

## Plattsburgh Sunrise Rotary Board Meeting Agenda

7/9/2024

### **In attendance;**

### **Call to order;**

- Has everyone ready the minutes from 6/11/2024 board meeting

### **Treasurer's report;**

- Review what funds are liquid
- Should we reinvest a portion of these funds- CDs, etc
- Since we no longer spend money on breakfast or room rental, would the membership be interested in donating \$20/each once a month to a local nonprofit focusing on Rotary International's monthly theme? This month would be Maternal & Child Health.
- What would be helpful to Jessica in the process of her continuing to take on the Treasurer's responsibilities
- Dues will be \$160, any thoughts on how we can all collected by Aug. 1st

### **Member engagement**

- What members are at 50% attendance or lower?
- Who have we not heard from in a while?
- How is the on boarding process going for new members and current members?
- What can we offer members to stay engaged?
- Sunset meeting is scheduled for 7/30, would we consider spending some funds on food and inviting the Noon club and others in the community?
- August is Membership & New Club Development

### **R.I. awards**

- Each month R.I. encourages clubs to recognize members in the club with outstanding avenues of service. This might be a nice way to share support to fellow Rotarians

### **New Business**

### **Old Business**

### **Adjournment**

**Sunrise Rotary Club of Plattsburgh, NY Inc.**  
**Board Meeting – June 11, 2024**  
**Minutes**

**Present:** Roger Black; Adam Robert; Ann Csorny, Sue LaBlanc Durocher, Michelle Senecal, and Jessica Kline

**Meeting** – The meeting was called to order. No prior meeting minutes or current meeting agenda available for review and approval. Finance report reviewed and approved.

**Board discussions:**

Pollinator garden MOU – There was some discussion about the MOU and the club's responsibility related to it, and the vote to move forward. Concerns identified were cost to club; ongoing workload to club to maintain, do we have the resources; Impact to the local community, do they want this in their backyards; Water access. Rodger briefly outlined his idea for fundraising and identified some of the details he still plans to work on to cover the cost of signage. It was agreed that due to the upcoming Mayors cup effort the discussion would be tabled until after MC.

Membership Committee – Colleen Downs reactivation was unanimously approved. Wanda Carrol approval was activated Rodger to follow up with membership committee to ensure she is assigned a mentor. New member Casey – Adam Roberts / mentor reports in spite of several attempts to connect no and encourage participation have resulted in a positive outcome Casey remains void of contact with club.

Mayors Cup – Meetings are held on the 1<sup>st</sup> Thursday of each month. Sue provided an update on the work being done and encouraged members to reach out to potential sponsors both on the list and off as there are many potential sponsors not on our list.

Meeting adjourned

# Plattsburgh Sunrise Rotary

## Treasurer's Report

June 30, 2024

### Assets

Cash on Hand (Change for Raffle/Foodshelf)	\$	100.00
Checking Account - Community Bank	\$	21,720.21
Savings Account - Community Bank*	\$	27,350.26
CBNA CD	\$	5,035.30
CBNA CD	\$	10,070.61
CBNA CD	\$	15,105.91
Total Checking, Savings & CD's	\$	79,382.29
<b>Total Assets</b>	<b>\$</b>	<b>79,382.29</b>

### Liabilities

50/50 Raffle 6/30/2024	\$	155.00
Paul Harris Fellow Award - Community Member	\$	1,500.00
Food Shelf Donations	\$	240.00
Plattsburgh City Beach Wheelchair Project	\$	173.22
Accounts Payable (Checks not cleared)	\$	1,000.00
<b>Total Liabilities</b>	<b>\$</b>	<b>3,068.22</b>

