

Plattsburgh Sunrise Rotary Board Meeting Agenda

12/10/2024 7:00am- 7:20am ZOOM and In Person

In attendance;

Call to order 7:00am; Sue

Secretary report; Brian

Treasurer's report; Jessica

Member engagement;

The membership committee has created a very effective process for on-board new members as well as a structured way to keep current members engaged. January would be a great time to review this and begin using these guidelines.

I would like to see who on our board or club would be willing to assist.

New Business

Football pool- Michelle has asked if our club is willing to do this fundraiser, with Eric on leave, she will probably need a bit more help.

If yes, we need to get the tickets and marketing done asap.

Rotary Foundation- Is the board interested in making a donation?

U.W. of the Adirondacks- Would the board consider making a donation of the same amount last year \$1200.?

Holiday party- Hoping to get some thoughts on dates in January...

1/16

1/17

1/23

We have some members who are not available to Tuesday evenings, that is the reason I was looking at Thursdays.

Old Business

Mayor's Cup committee will start back up in January with the first meeting 1/9/25

Adjournment

**Plattsburgh Sunrise Rotary
Board Meeting Minutes
11/12/2024**

In attendance: R. Black, B. Neureuther, S. LeBlanc-Durocher, A. Robert, T. DeFayette, L. Queguiner, J. Kline, M. Senecal

Call to order

- At 7:35am by S. LeBlanc-Durocher

Approval of minutes

- No minutes from last meeting

Treasurer's report, J. Kline

- Reported all is normal and nothing out of the ordinary
- R. Black suggest Mayor's Cups donations be included in the report, however, for accounting purposes they should be included in the precious year, as the Mayor's cup occurred in the last fiscal year.

Motion to approve: M. Senecal

Second: A. Robert

Motion carries unanimously

Member engagement

- How is the on boarding process going for new members and mentors?
 - R. Black suggests the membership committee need help in getting information to new members. The way to this is having a good mentorship program. R. Black recommends a sub-committee (or a single club champion) to form processes to improve mentorship f new members.
 - R. Black suggests mentors and sponsors should not necessarily be the same person, as some folks are good sponsors, nut not mentors. Mentors need to be very familiar with the club and with Rotary.
- S. LeBlanc-Durocher asks if we encourage members to take a leave of absence under some circumstances when they are unbale to attend/participate. R. Black encourages we review the club constitution and by-laws to see how it applies to leave of absences.

- S. LeBlanc-Durocher suggests we better communicate with those who have not participated in a while. Perhaps from a small out-reach committee. R. Black suggest someone be assigned for this task.
- S. LeBlanc-Durocher reached out to Matt Chandler to wish him well. It is suggested that he be removed form membership. R. Black will do so.
- S. LeBlanc-Durocher sent Randy Giltz an exit questionnaire for members who leave the club in order to get their opinions on the club and why they are leaving. R. Black suggest it be tweaked and shortened.

New Business

- Eric McDowell reached out and requested a 3 month leave of absence from the club. (Per Eric) "I would like to request to be on leave of absence for November, December and January. If things change and I was able to return sooner, I would."
 - R. Black suggests it complies with the by-laws and constitution and this include a reason for requesting the leave.
 - S. LeBlanc-Durocher states the reasoning is work related due to significant changes occurring.
 - R. Black asks that S. LeBlanc-Durocher provide the letter so it can be included in the board packet

Motion to approve leave of absence: A. Robert

Second: M. Senecal

Motion carries unanimously

- Planned events:
 - 12/4, 4:30 Ladies clothing pop-up and 5:30 is the 3rd annual "Love My Ginger" at the VFW, Boynton Ave, Plattsburgh
 - Folks should contact Colleen Downs if they have donations for the Ladies clothing pop-up
 - Annual holiday party is being moved to January
- December board meetings:
 - Board agrees to an in-person board meeting at 7am, with a condensed agenda. We will invite morning Kiwanis to our regular meeting for a holiday get-together. M. Senecal will reach out to morning Kiwanis to invite them.
 - B. Neureuther will check with the AuSable café to provide baked goods and coffee
 - December 12/17 meeting: Regular meeting
 - Suggestions for speakers: S. LeBlanc-Durocher suggests speaker from Plattsburgh Cares
 - December 12/24 Christmas Eve: No meeting

