



## Board Meeting Agenda

March, 10 2022

- I. Call to Order**
- II. Approval of minutes from last meeting**
- III. Approval of Treasurer's Report**
- IV. Nicole Buck Resignation (Board nominations?)**
- V. Contingency funding. Possible release for Ukraine via Mission of Hope. (Tom D.)**
- VI. Youth protection discussion. (Tom D.)**
- VII. Small Gift Committee (Kathy Snow)**
- VIII. End Polio Now (EPN) Tulips**
- IX. Membership Committee (new member prospects?) Committee assignments?**
- X. Bi-Weekly Meetings committee and survey.**
- XI. Old Business**
- XII. New Business**
- XIII. Adjourn**

# Sunrise Rotary Club of Plattsburgh, NY Inc.

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## Board Meeting – February 10, 2022

### Minutes

Present: Jeff Prescott; Jessica Kline; Michelle Senecal; Kathy Snow; Sue LeBlanc Durocher; Roger Black; Eric McDowell; Nicole Buck; Jim Snook

**Meeting** - President Prescott called the meeting to order and asked if there were any corrections to the January meeting minutes. There being no changes, the January minutes were approved on a motion by Eric McDowell and seconded by Jessica Kline. All voted in favor.

**Treasurer's Report** – Jessica Kline shared the treasurer's report. On a motion by Eric McDowell and seconded by Jim Snook, the treasurer's report was approved.

**501c(4) Designation – Convert to 501c(3)** – Roger contacted a local CPA, Maurica Gilbert at Alexander Edwards & Co. Maurica shared that Sunrise Rotary could set up another corporation as a 501c(3) for purely charitable purposes once we determine what will be gained by doing this. Is Noon Rotary a c(3) or c(4)?.

**Membership** – The Membership Committee met last month. One of our newer members, Elena Vega-Castro, needs to sign up for a committee. Also, newer members need Club Runner training. This will be scheduled for an upcoming meeting. When Roger enters new members into Club Runner, Club Runner generates a log in for new members.

**Small Contributions Committee** – We are waiting on a request from United Way. Sue will follow-up with them.

**Mayor's Cup 2021** – The Mayor's Cup Committee recently met and discussed the need to put together a budget for this event. We are also looking for additional members for this committee. Work on sponsorship packages needs to begin. Will look at previous lists and determine what the levels should be; keeping in mind that we want to be sure to offer some lower sponsorship levels. The T-shirt committee is scheduled to meet tomorrow.

**Speaker's Committee** – Speakers are lined up for the next month. Thought should be given to working the speakers around Rotary's monthly themes. Some field trips to local businesses and other Rotary Club meetings should be planned. We are still experience some difficulty with the microphones at the weekly meetings.

**Bi-Weekly Meeting Format** – More discussion needs to be held on our meeting format. Nikki will get Jeff a survey to send to membership. Bylaws will also need to be looked at.

**Environmental Committee** – Noon Rotary has an active Environmental Committee. We should talk to them about a combined committee.

**Old Business – None**

**New Business – None**

**Misc.** – Jim will look at doing a pizza cooking class in March/April.

On a motion by Jim Snook and seconded by Eric McDowell the meeting was adjourned.

# Plattsburgh Sunrise Rotary Treasurer's Report

## February 28 2022

### Assets

Cash on Hand (Change for Raffle/Foodshelf)	\$	100.00
Checking Account - GFNB **	\$	325.77
Checking Account - Community Bank	\$	28,412.10
Savings Account - Community Bank*	\$	27,047.05
Total Checking & Savings	\$	55,884.92
Fixed Assets		
Projector/Screen/Stand	\$	500.00
Total Assets	\$	56,384.92

### Liabilities

50/50 Raffle 2/28/2022	\$	98.50
Paul Harris Fellow Award - Community Member	\$	1,500.00
Total Liabilities	\$	1,598.50

\*Community Bank includes \$3000 for the Pavilion Project

# Plattsburgh Sunrise Rotary Treasurer's Report

## February 28 2022

### Expenses since January 31, 2022 Report

100 Margaret Street	\$	500.00
Randy Giltz-Refund	\$	75.00
Taylor McGlamery-Refund	\$	25.00
Football Squars Prize Money	\$	1,000.00
MHAB 2/1 & 2/8	\$	329.94
MHAB 2/15	\$	164.97
Curtis Lumber- Shingles for Gazebo	\$	129.60
MHAB 2/22	\$	164.97
Actual Meeting Room Revenue thru 2/28	\$	4,000.00
Actual Meeting Room Charges thru 2/28	\$	3,678.11
Net Profit/(Loss)	\$	321.89

Annual Membership Dues	
Members Billed	32
Members Paid	30
% Collected thru 2/28/2022	94%

