

# Sunrise Rotary December Board Meeting — 12/9/2025

## Meeting summary

### Quick recap

The meeting began with administrative matters including apologies for delays, resignation discussions, and financial updates regarding committee goals and donations. The group approved various financial contributions including polio fundraising efforts (\$239 to supplement Corn Maze fundraising event to reach \$1,000) and discussed upcoming events such as a Chamber Business After Hours gathering (\$900) and a hockey game co-sponsorship (\$500). The conversation ended with plans for future activities including a guest speaker presentation and annual meeting arrangements, with emphasis on improving club communications and event planning through Club Runner.

### Next steps

- James: Enter the Chamber Business After Hours and Hockey Game events into Club Runner.
- Wanda: Send information about upcoming events to Public Image and Communication Committee (Abby, Libby, Joanne, etc.) for inclusion in newsletters.
- James and Michael: Meet at the storage unit to locate and retrieve the large ceremonial check for presentation at the Mission of Hope donation.
- Jessica: Prepare the actual check for Mission of Hope donation, to be co-signed by James.
- Tom: Contact Kathy Eppler (or a representative) to confirm her attendance and presentation for the Mission of Hope donation at the January 22nd meeting.
- Wanda: Reach out to the Nominating Committee members (Randy, Sue, Eric) to ensure the slate of officers/nominees is sent to membership at least two weeks prior to elections.
- Wanda: Check Sue's Facebook for information about her mother's passing and consider sending a card on behalf of the club.
- All Committee Chairs: Prepare and submit to the club by the end of January meeting a summary of two accomplishments from the past 6 months, two forward-thinking goals for the next 6 months, and one long-term (1-3 year) goal for their committee.
- Wanda: Draft and send a letter to TED-K outlining what is needed from them to move the project forward.
- James: Follow up to obtain and share photos from the Miracle on Margaret Street event for use in club PR (e.g., Facebook).

- Membership Committee: Reach out to Allison Hulbert Bruce regarding past-due dues and discuss possible "friend of the club" status or continued membership.
- Wanda: Bring the proposal for the January 6-month/annual/holiday dinner meeting (location, format) to the club membership for discussion and decision.

## Summary

### Committee Meeting Updates and Resignation

The meeting began with Wanda apologizing for her delayed response due to her work commitments at the prison and mental health clinic, which limited her access to email and computer. She mentioned that she had received a resignation and discussed upcoming elections. Roger noted that Wanda had requested updates on committee goals, which were still pending. Michael inquired about the agendas for the meeting, and Wanda explained her delay in sending them out. The meeting was called to order by Jim at 7:30, welcoming everyone in the cold weather.

### Meeting Minutes and Fund Approvals

The meeting began with Wanda confirming the quorum and reviewing the November meeting minutes, which Roger noted were incomplete due to AI issues. The minutes were approved with a notation of incompleteness. Jessica then corrected the title of the Treasurer's Report to reflect the correct time period and requested approval to release \$1,200 in ALICE project funds for the United Way, which was granted. Additionally, Jessica informed the group that \$731 had been collected for a polio fundraiser, and with no objections, she was authorized to make an online donation of \$1,000 to RI.

### Rotary Polio Donation Approval

The group discussed financial matters, including a motion to donate \$1,000 to Rotary International for polio, which Adam proposed and Michelle seconded. They clarified that the \$731 collected from a fundraiser, along with Venmo payments, would supplement the budget item for polio, bringing the total donation to \$1,000. The motion was approved, and Jessica confirmed there were no other items for approval or expenditures.

### Club Resignation and Mission Plans

The club discussed Eric's resignation, which was accepted effective December 31st, with Jessica confirming this date would affect dues billing. Tom announced plans to invite Kathy Eppler to present about Mission of Hope and request the club's \$1,000 budgeted donation. Jim reported on operations, noting he and Roger had a brief meeting to connect with committees and to improve club communications, with a focus on better utilizing ClubRunner for event planning and communications.