- December 12/31 New Year's Eve: No meeting
- January 7th will be full club meeting
- January 14th will be first board meeting in January
- R. Black states that we used to do a mid-year meeting that would have a presentation of our fiscal standing and nominations/elections of new officers
 - President: S. LeBlanc-Durocher is willing to be President for next year
 - President elect: vacant
 - Treasurer: J. Kline
 - Club Secretary: R. Black, may step down in 3 years
 - Board secretary: B. Neureuther
 - Members at Large. A two-year term.
 - T. DeFayette is on year one – will continue through second year
 - M. Senecal is on year two
 - A. Robert is on year two
 - At large members are required to take a one-year leave for this position, so. M. Senecal and A. Robert positions will need replaced.
- J. Kline will contact the nominations committee to start the process for nomination officers for the 2025-2026 year.

Old Business

- Mayor's Cup committee will start back up in January with the first meeting 1/9/25 at 7:30am

S. LeBlanc-Durocher leaves meeting at 8:23

Adjournment

Motion to adjourn at 8:27 am: J. Kline

Second: M. Senecal

Motion carrier unanimously

Respectfully submitted,

*Brian Neureuther
Board Secretary*

**Plattsburgh Sunrise Rotary
Treasurer's Report
November 30, 2024**

Assets

Cash on Hand (Change for Raffle/Foodshelf)	\$	100.00
Checking Account - Community Bank	\$	18,235.05
Savings Account - Community Bank*	\$	27,412.57
CBNA CD	\$	5,124.96
CBNA CD	\$	10,249.91
CBNA CD	\$	15,374.87
Total Checking, Savings & CD's	\$	76,497.36
Total Assets	\$	76,497.36

Liabilities

50/50 Raffle 11/30/2024	\$	155.00
Paul Harris Fellow Award - Community Member	\$	1,500.00
Food Shelf Donations	\$	240.00
Plattsburgh City Beach Wheelchair Project	\$	173.22
Member Dues Prepayment	\$	170.00
Total Liabilities	\$	2,238.22

*Community Bank includes \$3000 for the Pavilion Project

**Plattsburgh Sunrise Rotary
Treasurer's Report
November 30, 2024**

Expenses since October 31, 2024 Report

Easy Self Storage	\$	90.00
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Annual Membership Dues

Members Billed	32
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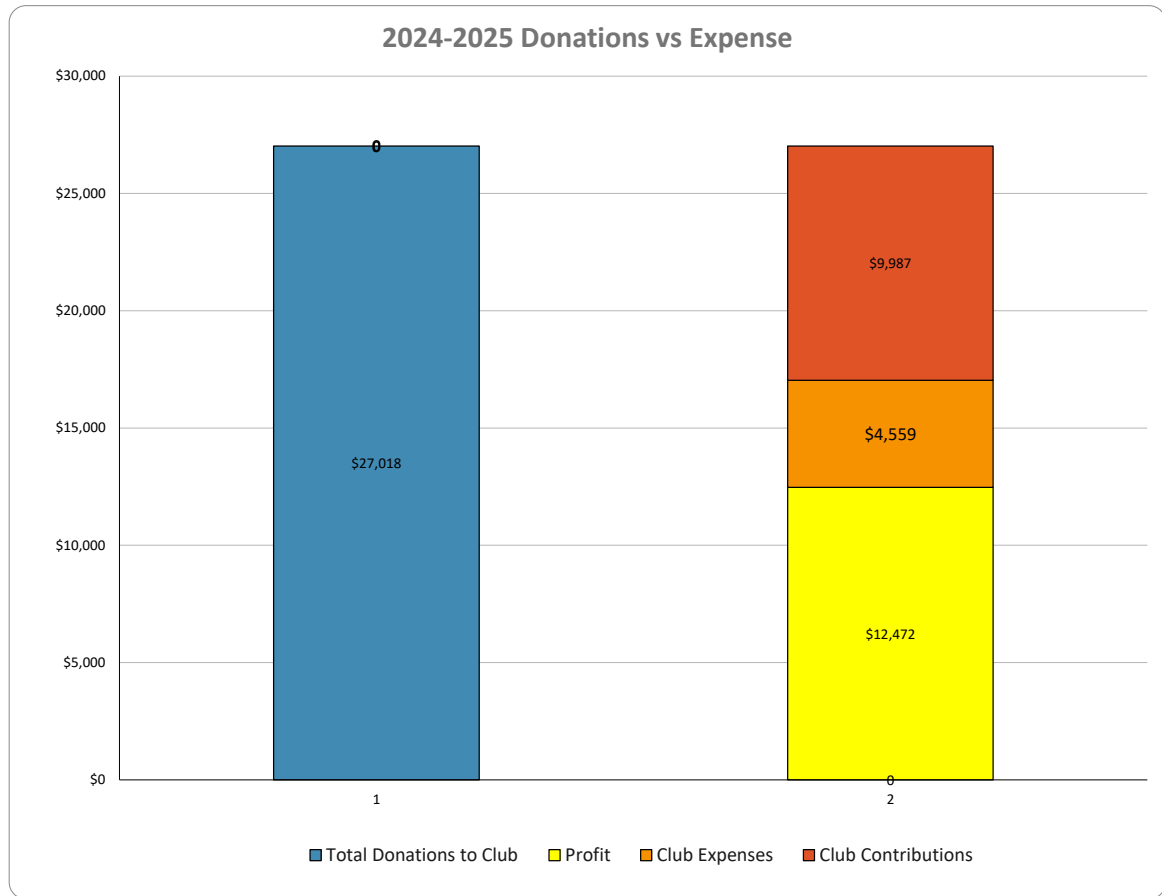
Members Paid	32
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% Collected thru 10/31/2024	100%
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SUNRISE ROTARY
Budget vs Actual
2024-2025

