

## Board Meeting – May 17, 2020

### Minutes

Present: Michelle Senecal, Roger Black, Libby Queguiner, Jessica Kline, Jeff Prescott, Sue LeBlanc-Durocher, Doug Kashorek

#### **Meeting:**

President Queguiner called the meeting to order. The Consent Agenda (minutes of the April Board meeting and Treasurer Report) was approved on a motion by Roger Black with a second provided by Doug Kashorek. All voted in favor.

**Membership Dues** - Board discussed raising the membership dues to \$150. In order to do this, we need to give the membership 21 days' notice and then vote on it. We will need one third of members to vote in favor for this to pass. If we send the notice to members on Monday, we can have the vote on June 9<sup>th</sup>.

**Membership/Attendance Report** – Libby, Roger and Jessica will meet to go over the list of members who haven't been attending meetings and will report back to the Board at the May Board meeting. An in person meeting will be held with these members. The increase membership dues will be discussed along with some of the perks of being a Rotarian and they will be asked why they haven't been attending meetings, i.e., lack of interest in Rotary, child care issues. We will need a decision from these members prior to the new Rotary year starting on July 1.

**Changes to Bylaws** – Libby and Joanne worked on changes to the makeup of board membership. The position of Board Secretary was added, the Sargeant at Arms position was eliminated, and the Member At Large position was increased by one to three which would bring the total Board Members to ten. The Member at Large positions will rotate the duties done by the Sargeant at Arms. The Sargeant at Arms position would be for a two year term. On a motion by Michelle Senecal and seconded by Doug Kashorek, the changes to the board membership were approved. All voted in favor.

**2020/2021 Fundraising** – Without Mayor's Cup, our income will be down so the Fundraising Committee is tasked with coming up with three to five smaller fundraising ideas for 2020/2021. A meeting of this committee will be scheduled.

**Breakfast Meeting Location** – An ad hoc committee will be formed to look at the various options for our weekly meeting location/menu. Sue has agreed to chair this committee and Jeff and Michelle have offered to help as well. Eric McDowell will also be asked to join.

**Budget** – Jessica presented the 2020-2021 budget. We will send Rotary International \$1,379 funds raised during our current budget year for World Polio Day and World Polio Day will be removed from the 2020-2021 budget. \$1,500 is budgeted for Paul Harris Award, foundation speaker donations are budgeted at \$100, remaining donation funds for small donation committee of \$450, district matching grant funds for ARC donation is \$150. There is a line item for miscellaneous donations which include 50/50 raffle, fines, happy dollars and donations. Some Sunrise Rotarians are making weekly donations via Venmo. A motion by Sue LeBlanc-Durocher and seconded by Jeff Prescott, the 2020-2021 budget was approved. All voted in favor.

## Sunrise Rotary Club of Plattsburgh, NY Inc.

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**Spirit of Ianelli Award** – Board discussed whether or not we should continue with the award seeing Mayor’s Cup land activities won’t be happening and we aren’t sure if the regatta will take place. Board agreed that we should go ahead will seeking nominations for this award and plan to do a presentation to the awardee, following social distancing protocols.

**Topics for Meetings** – Libby is looking for speaker ideas for upcoming meeting. Email her if you have any ideas.

**End of Year Awards Ceremony** – A decision will need to be made on whether or not to hold the June Awards Ceremony.

On a motion by Sue LeBlanc Durocher, with a second provided by Jessica Kline, the meeting was adjourned at 8:37 a.m.

# Plattsburgh Sunrise Rotary Treasurer's Report

## May 31, 2020

### Assets

Cash on Hand (Change for Raffle/Foodshelf)	\$	100.00
Checking Account - GFNB **	\$	325.77
Checking Account - Community Bank	\$	18,421.06
Savings Account - Community Bank*	\$	27,019.85
<b>Total Checking &amp; Savings</b>	<b>\$</b>	<b>45,866.68</b>
<b>Fixed Assets</b>		
Projector/Screen/Stand	\$	500.00
Other Assets - Matching Grant Due From RI	\$	300.00
Prepaid Expense Mayor's Cup 2021	\$	4,129.76
<b>Total Assets</b>	<b>\$</b>	<b>50,496.44</b>