## Chamber Business After Hours Planning

The meeting discussed two upcoming events: a Chamber Business After Hours event in January and a hockey game. James reported that Community Bank and Sunrise Rotary will partner to host the event at Au Sable Hall, with a proposed budget of \$1,200 for food, to be split between the two organizations. Wanda mentioned that SUNY will host the event and is reaching out to faculty members, including two international professors who are interested in joining the club. The group agreed to approve up to \$900 for the event expenses, with the remaining costs to be split between the Chamber and the organizing group.

## Event Planning and Budget Approvals

The meeting focused on planning and approving expenditures for upcoming events. James moved to approve \$900 for a Chamber event, which was seconded by Michael and approved by the group. The club also agreed to co-sponsor a men's hockey night on February 13th with the Noon Rotary for \$500, which would go towards the North Country Scholarship Foundation. James will enter these events into Club Runner. The group discussed the success of the "Miracle on Margaret Street" event, where members served hot cocoa and provided coats to the community. Tom announced that the club will host a guest speaker, Bob Rothschild, on January 6th to discuss philanthropy. The club also needs to plan its annual meeting, potentially combining it with a holiday dinner at the Westside Ballroom to benefit ARC. Wanda will follow up with the membership committee to ensure the annual meeting is properly planned and elections are conducted.

# Plattsburgh Sunrise Rotary

## Treasurer's Report

December 31, 2025

### Assets

Cash on Hand (Change for Raffle/Foodshelf)	\$	100.00
Checking Account - Community Bank	\$	18,149.24
Savings Account - Community Bank*	\$	27,531.74
CBNA CD	\$	5,104.92
CBNA CD	\$	10,209.82
CBNA CD II	\$	10,178.90
CBNA CD	\$	15,314.76
Total Checking, Savings & CD's	\$	86,589.38
<b>Total Assets</b>	<b>\$</b>	<b>86,589.38</b>

### Liabilities

Accounts Payable Checks	\$	1,200.00
50/50 Raffle 12/31/2025	\$	155.00
Paul Harris Fellow Award - Community Member	\$	1,000.00
Food Shelf Donations	\$	240.00
Plattsburgh City Beach Wheelchair Project	\$	173.22
<b>Total Liabilities</b>	<b>\$</b>	<b>2,768.22</b>

\*Community Bank includes \$3000 for the Pavilion Project

# Plattsburgh Sunrise Rotary

## Treasurer's Report

December 31, 2025

### Expenses since November 30, 2025 Report

Easy Self Storage	\$	90.00
Ck#1362 Russell Hampton - Name Badges	\$	44.70
Ck #1363 United Way of the Adirondacks - Alice	\$	1,200.00
Rotary Int'l - Polio Plus Donation	\$	1,000.00

### Annual Membership Dues

Members Billed	32
Members Paid	31
% Collected thru 12/31/2025	97%

**SUNRISE ROTARY  
Budget vs Actual  
2025-2026**

	2025-2026	2025-2026
	Final Budget	Actual YTD
	Jul'25 - Jun'26	Jul'25 - Dec'25
<b>Income</b>		
4000 · Member dues	\$6,125	\$5,245
4010 · Mayor's Cup	\$22,750	\$22,486
4028 · Community Sale Fundraiser	\$3,500	\$0
4026 · Fundraiser/Donations	\$750	\$0
4076 · Rotary Quilt Raffle	\$0	\$280
4026 · Donations	\$0	\$0
4039 · Rulf's Maze Polio Fundraiser	\$0	\$731
4030 · Trivia Night for Literacy	\$0	\$735
4040 · 50/50 Raffle, Fines	\$300	\$123
4100 · Interest income	\$50	\$773
<b>Total Income</b>	<b>\$33,475</b>	<b>\$30,373</b>
<b>Expense</b>		
4050 · Holiday Party/Annual Dinner	\$500	\$0
4060 · Paul Harris Award	\$1,540	\$0
4802 · Alice Project - United Way	\$1,200	\$1,200
4804 · Lapierre Lane Restroom	\$500	\$0
5000 · Charitable donations & projects	\$4,000	\$500
4037 · Community Support (Parades)	\$750	\$0
5001A · Soup Kitchen/Foodshelf	\$500	\$0
4038 · 2025 Literacy Project	\$0	\$692
5002 · Membership Committee	\$500	\$45
5003B · Environmental Committee	\$1,250	\$0
5003C · Foundation Committee	\$150	\$0
5004 · Rotary Project Expense	\$1,000	\$0
5005 · International Service Donations	\$6,500	\$3,500
5006 · Mayor's Cup Expense	\$4,405	\$5,519
5007 · Youth Services	\$1,000	\$0
5009 · Rotaract - SUNY Plattsburgh	\$500	\$0
5010 · Dues	\$5,485	\$3,608
5011 · RYLA	\$250	\$0
5012 · Meeting Expense	\$500	\$0
5015 · Miscellaneous	\$500	\$0
5023 · Bank Service Charges	\$200	\$61
5025 · Conference expense	\$600	\$0
5032 · Marketing expense	\$1,000	\$0
5030 · Supplies	\$250	\$0
5031 · Storage Expense	\$1,200	\$540
5040 · Postage	\$250	\$210
5045 · Website	\$850	\$751
<b>Total Expense</b>	<b>\$35,380</b>	<b>\$16,627</b>
<b>Net Income</b>	<b>-\$1,905</b>	<b>\$13,746</b>