	2024-2025	2024-2025	2024-2025
	Final Budget	Mayor's Cup	Actual YTD
	Jul'24 - Jun'25	Jul'24 - Jun'25	Jul'24 - Nov'24
Income			
4000 · Member dues	\$5,280	\$4,800	\$4,800
4010 · Mayor's Cup	\$20,000	\$21,083	\$6,187
4020 · Gingerbread Fundraiser	\$0	\$220	\$220
4022 · Vintage Pop Up Sale Fundraiser	\$0	\$250	\$250
4024 · Super Bowl Squares	\$1,500	\$0	\$0
4028 · Community Sale Fundraiser	\$3,500	\$0	\$0
4026 · Fundraiser/Donations	\$750	\$0	\$0
4036 · Polio Fundraiser	\$0	\$20	\$20
4026 · Donations	\$0	\$0	\$0
4040 · 50/50 Raffle, Fines	\$300	\$45	\$45
4045 · Annual Dinner/Holiday Party	\$0	\$0	\$0
4100 · Interest income	\$1,200	\$600	\$600
Total Income	\$32,530	\$27,018	\$12,122
Expense			
4050 · Holiday Party/Annual Dinner	\$500	\$0	\$0
4060 · Paul Harris Award	\$1,540	\$0	\$0
4800 · Large Charitable Donations	\$5,000	\$1,000	\$1,000
5000 · Charitable donations & projects	\$4,000	\$500	\$500
4037 · Community Support (Parades)	\$750	\$0	\$0
5001A · Soup Kitchen/Foodshelf	\$500	\$0	\$0
5002 · Membership Committee	\$250	\$37	\$37
5003A · Polio Donation	\$100	\$563	\$563
5003B · Environmental Committee	\$550	\$0	\$0
5003C · Foundation Committee	\$150	\$0	\$0
5005 · International Service Donations	\$5,000	\$2,500	\$2,500
5006 · Mayor's Cup Expense	\$9,800	\$5,313	\$4,867
5007 · Youth Services	\$500	\$0	\$0
5009 · Roteract - SUNY Plattsburgh	\$500	\$111	\$111
5010 · Dues	\$4,825	\$3,096	\$3,096
5011 · RYLA	\$250	\$0	\$0
5012 · Meeting Expense	\$500	\$0	\$0
5015 · Miscellaneous	\$500	\$0	\$0
5023 · Bank Service Charges	\$75	\$25	\$101
5025 · Conference expense	\$600	\$0	\$0
5030 · Supplies	\$250	\$0	\$0
5031 · Storage Expense	\$1,200	\$450	\$450
5040 · Postage	\$250	\$200	\$200
5045 · Website	\$850	\$751	\$751
Total Expense	\$38,440	\$14,546	\$14,177
Net Income	-\$5,910	\$12,472	-\$2,055

Total Donations to Club	\$27,018	
Contingency Fund	\$0	
Profit	\$12,472	
Club Expenses	\$4,559	
Club Contributions	\$9,987	
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\$27,018	\$27,018	



