

Plattsburgh Sunrise Rotary Board Meeting Agenda

1/14/2025 7:30am ZOOM

**In attendance;**

**Call to order 7:30am;** Sue

**Secretary report;** Brian

**Treasurer's report;** Jessica

**Member engagement;**

The membership committee has created a very effective process for on-board new members as well as a structured way to keep current members engaged.

Where is this at?

**New Business**

Mayor Hughes would like to meet with us to discuss new ideas for MC

Eric McDowell may be coming back 1/21

District conference April 25, 26, 27 Who may be attending? Casey Gould is interested

N. C. Chamber of Commerce- What are the benefits to being a member?

**Old Business**

Football pool- How is it going?

Board member recommendations from the Nominating committee

Rotaract- Do they need assistance from our club?

U.W. of the Adirondacks donation

**Adjournment**

## **Minutes-Plattsburgh Sunrise Rotary Board Meeting 12/10/2024**

**In Attendance:** R. Black, B. Neureuther, S. LeBlanc-Durocher, A. Robert, T. DeFayette, J. Kline, M. Senecal, J. Snook

### **Call to order**

- At 7:05am by S. LeBlanc-Durocher

### **Approval of minutes**

Motion to approve: A. Robert

Second: T. DeFayette

Motion carries unanimously

### **Treasurer's report**

- Report is in Board packet

Motion to approve: T. DeFayette

Second: M. Senecal

Motion carries unanimously

### **Member engagement**

- S. LeBlanc-Durocher discussed the guidelines, developed by the membership committee, for the onboarding of new members and helping to keep the current members engaged. S. LeBlanc-Durocher suggested January would be a great time to review and begin using the guidelines.
- S. LeBlanc-Durocher asked for us to think about board or club members who may be willing to assist.

### **New Business**

- With Eric McDowell on leave, M. Senecal asked if our club is willing to do the football pool fundraiser. Club agreed to proceed with this fundraiser.
- S. LeBlanc-Durocher asked if the board is interested in donating to the Rotary foundation
  - R. Black suggested the Polio foundation, but also states the club is supporting the foundation in other ways.
  - S. LeBlanc-Durocher suggested Rotary members think about donating \$20 per month, particularly since there is no food or beverage charge for the meetings.
  - T. DeFayette suggested we should have the rotary foundation donation as a regular budgeted item each year.
  - R. Black suggested members could direct deposit their donations, donating individually.
  - T. DeFayette will reach out to the ISC (International Service Committee) to see if we can get

this on as a budgeted item.

- S. LeBlanc-Durocher asked if the Board would like to donate to the United Way of the Adirondacks. Last year we donated \$1200.
  - R. Black asked if this was in the budget, but it is not. J. Kline suggested we use some of the \$5,000 budgeted for large fund donations (we have used \$1,000 of this to date). We will need to send this to the finance committee for their review and consideration.

Motion to move request to Finance Committee: A. Robert

Second: T. DeFayette

Unanimously approved

- S. LeBlanc-Durocher asked for suggestions for the Holiday party, perhaps to be held on 1/16, 1/17, or 1/23. There are some members who are not available on Tuesday evenings, so S. LeBlanc-Durocher suggested a Thursday.
  - S. LeBlanc-Durocher asked if someone would be willing to conduct a survey monkey poll. J. Kline volunteered.

#### **Old Business**

- Mayor's Cup committee will start back up in January with the first meeting on 1/9/2025.
  - J. Kline reported that CVTEC will set an earlier date for tee shirt design completion.
- J. Kline requested a donation for the YMCA. S. LeBlanc-Durocher stated the Board will discuss at a future meeting.

#### **Adjournment**

Motion to adjourn at 7:24am: T. DeFayette

Second: A. Robert

Motion carries unanimously

*Respectfully Submitted,*

*Brian Neureuther  
Board Secretary*

**Plattsburgh Sunrise Rotary  
Treasurer's Report  
December 31, 2024**

**Assets**

Cash on Hand (Change for Raffle/Foodshelf)	\$	100.00
Checking Account - Community Bank	\$	18,757.58
Savings Account - Community Bank*	\$	27,421.85
CBNA CD	\$	5,142.72
CBNA CD	\$	10,285.44
CBNA CD	\$	15,428.16
Total Checking, Savings & CD's	\$	77,135.75
<b>Total Assets</b>	<b>\$</b>	<b>77,135.75</b>