\*Community Bank includes \$3000 for the Pavilion Project

**Plattsburgh Sunrise Rotary  
Treasurer's Report  
June 30, 2024**

**Expenses since May 31, 2024 Report**

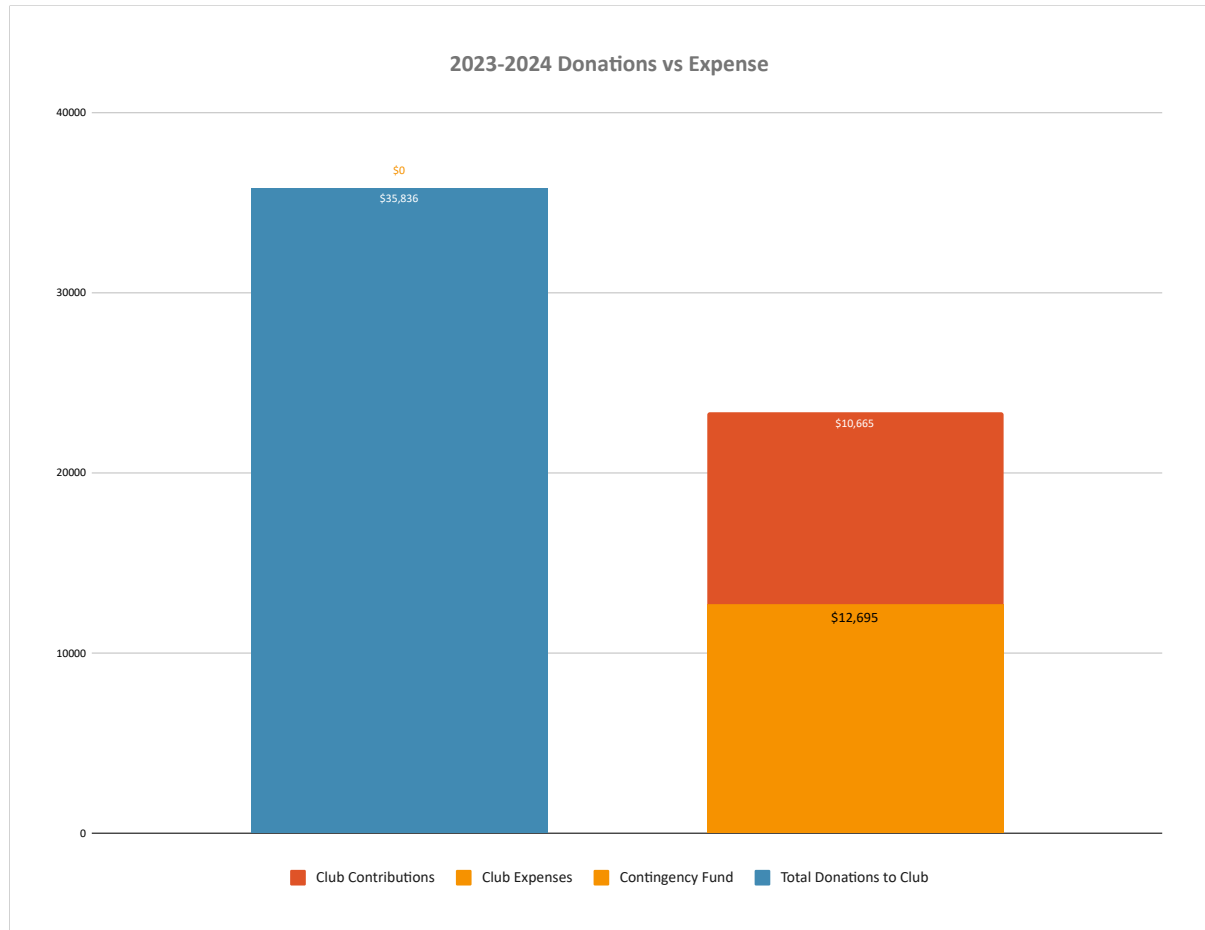
<b>Doc's on the Water (Annual Dinner)</b>	<b>\$</b>	<b>1,142.50</b>
<b>Easy Self Storage</b>	<b>\$</b>	<b>90.00</b>
<b>Russell Hampton (Paul Harris Medal &amp; Plaque)</b>	<b>\$</b>	<b>69.00</b>

