

## Plattsburgh Sunrise Rotary Board Meeting Agenda

11/12/2024

**In attendance;**

**Call to order;** Sue

**Treasurer's report;** Jessica

**Member engagement;** Roger

- What members are at 50% attendance or lower?
- Who have we not heard from in a while?
- How is the on boarding process going for new members and mentors?

**New Business**

-Eric McDowell reached out and requested a 3 month leave of absence from the club. (Per Eric) "I would like to request to be on leave of absence for November, December and January. If things change and I was able to return sooner, I would."

-Planned events; 12/4 4:30 Ladies clothing pop-up at the VFW, Boynton Ave, Plattsburgh  
12/4 5:30 3<sup>rd</sup> annual "Love My Ginger" " " "

-December board meeting; Would the board consider having this in person on 12/10 for 30 minutes before our normal 7:30 meeting? And invite the morning Kawanis or another club to celebrate the holidays as we used to do? And maybe order beverages and breakfast baked goods from Chartwell ?

-December 12/17 meeting; Regular meeting

-December 12/24 Christmas Eve; no meeting

-December 12/31 New Years Eve; no meeting

**Old Business**

Membership Committee continues to move forward with improving the mentor process and sustaining member participation

Mayor's Cup committee will start back up in January with the first meeting 1/9/25

**Adjournment**

**Plattsburgh Sunrise Rotary  
Treasurer's Report  
October 31, 2024**

**Assets**

Cash on Hand (Change for Raffle/Foodshelf)	\$	100.00
Checking Account - Community Bank	\$	17,685.05
Savings Account - Community Bank*	\$	27,402.68
CBNA CD	\$	5,106.66
CBNA CD	\$	10,213.33
CBNA CD	\$	15,319.99
Total Checking, Savings & CD's	\$	75,827.71
<b>Total Assets</b>	<b>\$</b>	<b>75,827.71</b>

**Liabilities**

50/50 Raffle 10/31/2024	\$	155.00
Paul Harris Fellow Award - Community Member	\$	1,500.00
Food Shelf Donations	\$	240.00
Plattsburgh City Beach Wheelchair Project	\$	173.22
Member Dues Prepayment	\$	170.00
<b>Total Liabilities</b>	<b>\$</b>	<b>2,238.22</b>

\*Community Bank includes \$3000 for the Pavilion Project

**Plattsburgh Sunrise Rotary  
Treasurer's Report  
October 31, 2024**

**Expenses since September 30, 2024 Report**

<b>Russell Hampton (Badge)</b>	<b>\$</b>	<b>18.25</b>
<b>Pride Haley (Replacement Check)</b>	<b>\$</b>	<b>145.00</b>
<b>Brian Neureuther (Roteract Expense)</b>	<b>\$</b>	<b>111.48</b>
<b>Russell Hampton (Badge)</b>	<b>\$</b>	<b>18.25</b>
<b>US Postmaster (PO Box Fee)</b>	<b>\$</b>	<b>200.00</b>
<b>Rotary Foundation (Polio Donation)</b>	<b>\$</b>	<b>563.00</b>
<b>Camphill Foundation</b>	<b>\$</b>	<b>2,500.00</b>
<b>Christopher Garrow Foundation (Small Donation)</b>	<b>\$</b>	<b>500.00</b>

<b>Annual Membership Dues</b>	
<b>Members Billed</b>	<b>32</b>
<b>Members Paid</b>	<b>31</b>
<b>% Collected thru 10/31/2024</b>	<b>97%</b>