**Liabilities**

50/50 Raffle 12/31/2024	\$	155.00
Paul Harris Fellow Award - Community Member	\$	1,500.00
Food Shelf Donations	\$	240.00
Plattsburgh City Beach Wheelchair Project	\$	173.22
Member Dues Prepayment	\$	170.00
<b>Total Liabilities</b>	<b>\$</b>	<b>2,238.22</b>

**\*Community Bank includes \$3000 for the Pavilion Project**

**Plattsburgh Sunrise Rotary  
Treasurer's Report  
December 31, 2024**

**Expenses since November 30, 2024 Report**

<b>Easy Self Storage</b>	<b>\$</b>	<b>90.00</b>
<b>SUNY Plattsburgh - Holiday Meeting</b>	<b>\$</b>	<b>175.00</b>
<b>Sue Leblanc Durocher Reimbursements</b>	<b>\$</b>	<b>536.30</b>

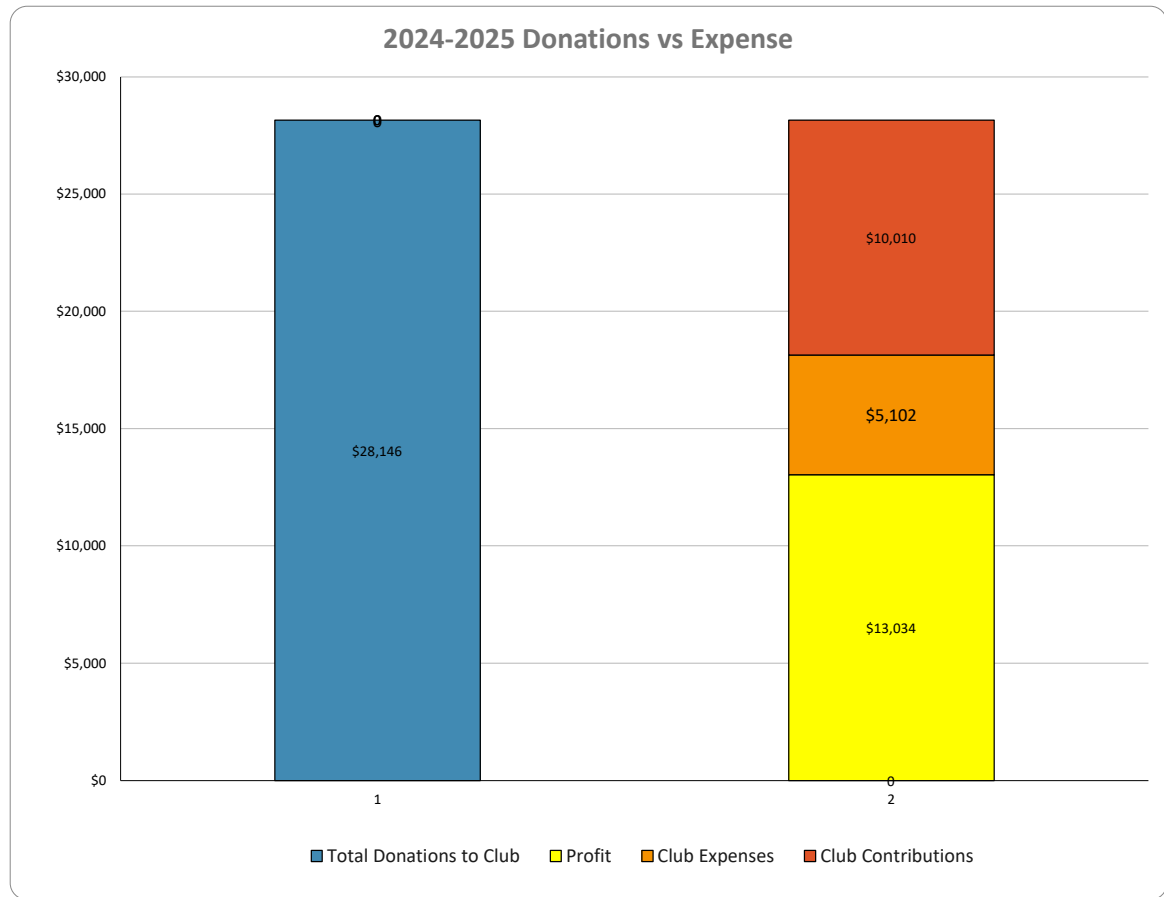
**Annual Membership Dues**

<b>Members Billed</b>	<b>32</b>
<b>Members Paid</b>	<b>31</b>
<b>% Collected thru 11/30/2024</b>	<b>97%</b>