# Profit and Loss

## Plattsburgh Sunrise Rotary Club

Date Range: Jul 01, 2021 to Feb 28, 2022

ACCOUNTS		Jul 01, 2021 to Feb 28, 2022
<b>Income</b>		
Donations, 50/50, Happy \$\$		\$271.00
Holiday Event		\$1,135.75
Interest Income		\$9.00
Mayor's Cup		\$8,333.40
Meeting Room Revenue		\$4,000.00
Member Dues		\$4,722.50
Super Bowl Squares		\$1,450.00
<b>Total Income</b>		<b>\$19,921.65</b>
<b>Total Cost of Goods Sold</b>		
		<b>\$0.00</b>
<b>Gross Profit</b>		<b>\$19,921.65</b>
As a percentage of Total Income		100.00%
<b>Operating Expenses</b>		
Annual Dues		\$3,914.32
Bank Service Charges		\$26.50
Charitable Donations & Projects		\$1,450.63
Holiday Event		\$1,120.00
International Service Donations		\$2,000.00
Mayor's Cup Expense		\$1,000.00

Operating Expenses	
Meeting Expenses	\$119.92
Meeting Room Expense	\$3,678.11
Miscellaneous Expenses	\$405.38
Postage	\$146.00
Supplies	\$43.15
Website Expenses	\$640.00
Youth Exchange	\$100.00
<b>Total Operating Expenses</b>	<b>\$14,644.01</b>
<b>Net Profit</b>	<b>\$5,277.64</b>
<b>As a percentage of Total Income</b>	<b>26.49%</b>

# Balance Sheet

## Plattsburgh Sunrise Rotary Club

As of Feb 28, 2022

ACCOUNTS	Feb 28, 2022
<strong>Assets</strong>	
<strong>Cash and Bank</strong>	
Community Bank Checking	\$28,412.10
Community Bank Savings	\$27,047.05
Glens Falls National Checking	\$325.77
Petty Cash	\$100.00
<strong>Total Cash and Bank</strong>	<strong>\$55,884.92</strong>
<strong>Other Current Assets</strong>	
<strong>Total Other Current Assets</strong>	<strong>\$0.00</strong>
<strong>Long-term Assets</strong>	
<strong>Total Long-term Assets</strong>	<strong>\$0.00</strong>
<strong>Total Assets</strong>	<strong>\$55,884.92</strong>
<strong>Liabilities</strong>	
<strong>Current Liabilities</strong>	
50/50 Raffle	\$98.50
Food Shelf Donations	\$307.00
Paul Harris Award Community	\$1,500.00
<strong>Total Current Liabilities</strong>	<strong>\$1,905.50</strong>
<strong>Long-term Liabilities</strong>	
<strong>Total Long-term Liabilities</strong>	<strong>\$0.00</strong>
<strong>Total Liabilities</strong>	<strong>\$1,905.50</strong>

Equity	
Retained Earnings	
Profit for all prior years	\$48,701.78
Profit between Jul 1, 2021 and Feb 28, 2022	\$5,277.64
<b>Total Retained Earnings</b>	<b>\$53,979.42</b>
<b>Total Equity</b>	<b>\$53,979.42</b>



# SUNRISE ROTARY

## Budget 2020-2021

	2021-2022	2021-2022
	Final Budget	Actual YTD
	Jul '21 - Jun 22	Jul'21-Feb'22
<b>Income</b>		
4000 · Member dues	\$5,250	\$4,723
4010 · Mayor's Cup	\$4,000	\$8,333
4024 · Super Bowl Squares	\$3,000	\$1,450
4028 · Community Sale Fundraiser	\$4,000	\$0
4026 · Fundraiser/Donations	\$1,000	\$0
4027 · Meeting Room Revenue	\$0	\$4,000
4036 · Polio Plus Raffle	\$750	\$0
4039 · Holiday Dinner	\$0	\$1,136
4040 · 50/50 Raffle, Fines	\$1,500	\$271
4100 · Interest income	\$15	\$9
<b>Total Income</b>	<b>\$19,515</b>	<b>\$19,922</b>
<b>Expense</b>		
4050 · Holiday Party/Annual Dinner	\$0	\$1,120
4060 · Paul Harris Award	\$1,540	\$0
5000 · Charitable donations & projects	\$3,000	\$1,451
5001A · Soup Kitchen/Foodshelf	\$500	\$0
5002 · Membership Committee	\$500	\$0
5003A · Polio Fundraiser	\$250	\$0
5003B · Foundation Committee	\$100	\$0
5003C · Speaker Foundation Donation	\$350	\$0
5005 · International Service Donations	\$4,000	\$2,000
5006 · Mayor's Cup Expense	\$1,000	\$1,000
5007 · Youth Services	\$50	\$100
5009 · ARC Festival of Trees	\$200	\$0
5010 · Dues	\$4,750	\$3,914
5011 · RYLA	\$250	\$0
5012 · Sponsorships Community Events	\$500	\$0
5013 · Outdoor Art Project	\$1,000	\$0
5014 · Meeting Room Expense	\$500	\$3,678
5015 · Miscellaneous	\$500	\$525
5023 · Bank Service Charges	\$50	\$27
5025 · Conference expense	\$600	\$0
5030 · Supplies	\$250	\$43
5036 · Accounting	\$500	\$0
5040 · Postage	\$150	\$146
5045 · Website	\$750	\$640
<b>Total Expense</b>	<b>\$21,290</b>	<b>\$14,644</b>
<b>Net Income</b>	<b>-\$1,775</b>	<b>\$5,278</b>