**SUNRISE ROTARY**  
**Budget vs Actual**  
**2024-2025**

	2024-2025	2024-2025	2024-2025
	Final Budget	Mayor's Cup	Actual YTD
	Jul'24 - Jun'25	Jul'24 - Jun'25	Jul'24 - Oct'24
<b>Income</b>			
4000 · Member dues	\$5,280	\$3,840	\$4,640
4010 · Mayor's Cup	\$20,000	\$21,083	\$6,187
4024 · Super Bowl Squares	\$1,500	\$0	\$0
4028 · Community Sale Fundraiser	\$3,500	\$0	\$0
4026 · Fundraiser/Donations	\$750	\$0	\$0
4036 · Polio Fundraiser	\$0	\$0	\$20
4026 · Donations	\$0	\$0	\$0
4040 · 50/50 Raffle, Fines	\$300	\$13	\$35
4045 · Annual Dinner/Holiday Party	\$0	\$0	\$0
4100 · Interest income	\$1,200	\$241	\$481
<b>Total Income</b>	<b>\$32,530</b>	<b>\$25,177</b>	<b>\$11,362</b>
<b>Expense</b>			
4050 · Holiday Party/Annual Dinner	\$500	\$0	\$0
4060 · Paul Harris Award	\$1,540	\$0	\$0
4800 · Large Charitable Donations	\$5,000	\$1,000	\$1,000
5000 · Charitable donations & projects	\$4,000	\$0	\$500
4037 · Community Support (Parades)	\$750	\$0	\$0
5001A · Soup Kitchen/Foodshelf	\$500	\$0	\$0
5002 · Membership Committee	\$250	\$0	\$37
5003A · Polio Donation	\$100	\$0	\$563
5003B · Environmental Committee	\$550	\$0	\$0
5003C · Foundation Committee	\$150	\$0	\$0
5005 · International Service Donations	\$5,000	\$0	\$2,500
5006 · Mayor's Cup Expense	\$9,800	\$5,313	\$4,867
5007 · Youth Services	\$500	\$0	\$0
5009 · Roteract - SUNY Plattsburgh	\$500	\$500	\$111
5010 · Dues	\$4,825	\$3,096	\$3,096
5011 · RYLA	\$250	\$0	\$0
5012 · Meeting Expense	\$500	\$0	\$0
5015 · Miscellaneous	\$500	\$0	\$0
5023 · Bank Service Charges	\$75	\$25	\$101
5025 · Conference expense	\$600	\$0	\$0
5030 · Supplies	\$250	\$0	\$0
5031 · Storage Expense	\$1,200	\$180	\$360
5040 · Postage	\$250	\$0	\$200
5045 · Website	\$850	\$751	\$751
<b>Total Expense</b>	<b>\$38,440</b>	<b>\$10,865</b>	<b>\$14,087</b>