**SUNRISE ROTARY**  
**Budget vs Actual**  
**2024-2025**

	2024-2025	2024-2025	2024-2025
	Final Budget	Mayor's Cup	Actual YTD
	Jul'24 - Jun'25	Jul'24 - Jun'25	Jul'24 - Dec'24
<b>Income</b>			
4000 · Member dues	\$5,280	\$4,880	\$4,880
4010 · Mayor's Cup	\$20,000	\$21,083	\$6,187
4020 · Gingerbread Fundraiser	\$0	\$168	\$168
4022 · Vintage Pop Up Sale Fundraiser	\$0	\$1,204	\$1,204
4024 · Super Bowl Squares	\$1,500	\$25	\$25
4028 · Community Sale Fundraiser	\$3,500	\$0	\$0
4026 · Fundraiser/Donations	\$750	\$0	\$0
4036 · Polio Fundraiser	\$0	\$20	\$20
4026 · Donations	\$0	\$0	\$0
4040 · 50/50 Raffle, Fines	\$300	\$50	\$50
4045 · Annual Dinner/Holiday Party	\$0	\$0	\$0
4100 · Interest income	\$1,200	\$716	\$716
<b>Total Income</b>	<b>\$32,530</b>	<b>\$28,146</b>	<b>\$13,250</b>
<b>Expense</b>			
4050 · Holiday Party/Annual Dinner	\$500	\$0	\$0
4060 · Paul Harris Award	\$1,540	\$0	\$0
4800 · Large Charitable Donations	\$5,000	\$1,000	\$1,000
5000 · Charitable donations & projects	\$4,000	\$500	\$500
4037 · Community Support (Parades)	\$750	\$0	\$0
5001A · Soup Kitchen/Foodshelf	\$500	\$0	\$0
5002 · Membership Committee	\$250	\$37	\$37
5003A · Polio Donation	\$100	\$563	\$563
5003B · Environmental Committee	\$550	\$0	\$0
5003C · Foundation Committee	\$150	\$0	\$0
5005 · International Service Donations	\$5,000	\$2,500	\$2,500
5006 · Mayor's Cup Expense	\$9,800	\$5,335	\$4,890
5007 · Youth Services	\$500	\$0	\$0
5009 · Roteract - SUNY Plattsburgh	\$500	\$111	\$111
5010 · Dues	\$4,825	\$3,096	\$3,096
5011 · RYLA	\$250	\$0	\$0
5012 · Meeting Expense	\$500	\$0	\$335
5015 · Miscellaneous	\$500	\$0	\$41
5023 · Bank Service Charges	\$75	\$25	\$102
5025 · Conference expense	\$600	\$0	\$0
5030 · Supplies	\$250	\$0	\$0
5031 · Storage Expense	\$1,200	\$450	\$540
5040 · Postage	\$250	\$200	\$200
5045 · Website	\$850	\$751	\$751
<b>Total Expense</b>	<b>\$38,440</b>	<b>\$14,568</b>	<b>\$14,666</b>
<b>Net Income</b>	<b>-\$5,910</b>	<b>\$13,578</b>	<b>-\$1,417</b>

Total Donations to Club	\$28,146	
Contingency Fund	\$0	
Profit	\$13,034	
Club Expenses	\$5,102	
Club Contributions	\$10,010	
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	\$28,146	\$28,146



# Profit and Loss

## Plattsburgh Sunrise Rotary Club

Date Range: Jul 01, 2024 to Dec 31, 2024

Report Type: Accrual (Paid & Unpaid)

**Jul 01, 2024  
to Dec 31, 2024**

### ACCOUNTS

<b>Income</b>	
Donations, 50/50, Happy \$\$	\$50.00
Gingerbread Fundraiser	\$168.08
Interest Income	\$716.09
Mayor's Cup	\$6,106.58
Mayor's Cup - T-Shirt Sales	\$80.00
Member Dues	\$4,880.00
Polio Fundraiser	\$20.00
Super Bowl Squares	\$25.00
Vintage Pop Up Sale	\$1,204.00
<b>Total Income</b>	<b>\$13,249.75</b>
<b>Total Cost of Goods Sold</b>	<b>\$0.00</b>
<b>Gross Profit</b>	<b>\$13,249.75</b>
As a percentage of Total Income	100.00%