# Balance Sheet

## Plattsburgh Sunrise Rotary Club

As of Dec 31, 2025

Report Type: Accrual (Paid & Unpaid)

ACCOUNTS	Dec 31, 2025
<b>Assets</b>	
<b>Cash and Bank</b>	
CBNA CD (\$10K)	\$10,209.82
CBNA CD (\$10K) - II	\$10,178.90
CBNA CD (\$15K)	\$15,314.76
CBNA CD (\$5K)	\$5,104.92
Community Bank Checking	\$18,149.24
Community Bank Savings	\$27,531.74
Petty Cash	\$100.00
<b>Total Cash and Bank</b>	<b>\$86,589.38</b>
<b>Other Current Assets</b>	
<b>Total Other Current Assets</b>	<b>\$0.00</b>
<b>Long-term Assets</b>	
<b>Total Long-term Assets</b>	<b>\$0.00</b>
<b>Total Assets</b>	<b>\$86,589.38</b>

<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	\$1,200.00
50/50 Raffle	\$155.00
Food Shelf Donations	\$240.00
Paul Harris Award Community	\$1,000.00

<b>Liabilities</b>	
Plattsburgh City Beach Wheelchair Project	\$173.22
<b>Total Current Liabilities</b>	<b>\$2,768.22</b>
<b>Long-term Liabilities</b>	
<b>Total Long-term Liabilities</b>	<b>\$0.00</b>
<b>Total Liabilities</b>	<b>\$2,768.22</b>

<b>Equity</b>	
<b>Retained Earnings</b>	
Profit for all prior years	\$70,074.70
Profit between Jul 1, 2025 and Dec 31, 2025	\$13,746.46
<b>Total Retained Earnings</b>	<b>\$83,821.16</b>
<b>Total Equity</b>	<b>\$83,821.16</b>