<b>Annual Membership Dues</b>	
<b>Members Billed</b>	<b>31</b>
<b>Members Paid</b>	<b>31</b>
<b>% Collected thru 4/30/2024</b>	<b>100%</b>

SUNRISE ROTARY  
Budget vs Actual  
2023-2024

	2023-2024	2023-2024	2023-2024
	Final Budget	Mayor's Cup	Actual YTD
	Jul'23 - Jun'24	Jul'23 - Jun'24	Jul'23 - Jun'24
<b>Income</b>			
4000 · Member dues	\$4,500	\$4,500	\$4,338
4010 · Mayor's Cup	\$22,000	\$17,075	\$21,940
4024 · Super Bowl Squares	\$1,500	\$1,500	\$1,500
4028 · Community Sale Fundraiser	\$3,000	\$3,000	\$3,000
4026 · Fundraiser/Donations	\$0	\$0	\$765
4027 · Meeting Room Revenue	\$0	\$0	\$1,545
4040 · 50/50 Raffle, Fines	\$150	\$150	\$301
4045 · Annual Dinner/Holiday Party	\$0	\$0	\$1,140
4100 · Interest income	\$1,200	\$1,200	\$1,308
<b>Total Income</b>	<b>\$32,350</b>	<b>\$27,425</b>	<b>\$35,836</b>
<b>Expense</b>			
4050 · Holiday Party/Annual Dinner	\$200	\$200	\$1,142
4060 · Paul Harris Award	\$1,540	\$1,540	\$1,525
5000 · Charitable donations & projects	\$4,000	\$4,000	\$4,059
4037 · Community Support (Parades)	\$750	\$750	\$249
5001A · Soup Kitchen/Foodshelf	\$500	\$500	\$0
5002 · Membership Committee	\$250	\$250	\$51
5003A · Polio Fundraiser	\$100	\$100	\$0
5003B · Environmental Committee	\$550	\$550	\$0
5003C · Foundation Committee	\$150	\$150	\$0
5005 · International Service Donations	\$5,000	\$5,000	\$4,000
5006 · Mayor's Cup Expense	\$5,500	\$1,734	\$2,121
5007 · Youth Services	\$500	\$500	\$0
5010 · Dues	\$3,808	\$3,808	\$4,241
5011 · RYLA	\$250	\$250	\$235
5012 · Meeting Expense	\$500	\$500	\$0
5014 · Meeting Room Expense	\$0	\$0	\$1,815
5015 · Miscellaneous	\$500	\$500	\$186
5023 · Bank Service Charges	\$75	\$75	\$37
5025 · Conference expense	\$600	\$600	\$0
5030 · Supplies	\$250	\$250	\$1,666
5031 · Storage Expense	\$1,080	\$1,080	\$1,080
5040 · Postage	\$200	\$200	\$194
5045 · Website	\$850	\$850	\$759
<b>Total Expense</b>	<b>\$27,153</b>	<b>\$23,387</b>	<b>\$23,359</b>
<b>Net Income</b>	<b>\$5,197</b>	<b>\$4,038</b>	<b>\$12,477</b>

Total Donations to Club	\$35,836	
Contingency Fund	\$0	
Club Expenses	\$12,695	
Club Contributions	\$10,665	
	<u>\$35,836</u>	<u>\$23,359</u>



# Profit and Loss

## Plattsburgh Sunrise Rotary Club

Date Range: Jul 01, 2023 to Jun 30, 2024

ACCOUNTS	Jul 01, 2023 to Jun 30, 2024
<b>Income</b>	
Adult Gingerbread Fundraiser	\$538.00
Annual Dinner / Paul Harris Dinner	\$1,140.00
Cache Elegant Donations	\$227.13
Community Sale	\$3,000.00
Donations, 50/50, Happy \$\$	\$301.00
Interest Income	\$1,308.32
Mayor's Cup	\$20,793.54
Mayor's Cup - T-Shirt Sales	\$1,145.97
Meeting Room Revenue	\$1,545.00
Member Dues	\$4,337.50
Super Bowl Squares	\$1,500.00
<b>Total Income</b>	<b>\$35,836.46</b>
<b>Total Cost of Goods Sold</b>	<b>\$0.00</b>
<b>Gross Profit</b>	<b>\$35,836.46</b>
As a percentage of Total Income	100.00%