**SUNRISE ROTARY**  
**Budget vs Actual**  
**2024-2025**

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**Net Income**

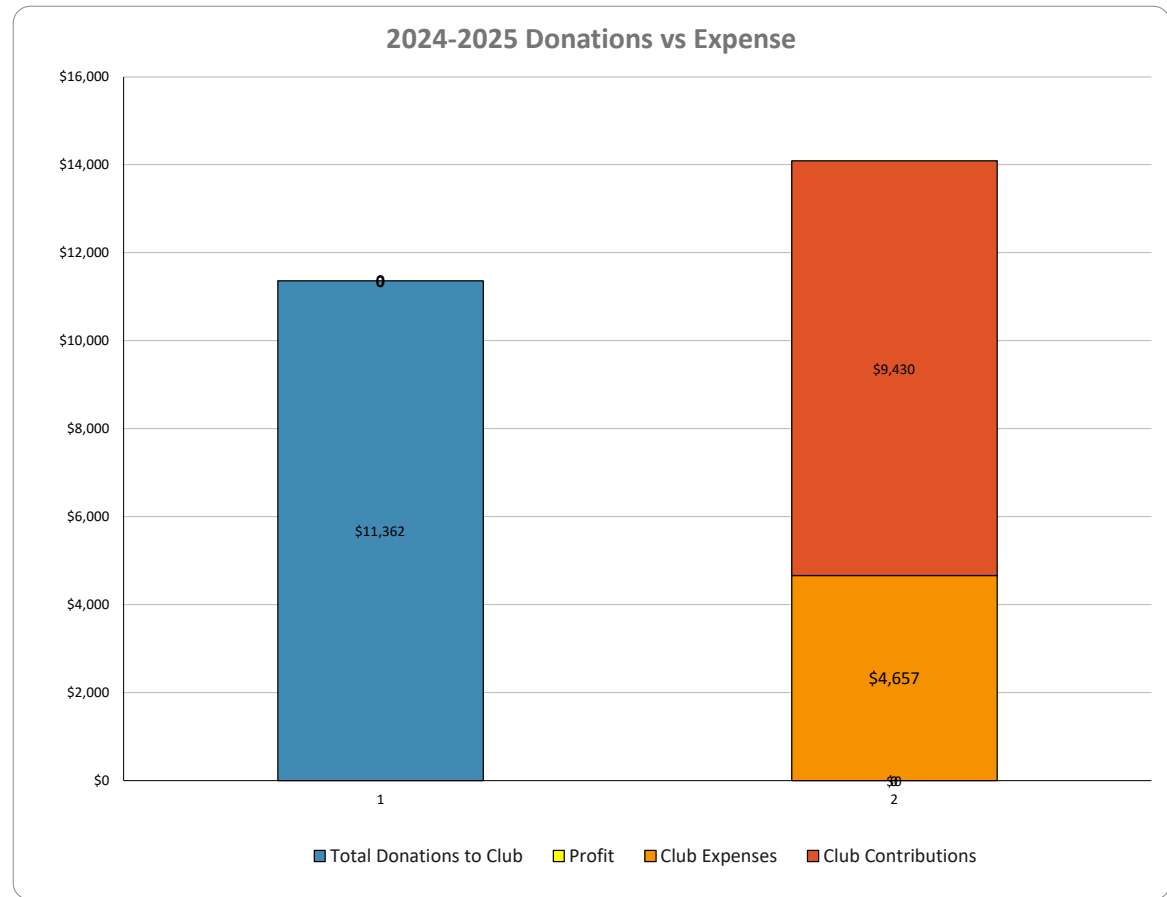
**-\$5,910**

**\$14,312**

**-\$2,725**

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Total Donations to Club	\$11,362	
Contingency Fund	\$2,725	
Profit	\$0	
Club Expenses	\$4,657	
Club Contributions	\$9,430	
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\$14,087	\$14,087	



# Profit and Loss

## Plattsburgh Sunrise Rotary Club

Date Range: Jul 01, 2024 to Oct 31, 2024

Report Type: Accrual (Paid & Unpaid)

ACCOUNTS	Jul 01, 2024 to Oct 31, 2024
<b>Income</b>	
Donations, 50/50, Happy \$\$	\$35.00
Interest Income	\$480.58
Mayor's Cup	\$6,106.58
Mayor's Cup - T-Shirt Sales	\$80.00
Member Dues	\$4,640.00
Polio Fundraiser	\$20.00
<b>Total Income</b>	<b>\$11,362.16</b>
<b>Total Cost of Goods Sold</b>	<b>\$0.00</b>
<b>Gross Profit</b>	<b>\$11,362.16</b>
As a percentage of Total Income	100.00%
<b>Operating Expenses</b>	
Annual Dues	\$3,096.43
Bank Service Charges	\$101.00
Charitable Donations & Projects	\$500.00
International Service Donations	\$2,500.00
Large Donation Expense	\$1,000.00
Mayor's Cup Expense	\$4,867.41
Membership Committee	\$36.50

<b>Operating Expenses</b>	
Postage	\$200.00
Rotary Foundation Polio Donation	\$563.00
Roteract - SUNY Plattsburgh	\$111.48
Storage Expense	\$360.00
Website Expenses	\$750.92
<b>Total Operating Expenses</b>	<b>\$14,086.74</b>

<b>Net Profit</b>	<b>-\$2,724.58</b>
As a percentage of Total Income	-23.98%

# Balance Sheet

## Plattsburgh Sunrise Rotary Club

As of Oct 31, 2024

Report Type: Accrual (Paid & Unpaid)

ACCOUNTS	Oct 31, 2024
<b>Assets</b>	
<b>Cash and Bank</b>	
CBNA CD (\$10K)	\$10,213.33
CBNA CD (\$15K)	\$15,319.99
CBNA CD (\$5K)	\$5,106.66
Community Bank Checking	\$17,685.05
Community Bank Savings	\$27,402.68
Petty Cash	\$100.00
<b>Total Cash and Bank</b>	<b>\$75,827.71</b>
<b>Other Current Assets</b>	
<b>Total Other Current Assets</b>	<b>\$0.00</b>
<b>Long-term Assets</b>	
<b>Total Long-term Assets</b>	<b>\$0.00</b>
<b>Total Assets</b>	<b>\$75,827.71</b>

<b>Liabilities</b>	
<b>Current Liabilities</b>	
50/50 Raffle	\$155.00
Food Shelf Donations	\$240.00
Member Dues Prepayment	\$170.00
Paul Harris Award Community	\$1,500.00
Plattsburgh City Beach Wheelchair Project	\$173.22

<b>Liabilities</b>	
<b>Total Current Liabilities</b>	<b>\$2,238.22</b>
<b>Long-term Liabilities</b>	
<b>Total Long-term Liabilities</b>	<b>\$0.00</b>
<b>Total Liabilities</b>	<b>\$2,238.22</b>
<b>Equity</b>	
<b>Retained Earnings</b>	
Profit for all prior years	\$76,314.07
Profit between Jul 1, 2024 and Oct 31, 2024	-\$2,724.58
<b>Total Retained Earnings</b>	<b>\$73,589.49</b>
<b>Total Equity</b>	<b>\$73,589.49</b>

