West, Ghana, and co-chair of the beer fellowship. "Our vision is a global approach to fresh water around the world, because beer is around the world."

The fellowship members are working with the Water and Sanitation Rotarian Action Group (WASRAG) to identify specific water projects to support by funneling 25 percent of the fellowship's dues

to those projects, says Lack, the fellowship's vice chair.

The members also plan to approach major brewers on each continent to seek financial support for water projects, much as the nonprofit Water.org is receiving \$1.2 million from Stella Artois.

These projects have the potential to improve people's quality of life. According to WASRAG, 8,000 people die of waterborne disease every day. In addition, women in many parts of the world spend hours a day fetching water, time they could spend caring for their families, generating

income, or making other contributions to society.

"We are very enthusiastic about the opportunities to work together," says F. Ronald Denham, a past chair of the action group and a member of the Rotary Club of Toronto Eglinton, Ont. "On our side, we can present and describe the projects. BREW will establish relationships with the breweries. And some of the members are senior executives in breweries. It's a wonderful synergy."

Lack and Aryee founded the beer fellowship in 2013 after reaching the same conclusion at roughly the same time: Beer is fun and it promotes fellowship. And by bringing together people who share an interest in beer, you can unite them for the purpose of doing good.

In addition to working with the action group, the fellowship promotes the idea of good times and service by helping clubs organize beer festivals. These events appeal to younger people and raise money for club projects.

Lack emphasizes that these fests aren't about getting drunk. The events typically last only a few hours and distribute small sampling cups that hold only 4 to 6 ounces. And standing in line limits the time that people have to drink.

The State of Jefferson Brewfest in Dunsmuir, Calif., attracts 1,500 people every August and in 2015 netted \$15,000 for club projects, says John Poston, a member of the Dunsmuir Rotary Club. It has been so successful that the club plans to expand the event to two days this year. Other growing festivals include the



OPPOSITE: Attendees take part in the fourth annual Spirit of Hudson Brewfest, organized by the Hudson Rotary Club and the Rotary Club of Nashoba Valley, Mass. **THIS PAGE, CLOCKWISE FROM TOP:** Participants taste beers and share their opinions, making new friends; the portions encourage responsible drinking and let attendees try new brews; volunteers take a break from pouring samples.

Hops and Vines Festival in Weed, Calif., and Brew on the Bay in Key Largo, Fla. The beer fellowship promotes a list of brew fests sponsored by Rotary clubs.

When Lenny Jordan, president of the Rotary Club of Franklin, N.C., and part owner of his town's microbrewery, heard about the fellowship, he recruited 20 members of the club to sign up.

"It has been a point of interest for many of our mem-

bers and an opportunity to come together in a more casual environment," says Jordan. "I would attribute at least one new member to the fellowship. She attended one of our field trips and said she wanted to join. It's had a positive effect both on membership and on general morale."

In May, more than 60 BREW members from around the world gathered at the Devil's Door Brewery in Seoul during Rotary's annual convention

to sample what was on tap and to socialize. Lack says plans are in the works for a brewery tour every night in Atlanta during Rotary's 2017 convention.

"There are all kinds of microbreweries around the city, some owned by Rotary members," he says. "We're also looking to be able to pour beer in our booth (in the House of Friendship). You lose some credibility as a beer fellowship if you aren't pouring beer."

—ARNOLD R. GRAHL