<b>Operating Expenses</b>	
Annual Dinner	\$1,142.50
Annual Dues	\$4,241.28
Bank Service Charges	\$36.50
Charitable Donations & Projects	\$4,059.00
Community Support	\$249.48
Holiday Event	-\$0.92
International Service Donations	\$4,000.00
Mayor's Cup Expense	\$2,121.19
Meeting Room Expense	\$1,815.00
Membership Committee	\$51.13
Miscellaneous Expenses	\$185.80
Paul Harris Award	\$1,525.00
Postage	\$194.00
RYLA	\$235.00
Storage Expense	\$1,080.00
Supplies	\$1,665.57
Website Expenses	\$758.92
<b>Total Operating Expenses</b>	<b>\$23,359.45</b>
<b>Net Profit</b>	<b>\$12,477.01</b>
As a percentage of Total Income	34.82%

# Balance Sheet

## Plattsburgh Sunrise Rotary Club

As of Jun 30, 2024

ACCOUNTS	Jun 30, 2024
<b>Assets</b>	
<b>Cash and Bank</b>	
CBNA CD (\$10K)	\$10,070.61
CBNA CD (\$15K)	\$15,105.91
CBNA CD (\$5K)	\$5,035.30
Community Bank Checking	\$21,720.21
Community Bank Savings	\$27,350.26
Petty Cash	\$100.00
<b>Total Cash and Bank</b>	<b>\$79,382.29</b>
<b>Other Current Assets</b>	
<b>Total Other Current Assets</b>	<b>\$0.00</b>
<b>Long-term Assets</b>	
<b>Total Long-term Assets</b>	<b>\$0.00</b>
<b>Total Assets</b>	<b>\$79,382.29</b>
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	\$1,000.00
50/50 Raffle	\$155.00
Food Shelf Donations	\$240.00
Paul Harris Award Community	\$1,500.00
Plattsburgh City Beach Wheelchair Project	\$173.22

<b>Liabilities</b>	
<b>Total Current Liabilities</b>	<b>\$3,068.22</b>
<b>Long-term Liabilities</b>	
<b>Total Long-term Liabilities</b>	<b>\$0.00</b>
<b>Total Liabilities</b>	<b>\$3,068.22</b>
<b>Equity</b>	
<b>Retained Earnings</b>	
Profit for all prior years	\$63,837.06
Profit between Jul 1, 2023 and Jun 30, 2024	\$12,477.01
<b>Total Retained Earnings</b>	<b>\$76,314.07</b>
<b>Total Equity</b>	<b>\$76,314.07</b>

# Attendance Committee Report – July 2024

Attendance below 50% May & June 2024 (5 meetings, does not include July makeups)

- Wanda Carroll - 0% (Joined May 14 - Missed 2 meetings)
- Matthew Chandler - 0%
- Colleen Downs - 0% (Joined June 14 - Missed 1 meeting)
- Casey Gould - 0%
- Allison Hulbert-Bruce - 20%
- Thom Loreman - 0%
- Joan Sterling - 20%

## Report on June 25 Membership Committee meeting:

Discussed Casey Gould talk with Randy G.

He has good intentions.

Reflects risk w/ stressing attendance flexibility.

Should mentors urge attendance during first month?

Discussed engagement or lack of for: Matthew Chandler, Michael Pratt, Colleen Downs, Wanda Carroll.

Discussed need to have a meeting with mentors to emphasize how important their involvement is in the new member onboarding.

Separate subcommittee?

Bulletin of upcoming events. Jim Snook?

August featured as Membership month.

"Missed you" cards. For whom?

Colleen Downs onboarding?

Prospective member: Dr. Davey (CV-TEC)

Goal of membership in 24-25: Net 35.