# Membership Committee Report – Nov. 2024

Attendance below 50% Sept & Oct. 2024 (3 meetings)

Wanda Carroll – 25%

Allison Hulbert-Bruce - 0%

Thom Loreman – 25%

Joan Sterling - 0%

## **Meeting summary for Rotary Weekly Meeting (10/16/2024)**

### **Quick recap**

Randy and Ann discussed the need for better organization and updates from mentors in the club's activities, with a suggestion to use a date-based system for updates. They also discussed the issue of deactivating a member and the status of membership payments from Casey, Wanda, and Nadine. Lastly, they discussed the mentor process, potential new members, and the importance of participation and flexibility in membership expectations.

### **Next steps**

- Ann to prepare and send a document outlining mentorship expectations and participation guidelines for new members within a week.
- Randy to contact Sue regarding the deactivation of Matt Chandler's membership and follow up on the board's decision.
- Randy to reach out to Brian about scheduling Wanda Carol's new member talk.

### **Summary**

#### **Addressing Mentor Updates and Club Organization**

Randy expressed concerns about the lack of updates from mentors and the need for better organization in the club's activities. Ann suggested using a date-based system to prompt updates from mentors, which Randy agreed could be beneficial. The issue of deactivating a

member was brought up, with Roger suggesting that the Board should handle this matter to avoid potential issues. The team agreed to discuss this further at the next board meeting.

### **Payment Issues and Membership Updates**

Randy discussed several topics, including a potential conversation with Sue about a payment issue, and the status of membership payments from Casey, Wanda, and Nadine. He also mentioned that he had sent out an email to these individuals and was awaiting their responses. Randy also brought up the issue of a new member talk, which had not yet occurred due to the absence of Wanda Carol. He suggested that she could come and speak at the beginning of one of their meetings and then attend other meetings or delay it to winter break if necessary.

### **Mentor Process, Membership, and Participation Discussion**

Randy and Ann discussed the mentor process and the potential for new members, with Randy suggesting Dr. Mark Davey as a possible new member. They also discussed the need for flexibility in membership expectations and the importance of participation. Ann agreed to review the forms and prepare a summary for the next meeting, which will focus on mentorship and participation. Randy also discussed the engagement and disengagement of new members, mentioning Steven Gallietta and Alexis Miller as potential participants.

# Calendar

November 2024

Sun	Mon	Tue	Wed	Thu	Fri	Sat
27 YEX Halloween / Thanksgiving weekend	28	29	30 DG - Cornwall Sunrise	31	1	2
3 DG - Ottawa Rotaract	4 Zone Membership Webinars  Finance Committee meeting  DG - Ottawa Metro	5 DG - Ottawa- Stittsville	6 DG - Orleans  ROS welcomes District Governor Teresa Whitmore (Ottawa South)  DG - Ottawa South	7 DG - Barrhaven	8	9 Mini-Session- Rotary Foundation Endowment
10	11 DG - Ottawa  In-person Meeting (Ottawa)	12 DG - West Ottawa  75 th Anniversary Celebration Rotary Club Massena  7040 Membership Committee/Comiti d'adhesion	13 DG - Kanata  Raise for the Foundation Dinner with Jennifer Jones	14 DG - Nepean- Kanata	15	16 Council of Governors Semi- Annual Mtg (virtual)
17 Concert at Mariposa Cafe Sunday November 17, 2024 (Westmount)	18	19 DG - Valleyfield	20 DG - Westmount  Rotel Annual General Meeting (Ottawa South)  Holiday Dinner - Rotary Club of Orleans	21	22 Trivia Night (Cornwall Sunrise)	23
24	25	26 DG - Ottawa Bytown	27 DG - Smiths Falls Christmas Dinner	28	29	30

# Calendar

November 2024

Sun	Mon	Tue	Wed	Thu	Fri	Sat
27	28 Monthly District Governor Nominees meeting	29	30 Quarterly AG Forum	31	1	2
3	4 November Membership Meeting	5	6	7	8	9
10	11 Monthly District Governor Meeting	12	13 Monthly Zone Leadership Team Meeting Learning More About the Assistant Governor Role	14	15	16
17	18 Monthly District Governor-Elect Meeting	19 Business Networking: In-person in Wayland (District 7910)	20 New Member Orientation	21	22	23
24	25 Monthly District Governor Nominees meeting	26	27	28	29	30
1	2	3	4	5	6	7

- General

- District Event