## Customized Attendance Report

**Date Range: Jan 01, 2022 To Feb 28, 2022**

Name	Jan 04, 2022	Jan 11, 2022	Jan 18, 2022	Jan 25, 2022	Feb 01, 2022	Feb 08, 2022	Feb 15, 2022	Feb 22, 2022	%	Current Type	Notes
Black, Roger	✓	✓	✓	✓	✓	✓	✓	✓	100.00 %	Active	
Brown, Jack									100.00 %	Active	Exempted Members Aug 24, 2015
Buck, Nikki	M	✓		✓	M				50.00 %	Active	
Csorny, Ann	✓	✓	✓	M	✓	✓	✓	✓	100.00 %	Active	
Dahlen, Joanne			M	M		✓		✓	50.00 %	Active	
Dahlen, Kjell				M					100.00 %	Active	Exempted Members Aug 24, 2015
DeFayette, Tom	✓	✓	M	✓	✓	✓		✓	87.50 %	Active	
DeSnyder, Jake									100.00 %	Active	Exempted Members Aug 24, 2015
Downs, Colleen	✓	M	✓	✓	M	✓	✓	M	100.00 %	Active	
Duley, Kathy				M	✓				100.00 %	Active	Exempted Members Feb 02, 2017
Dumas, MacKenzie									0.00 %	Active	
Eppler, Kathy	✓	✓	✓	✓	✓	✓		M	87.50 %	Active	
Fisher, Connie	✓	✓	✓	✓	✓	✓	✓	M	100.00 %	Active	
Giltz, Randy	✓	M	✓	✓	✓	✓	✓	M	100.00 %	Active	
Grindle, Bruce									100.00 %	Active	Exempted Members Aug 24, 2015
Hulbert-Bruce, Allison					✓	✓			25.00 %	Active	
Kalil, Michele		✓	M	✓	✓		M	M	75.00 %	Active	
Kline, Jessica	✓	✓	✓	✓	✓	✓	✓	✓	100.00 %	Active	
LaBombard, Tom	✓	✓	✓	✓	✓	✓		✓	100.00 %	Active	Exempted Members May 01, 2016

Total: 32 members

Name	Jan 04, 2022	Jan 11, 2022	Jan 18, 2022	Jan 25, 2022	Feb 01, 2022	Feb 08, 2022	Feb 15, 2022	Feb 22, 2022	%	Current Type	Notes
LeBlanc-Durocher, Susan	✓	✓	✓	✓	M	✓	✓	✓	100.00 %	Active	
Loreman, Thom		✓					✓	✓	37.50 %	Active	
Loreman, Thomas									0.00 %	Active	
McDowell, Eric	M	✓	M	M	✓	✓	✓	M	100.00 %	Active	
Perry, Maxine									0.00 %	Active	
Prescott, Jeff	✓	✓	✓	✓	✓	✓	✓	✓	100.00 %	Active	
Queguiner, Libby		✓			✓	✓		✓	50.00 %	Active	
Robert, Adam	✓	✓	✓	✓	✓		✓	M	87.50 %	Active	
Senecal, Michelle	M	✓	✓	✓	M	✓	✓	M	100.00 %	Active	
Snook, James	M	✓		✓	✓	✓	✓	✓	87.50 %	Active	
Snow, Kathy	✓	M	✓	✓	✓	✓	✓	✓	100.00 %	Active	
Sterling, Joan			✓		✓	✓	✓		50.00 %	Active	
Vega-Castro, Elena	✓		✓	✓			✓		50.00 %	Active	
Total: 32 members											

Note: ✓ indicates that the member attended this meeting.

M indicates that the member has a makeup assigned to this meeting.

[Empty] indicates that the member missed this meeting.

Purple indicates that the member was on Leave of Absence during this meeting.

Blue indicates that the member is Exempted or Excused as of this meeting.

Gray indicates that the member was inactive during this meeting.