# Profit and Loss

## Plattsburgh Sunrise Rotary Club

Date Range: Jul 01, 2025 to Dec 31, 2025

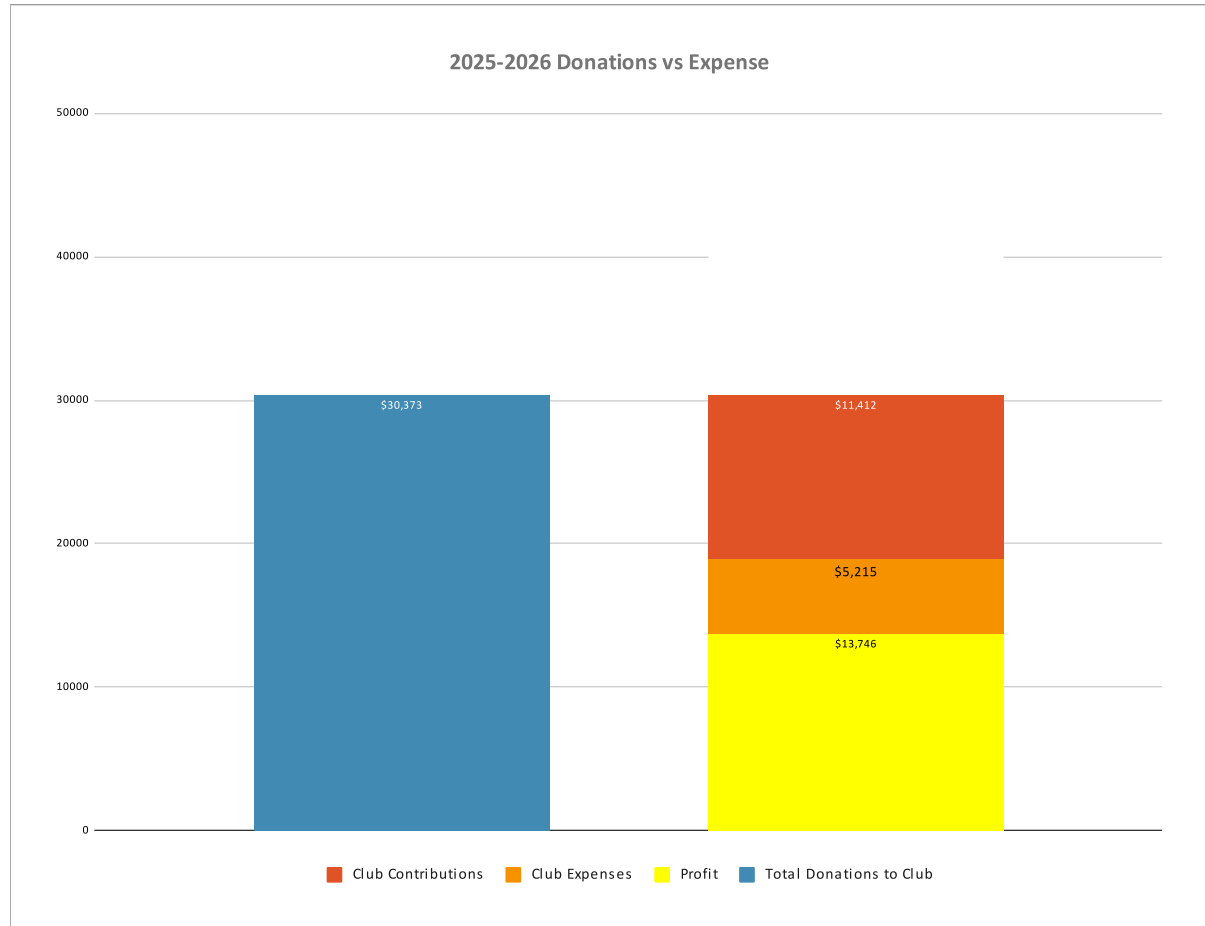
Report Type: Accrual (Paid & Unpaid)

**Jul 01, 2025  
to Dec 31, 2025**

<b>ACCOUNTS</b>	
<b>Income</b>	
Donations, 50/50, Happy \$\$	\$123.00
Interest Income	\$772.66
Mayor's Cup	\$21,925.00
Mayor's Cup - T-Shirt Sales	\$561.43
Member Dues	\$5,245.00
Polio Fundraiser	\$731.00
Rotary Quilt Raffle	\$280.00
Trivia Night for Literacy	\$735.00
<b>Total Income</b>	<b>\$30,373.09</b>
<b>Total Cost of Goods Sold</b>	
	<b>\$0.00</b>
<b>Gross Profit</b>	<b>\$30,373.09</b>
As a percentage of Total Income	100.00%
<b>Operating Expenses</b>	
2025 Literacy Project	\$692.27
Alice Project - United Way	\$1,200.00
Annual Dues	\$3,608.28
Bank Service Charges	\$61.12
Charitable Donations & Projects	\$500.00