<b>Operating Expenses</b>	
Annual Dues	\$3,096.43
Bank Service Charges	\$102.17
Charitable Donations & Projects	\$500.00
International Service Donations	\$2,500.00
Large Donation Expense	\$1,000.00
Mayor's Cup Expense	\$4,889.59
Meeting Expenses	\$335.34
Membership Committee	\$36.50
Miscellaneous Expenses	\$40.86
Postage	\$200.00
Rotary Foundation Polio Donation	\$563.00
Roteract - SUNY Plattsburgh	\$111.48
Storage Expense	\$540.00
Website Expenses	\$750.92
<b>Total Operating Expenses</b>	<b>\$14,666.29</b>
<b>Net Profit</b>	
As a percentage of Total Income	<b>-\$1,416.54</b> -10.69%

# Balance Sheet

## Plattsburgh Sunrise Rotary Club

As of Dec 31, 2024

Report Type: Accrual (Paid & Unpaid)

ACCOUNTS	Dec 31, 2024
<b>Assets</b>	
<b>Cash and Bank</b>	
CBNA CD (\$10K)	\$10,285.44
CBNA CD (\$15K)	\$15,428.16
CBNA CD (\$5K)	\$5,142.72
Community Bank Checking	\$18,757.58
Community Bank Savings	\$27,421.85
Petty Cash	\$100.00
<b>Total Cash and Bank</b>	<b>\$77,135.75</b>
<b>Other Current Assets</b>	
<b>Total Other Current Assets</b>	<b>\$0.00</b>
<b>Long-term Assets</b>	
<b>Total Long-term Assets</b>	<b>\$0.00</b>
<b>Total Assets</b>	<b>\$77,135.75</b>

<b>Liabilities</b>	
<b>Current Liabilities</b>	
50/50 Raffle	\$155.00
Food Shelf Donations	\$240.00
Member Dues Prepayment	\$170.00
Paul Harris Award Community	\$1,500.00
Plattsburgh City Beach Wheelchair Project	\$173.22

<b>Liabilities</b>	
<b>Total Current Liabilities</b>	<b>\$2,238.22</b>
<b>Long-term Liabilities</b>	
<b>Total Long-term Liabilities</b>	<b>\$0.00</b>
<b>Total Liabilities</b>	<b>\$2,238.22</b>

<b>Equity</b>	
<b>Retained Earnings</b>	
Profit for all prior years	\$76,314.07
Profit between Jul 1, 2024 and Dec 31, 2024	-\$1,416.54
<b>Total Retained Earnings</b>	<b>\$74,897.53</b>
<b>Total Equity</b>	<b>\$74,897.53</b>

**Clothing Sale****Venmo**

Colleen Downs	\$150
Amy Kretser	\$100
Kristina Coryea	\$31
Ashley Waldron	\$56
Emily Lopez	\$13
Darlene Pavone	\$32
Angelina Livingston	\$28
Janet Curran	\$21
Kaylee Maddix	\$68
Colleen Lemza	\$50

**Credit Card**

Jill Carey Herzog	\$30
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**Checks**

Pamela Moser	\$55	
Kathy Duley	\$56	
Ellen Grafstein	\$100	Donation

**Cash**

Cash	\$487
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**Expenses**

VFW	(\$73)	*Paid Cash 12/3/24
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**Grand Total**                      **\$1,204**

**Gingerbread****Venmo**

Danielle Howard Ross	\$80
Danielle Howard Ross	\$40
Danielle Howard Ross	\$40
Nikki Buck	\$60
Colleen Lemza	\$10
Nicole Lynch	\$36
Kelsey Harvey	\$96

**Checks**

Kathy Duley	\$25
Ann Marie's Salon	\$72

**Cash**

Cash	\$95
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**Expenses**

VFW	(\$73)	*Paid Cash
Hobby Lobby	(\$312.92)	