Balance Sheet

Plattsburgh Sunrise Rotary Club

As of Nov 30, 2024

Report Type: Accrual (Paid & Unpaid)

ACCOUNTS	Nov 30, 2024
Assets	
Cash and Bank	
CBNA CD (\$10K)	\$10,249.91
CBNA CD (\$15K)	\$15,374.87
CBNA CD (\$5K)	\$5,124.96
Community Bank Checking	\$18,235.05
Community Bank Savings	\$27,412.57
Petty Cash	\$100.00
Total Cash and Bank	\$76,497.36
Other Current Assets	
Total Other Current Assets	\$0.00
Long-term Assets	
Total Long-term Assets	\$0.00
Total Assets	\$76,497.36

Liabilities	
Current Liabilities	
50/50 Raffle	\$155.00
Food Shelf Donations	\$240.00
Member Dues Prepayment	\$170.00
Paul Harris Award Community	\$1,500.00
Plattsburgh City Beach Wheelchair Project	\$173.22

Liabilities	
Total Current Liabilities	\$2,238.22
Long-term Liabilities	
Total Long-term Liabilities	\$0.00
Total Liabilities	\$2,238.22

Equity	
Retained Earnings	
Profit for all prior years	\$76,314.07
Profit between Jul 1, 2024 and Nov 30, 2024	-\$2,054.93
Total Retained Earnings	\$74,259.14
Total Equity	\$74,259.14

Profit and Loss

Plattsburgh Sunrise Rotary Club

Date Range: Jul 01, 2024 to Nov 30, 2024

Report Type: Accrual (Paid & Unpaid)

**Jul 01, 2024
to Nov 30, 2024**

ACCOUNTS

Income	
Donations, 50/50, Happy \$\$	\$45.00
Gingerbread Fundraiser	\$220.00
Interest Income	\$600.23
Mayor's Cup	\$6,106.58
Mayor's Cup - T-Shirt Sales	\$80.00
Member Dues	\$4,800.00
Polio Fundraiser	\$20.00
Vintage Pop Up Sale	\$250.00
Total Income	\$12,121.81

Total Cost of Goods Sold	\$0.00
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Gross Profit	\$12,121.81
As a percentage of Total Income	100.00%

Operating Expenses	
Annual Dues	\$3,096.43
Bank Service Charges	\$101.00
Charitable Donations & Projects	\$500.00
International Service Donations	\$2,500.00
Large Donation Expense	\$1,000.00

Operating Expenses	
Mayor's Cup Expense	\$4,867.41
Membership Committee	\$36.50
Postage	\$200.00
Rotary Foundation Polio Donation	\$563.00
Roteract - SUNY Plattsburgh	\$111.48
Storage Expense	\$450.00
Website Expenses	\$750.92
Total Operating Expenses	\$14,176.74
Net Profit	-\$2,054.93
As a percentage of Total Income	-16.95%

Clothing Sale**Venmo**

Colleen Downs	\$150
Amy Kretser	\$100
Kristina Coryea	\$31
Ashley Waldron	\$56
Emily Lopez	\$13
Darlene Pavone	\$32
Angelina Livingston	\$28
Janet Curran	\$21
Kaylee Maddix	\$68
Colleen Lemza	\$50

Credit Card

Jill Carey Herzog	\$30
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Checks

Pamela Moser	\$55
Kathy Duley	\$56
Ellen Grafstein	\$100

Donation

Cash

Cash	\$487
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Expenses

VFW	(\$73)	*Paid Cash 12/3/24
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<u>Grand Total</u>	\$1,204
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Gingerbread**Venmo**

Danielle Howard Ross	\$80
Danielle Howard Ross	\$40
Danielle Howard Ross	\$40
Nikki Buck	\$60
Colleen Lemza	\$10

Checks

Kathy Duley	\$25
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Cash

Cash	\$95
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Expenses

VFW	(\$73)	*Paid Cash
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<u>Grand Total</u>	\$277
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Customized Attendance Report