<b>Operating Expenses</b>	
International Service Donations	\$3,500.00
Mayor's Cup Expense	\$5,519.34
Membership Committee	\$44.70
Postage	\$210.00
Storage Expense	\$540.00
Website Expenses	\$750.92
<b>Total Operating Expenses</b>	<b>\$16,626.63</b>
<b>Net Profit</b>	
As a percentage of Total Income	<b>\$13,746.46</b> 45.26%

Total Donations to Club	\$30,373
Contingency Fund	\$0
Profit	\$13,746
Club Expenses	\$5,215
Club Contributions	<u>\$11,412</u>
	\$30,373    \$30,373



**Plattsburgh Sunrise Rotary Club**

**Income Statement**

**2025-2024**

	<b>Jul 01, 2025</b>	<b>Jul 01, 2024</b>	
	<b>to Dec 31,</b>	<b>to Dec 31,</b>	
	<b>2025</b>	<b>2024</b>	<b>Change</b>
<b>Income</b>			
Donations, 50/50, Happy \$\$	\$123.00	\$50.00	\$73.00
Gingerbread Fundraiser	\$0.00	\$168.08	(\$168.08)
Interest Income	\$772.66	\$716.09	\$56.57
Mayor's Cup	\$21,925.00	\$6,106.58	\$15,818.42
Mayor's Cup - T-Shirt Sales	\$561.43	\$80.00	\$481.43
Member Dues	\$5,245.00	\$4,880.00	\$365.00
Polio Fundraiser	\$731.00	\$20.00	\$711.00
Rotary Quilt Raffle	\$280.00	\$0.00	\$280.00
Super Bowl Squares	\$0.00	\$25.00	(\$25.00)
Trivia Night for Literacy	\$735.00	\$0.00	\$735.00
Vintage Pop Up Sale	\$0.00	\$1,204.00	(\$1,204.00)
<b>Total Income</b>	<b>\$30,373.09</b>	<b>\$13,249.75</b>	\$17,123.34
<b>Operating Expenses</b>			
2025 Literacy Project	\$692.27	\$0.00	\$692.27
Alice Project - United Way	\$1,200.00	\$0.00	\$1,200.00
Annual Dues	\$3,608.28	\$3,096.43	\$511.85
Bank Service Charges	\$61.12	\$102.17	(\$41.05)
Charitable Donations & Projects	\$500.00	\$500.00	\$0.00
International Service Donations	\$3,500.00	\$2,500.00	\$1,000.00
Large Donation Expense	\$0.00	\$1,000.00	(\$1,000.00)
Mayor's Cup Expense	\$5,519.34	\$4,889.59	\$629.75
Meeting Expenses	\$0.00	\$335.34	(\$335.34)
Membership Committee	\$44.70	\$36.50	\$8.20
Miscellaneous Expenses	\$0.00	\$40.86	(\$40.86)
Postage	\$210.00	\$200.00	\$10.00
Rotary Foundation Polio Donation	\$0.00	\$563.00	(\$563.00)
Roteract - SUNY Plattsburgh	\$0.00	\$111.48	(\$111.48)
Storage Expense	\$540.00	\$540.00	\$0.00
Website Expenses	\$750.92	\$750.92	\$0.00
<b>Total Operating Expenses</b>	<b>\$16,626.63</b>	<b>\$14,666.29</b>	\$1,960.34
<b>Net Profit</b>	<b>\$13,746.46</b>	<b>(\$1,416.54)</b>	\$15,163.00

# Engagement Update – January 2026

## Attendance below 50% - Nov./Dec. 2025 (4 meetings)

- Anne Csorny — 0%
- Casey Gould — 25%
- Allison Hulbert-Bruce — 0%
- Colleen Lemza (on leave) — 0%
- Libby Queguiner - 0%
- Thom Loreman – 0%

## December Membership Committee Meeting – Summary

The membership committee meeting covered operational updates including a revised onboarding process and attendance tracking for committee meetings. The group discussed the status of a new satellite club and its relationship to the mother club, along with various membership matters including mentorship programs and member engagement initiatives. The committee reviewed upcoming events and scheduled their next meeting for January 21st, while also discussing potential changes to member classifications and event sponsorships.