**Grand Total**                      **\$168**

## Customized Attendance Report

**Date Range: Nov. 01, 2024 To Dec. 31, 2024**

Name	Nov. 05, 2024	Nov. 19, 2024	Nov. 26, 2024	Dec. 03, 2024	Dec. 10, 2024	Dec. 17, 2024	%	Current Type	Notes
Black, Roger	✓	✓	✓	✓	✓	✓	100.000%	Active	
Brown, Jack							100.000%	Active	Exempted Members Aug. 24, 2015
Carroll, Wanda	M	✓	✓	✓	✓		83.333%	Active	
Chandler, Matthew		-	-	-	-	-	0.000%	Ex Member	
Csorny, Ann	✓	✓	✓	M			66.667%	Active	
Dahlen, Joanne	✓	✓				✓	50.000%	Active	
Dahlen, Kjell	✓						100.000%	Active	Exempted Members Aug. 24, 2015
DeFayette, Tom	✓	✓	✓	✓	✓	✓	100.000%	Active	
DeSnyder, Jake			✓				100.000%	Active	Exempted Members Aug. 24, 2015
Downs, Colleen	M	✓	✓	✓	✓	✓	100.000%	Active	
Duley, Kathy	✓	✓		✓	✓		100.000%	Active	Exempted Members Feb. 02, 2017
Eppler, Kathy	✓	✓	✓	✓	✓	✓	100.000%	Active	Exempted Members Apr. 07, 2022
Fisher, Connie		✓		✓	✓		50.000%	Active	
Giltz, Randy	✓	✓	✓	✓	✓	✓	100.000%	Active	
Gould, Casey		✓		✓	✓		50.000%	Active	
Grindle, Bruce							100.000%	Active	Exempted Members Aug. 24, 2015
Hulbert-Bruce, Allison							0.000%	Active	
Karam, Nadine	✓	✓	M	M		✓	83.333%	Active	
Kline, Jessica	✓	M	M	✓	✓	✓	100.000%	Active	
LaBombard, Tom	✓	✓	✓			✓	100.000%	Active	Exempted Members May 01, 2016
LeBlanc-Durocher, Sue	M	✓	✓	✓	✓	✓	100.000%	Active	
Lemza, Colleen		✓					16.667%	Active	
Loreman, Thom							0.000%	Active	
McDowell, Eric							0.000%	Active	Leave of Absence Dec. 03, 2024 - Mar.
Total: 32 members									

Name	Nov. 05, 2024	Nov. 19, 2024	Nov. 26, 2024	Dec. 03, 2024	Dec. 10, 2024	Dec. 17, 2024	%	Current Type	Notes
									03, 2025
Neureuther, Brian	✓	✓	✓	✓	✓	✓	100.000%	Active	
Pratt, Michael		✓		✓	✓		50.000%	Active	
Prescott, Jeff	M	✓	✓	✓	✓	✓	100.000%	Active	
Queguiner, Libby	M	✓					33.333%	Active	
Robert, Adam	M	✓	✓	✓	✓	M	100.000%	Active	
Senecal, Michelle	M	M	✓	✓	✓	M	100.000%	Active	
Snook, James	✓	✓					33.333%	Active	
Sterling, Joan							0.000%	Active	
Total: 32 members									

- Note: ✓ indicates that the member attended this meeting.  
M indicates that the member has a makeup assigned to this meeting.  
[Empty] indicates that the member missed this meeting.  
Purple indicates that the member was on Leave of Absence during this meeting.  
Blue indicates that the member is Exempted or Excused as of this meeting.  
Gray indicates that the member was inactive during this meeting.

# Membership Committee Report – Jan. 2025

Attendance below 50% November & December 2024 (6 meetings)

- Allison Hulbert-Bruce — 0%
- Colleen Lemza – 17%
- Thom Loreman – 0%
- Libby Queguiner – 33%
- Joan Sterling - 0%
- James Snook – 33%

# Calendar

January 2025

Sun	Mon	Tue	Wed	Thu	Fri	Sat
29	30	31	1	2	3	4 Rotary
5	6 Zone	7	8 Board of	9	10	11 YEX Orientation 1
12	13	14	15	16	17	18 District Council
19	20 Kingston Climate	21	22	23	24	25
26	27 Online Club	28	29	30	31	1
2	3 Zone	4	5	6	7	8 YEX Winterlude

- Board Meeting Event

- Committee Meeting

- Fundraiser

- Club Event

- Deadline

- General

- Club Meeting

- District Event

- Official DG Visit

# Calendar

February 2025

Sun	Mon	Tue	Wed	Thu	Fri	Sat
26	27 Online Club	28	29	30	31	1
2	3 Zone	4	5	6	7 YEX Winterlude	8
9 YEX Winterlude	10 Club in-person	11	12 Board of	13	14	15
16	17	18	19 District	20	21	22 Foundation/Intern
23	24 Club on-line	25	26	27	28	1
2	3 Zone	4	5	6	7	8

- Board Meeting Event

- Club Event

- Club Meeting

- Committee Meeting

- Deadline

- District Event

- Fundraiser

- General

- Official DG Visit