Date Range: Oct. 01, 2024 To Nov. 30, 2024

Name	Oct. 01, 2024	Oct. 15, 2024	Oct. 22, 2024	Nov. 05, 2024	Nov. 19, 2024	Nov. 26, 2024	%	Current Type	Notes
Black, Roger	✓	✓	✓	✓	✓	✓	100.000%	Active	
Brown, Jack							100.000%	Active	Exempted Members Aug. 24, 2015
Carroll, Wanda				M	✓	✓	25.000%	Active	
Chandler, Matthew					-	-	0.000%	Ex Member	
Csorny, Ann	M	✓	M	✓	✓	✓	100.000%	Active	
Dahlen, Joanne	✓	✓	✓	✓	✓		100.000%	Active	
Dahlen, Kjell		M		✓			100.000%	Active	Exempted Members Aug. 24, 2015
DeFayette, Tom	✓	✓	✓	✓	✓	✓	100.000%	Active	
DeSnyder, Jake	✓	M	✓				100.000%	Active	Exempted Members Aug. 24, 2015
Downs, Colleen	✓	M		M	✓	✓	75.000%	Active	
Duley, Kathy				✓	✓		100.000%	Active	Exempted Members Feb. 02, 2017
Eppler, Kathy	✓	M	✓	✓	✓	✓	100.000%	Active	Exempted Members Apr. 07, 2022
Fisher, Connie	✓	M			✓		66.667%	Active	
Giltz, Randy	✓	✓	M	✓	✓	✓	100.000%	Active	
Gould, Casey					✓		0.000%	Active	
Grindle, Bruce							100.000%	Active	Exempted Members Aug. 24, 2015
Hulbert-Bruce, Allison							0.000%	Active	
Karam, Nadine	✓	M	M	✓	✓	M	100.000%	Active	
Kline, Jessica	✓	✓	✓	✓		M	100.000%	Active	
LaBombard, Tom	✓	✓	✓	✓	✓	✓	100.000%	Active	Exempted Members May 01, 2016
LeBlanc-Durocher, Sue	✓	✓	✓	M	✓	✓	100.000%	Active	
Total: 32 members									

Name	Oct. 01, 2024	Oct. 15, 2024	Oct. 22, 2024	Nov. 05, 2024	Nov. 19, 2024	Nov. 26, 2024	%	Current Type	Notes
Lemza, Colleen	✓		✓		✓		66.667%	Active	
Loreman, Thom	✓						33.333%	Active	
McDowell, Eric	✓		✓				66.667%	Active	
Neureuther, Brian	✓			✓	✓	✓	33.333%	Active	
Pratt, Michael	✓	M	–		✓		100.000%	Active	
Prescott, Jeff	✓	✓	✓	M	✓	✓	100.000%	Active	
Queguiner, Libby	✓	M	M	M	✓		100.000%	Active	
Robert, Adam	✓	✓	✓	M	✓	✓	100.000%	Active	
Senecal, Michelle		✓	✓	M		✓	75.000%	Active	
Snook, James	✓	✓	✓	✓	✓		100.000%	Active	
Sterling, Joan							0.000%	Active	
Total: 32 members									

- Note: ✓ indicates that the member attended this meeting.
M indicates that the member has a makeup assigned to this meeting.
[Empty] indicates that the member missed this meeting.
Purple indicates that the member was on Leave of Absence during this meeting.
Blue indicates that the member is Exempted or Excused as of this meeting.
Gray indicates that the member was inactive during this meeting.

Calendar

December 2024

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2 Zone Membership Webinars	3	4	5	6	7 Global Grant Application WALK-THROUGH
8	9	10 7040 Membership Committee/Comité d'adhesion	11	12	13 YEX Christmas Réveillon Party	14
15 YEX Christmas Réveillon Party	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4 Rotary Leadership Institute - Part 3
5 Zone Membership Webinars	6	7	8	9	10 YEX Orientation 1	11 Learn all about District Scholarships

- Board Meeting Event
- Club Event
- Club Meeting
- Committee Meeting
- Deadline
- District Event
- Fundraiser
- General
- Official DG Visit

Calendar

December 2024

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5 District Action Plan Champions sharing session	6	7
8 Monthly District Governor Meeting	9	10 Business Networking: In- person in Wayland (District 7910)	11 Monthly Zone Leadership Team Meeting	12	13	14
15 Monthly District Governor-Elect Meeting	16	17	18	19	20	21
22 Monthly District Governor Nominees meeting	23	24	25	26	27	28
29	30	31	1	2	3	4
5 Zones 28/32 membership meeting	6	7	8 Monthly Zone Leadership Team Meeting	9 DEI Quarterly Courageous Conversation	10	11

Event Types

- General
- District Event