### Liabilities

50/50 Raffle 05/31/2020	\$	30.50
Foodshelf	\$	366.00
Paul Harris Fellow Award - Community Member	\$	500.00
<b>Total Liabilities</b>	<b>\$</b>	<b>896.50</b>

\*Community Bank includes \$3000 for the Pavilion Project

# Plattsburgh Sunrise Rotary Treasurer's Report

## May 31, 2020

### Expenses since April 30, 2020 Report

<b>Advocacy &amp; Resource Center</b>	<b>\$</b>	<b>450.00</b>
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### Annual Membership Dues

<b>Members Billed</b>	<b>38</b>
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<b>Members Paid</b>	<b>34</b>
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<b>% Collected thru 05-31-2020</b>	<b>89%</b>
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**SUNRISE ROTARY**  
**Profit & Loss Prev Year Comparison**  
**July 2019 through May 2020**

	Jul '19 - May 20	Jul '18 - May 19
<b>Income</b>		
4000 · Member dues	5,200.00	5,557.50
4010 · Mayor's Cup		
4021 · Mayor's Cup 2018 - Income	0.00	8,289.00
4021A · Mayor's Cup 2018 - Expense	0.00	-3,188.82
4022A · 2019 Mayor's Cup Income	8,041.00	5,636.00
4022B · 2019 Mayor's Cup Expense	-4,067.95	-2,907.28
<b>Total 4010 · Mayor's Cup</b>	<b>3,973.05</b>	<b>7,828.90</b>
4023 · Small Contributions Fundraising	0.00	276.97
4024 · Raffle Ticket Sales	6,109.05	7,300.00
4026 · Donations	0.00	300.00
4038 · Honey Sales	288.00	-539.00
4040 · 50/50 Raffle, Fines	859.00	790.50
4041 · World Polio Day		
4041A · World Polio Day Sponsorship	1,330.00	0.00
4041 · World Polio Day - Other	208.00	2,365.00
<b>Total 4041 · World Polio Day</b>	<b>1,538.00</b>	<b>2,365.00</b>
4100 · Interest income	53.94	75.92
<b>Total Income</b>	<b>18,021.04</b>	<b>23,955.79</b>
<b>Expense</b>		
4050 · Holiday Party		
4055 · Holiday Party Revenue	-960.00	-1,080.00
4057 · Holiday Party Expense	1,280.52	1,080.00
<b>Total 4050 · Holiday Party</b>	<b>320.52</b>	<b>0.00</b>
4060 · Paul Harris Award/Annual Dinner	0.00	850.00
5000 · Charitable donations & projects		
5000B · Small Donations	3,350.00	3,450.00
5000 · Charitable donations & projects - Other	350.00	250.00
<b>Total 5000 · Charitable donations &amp; projects</b>	<b>3,700.00</b>	<b>3,700.00</b>
5000A · St Peter's Soup Kitchen	500.00	500.00
5002 · Membership Committee	137.59	240.96
5003 · World Polio Day Donation		
5003A · World Polio Day Expense	158.78	50.00
5003C · Foundation Donations	140.00	160.00
5003 · World Polio Day Donation - Other	0.00	2,315.00
<b>Total 5003 · World Polio Day Donation</b>	<b>298.78</b>	<b>2,525.00</b>
5004 · Literacy Volunteers of America	0.00	600.00
5005 · International Service Donations	4,000.00	4,000.00
5007 · Youth Exchange Program	454.35	2,327.27
5009 · ARC Christmas Tree Project	124.44	184.05
5010 · Dues	5,106.64	5,379.01
5011 · RYLA	160.00	225.00
5012 · Sponsorship - Community Events	0.00	1,250.00
5013 · Outdoor Art Project	1,000.00	0.00
5014 · Meeting Room Expenses	2,049.00	0.00
5015 · Miscellaneous	162.60	1,024.18
5023 · Bank Service Charges	39.60	13.25
5025 · Conference expense	0.00	354.57
5030 · Supplies	0.00	16.20
5035 · Insurance	518.00	518.00
5040 · Postage	106.00	96.00
5045 · Website	707.74	735.40
<b>Total Expense</b>	<b>19,385.26</b>	<b>24,538.89</b>
<b>Net Income</b>	<b>-1,364.22</b>	<b>-583.10</b>

**SUNRISE ROTARY**  
**Balance Sheet**  
As of May 31, 2020

	May 31, 20
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1000 · Checking - Glens Falls National	325.77
1010 · Checking - Community Bank	18,421.06
1020 · Savings	27,019.85
	45,766.68
<b>Accounts Receivable</b>	
11000 · Accounts Receivable	
11003 · Due from Rotary District 7040	300.00
	300.00
<b>Total 11000 · Accounts Receivable</b>	300.00
<b>Total Accounts Receivable</b>	300.00
<b>Other Current Assets</b>	
12001 · Cash Drawer	100.00
12002 · Prepaid Exp Mayor's Cup 2021	4,129.76
	4,229.76
<b>Total Other Current Assets</b>	4,229.76
<b>Total Current Assets</b>	50,296.44
<b>TOTAL ASSETS</b>	<b>50,296.44</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Other Current Liabilities</b>	
2007 · Paul Harris Award - Community	500.00
2010 · 50/50 Raffle	30.50
2015 · Food Shelf	366.00
	896.50
<b>Total Other Current Liabilities</b>	896.50
<b>Total Current Liabilities</b>	896.50
<b>Total Liabilities</b>	896.50
<b>Equity</b>	
32000 · Unrestricted Net Assets	50,764.16
Net Income	-1,364.22
	49,399.94
<b>Total Equity</b>	49,399.94
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>50,296.44</b>

# SUNRISE ROTARY

## Final Budget 2019-2020

	2019-2020	2019-2020
	Final Budget	Actual YTD
	Jul '19 - Jun 20	Jul '19 - May '20
<b>Income</b>		
4000 · Member dues	\$6,000	\$5,200
4010 · Mayor's Cup	\$4,405	\$3,973
4024 · Raffle Ticket Sales	\$8,000	\$6,109
4037 · Honey Sales	\$0	\$288
4026 · Donations	\$0	\$0
4040 · 50/50 Raffle, Fines	\$1,000	\$859
4041 · World Polio Day	\$2,500	\$1,538
4100 · Interest income	\$50	\$54
<b>Total Income</b>	<b>\$21,955</b>	<b>\$18,021</b>
<b>Expense</b>		
4050 · Holiday Party/Annual Dinner	\$200	\$321
4060 · Paul Harris Award	\$1,540	\$0
5000 · Charitable donations & projects	\$4,000	\$3,700
5001A · St. Peter's Soup Kitchen	\$500	\$500
5002 · Membership Committee	\$250	\$138
5003A · World Polio Day Expense	\$200	\$159
5003B · World Polio Day Donation	\$2,500	\$0
5003C · Speaker Foundation Donation	\$400	\$140
5004 · Literacy Challenge	\$600	\$0
5005 · International Service Donations	\$6,000	\$4,000
5007 · Youth Exchange	\$1,000	\$454
5009 · ARC Festival of Trees	\$200	\$124
5010 · Dues	\$6,000	\$5,107
5011 · RYLA	\$225	\$160
5012 · Sponsorships Community Events	\$0	\$0
5013 · Outdoor Art Project	\$1,000	\$1,000
5014 · Meeting Room Expenses	\$2,275	\$2,049
5015 · Miscellaneous	\$2,000	\$163
5023 · Bank Service Charges	\$100	\$40
5025 · Conference expense	\$600	\$0
5030 · Supplies	\$250	\$0
5035 · Insurance	\$525	\$518
5040 · Postage	\$146	\$106
5045 · Website	\$750	\$708
<b>Total Expense</b>	<b>\$31,061</b>	<b>\$19,385</b>
<b>Net Income</b>	<b>-\$9,106</b>	<b>-\$1,364</b>

# Customized Attendance Report

**Date Range: Apr 01, 2020 To May 31, 2020**

Name	Apr 07, 2020	Apr 14, 2020	Apr 21, 2020	Apr 28, 2020	May 05, 2020	May 12, 2020	May 19, 2020	May 26, 2020	%	Current Type	Notes
Alterie, Yvonne									0.00 %	Active	
Black, Roger	✓	✓	✓	✓	✓	✓	✓	✓	100.00 %	Active	
Brown, Jack									100.00 %	Active	Exempted Members Aug 24, 2015
Buck, Nikki			✓		M	✓			37.50 %	Active	
Dahlen, Joanne	✓	✓	✓	✓	✓	✓	✓	✓	100.00 %	Active	
Dahlen, Kjell	✓	✓	✓	✓	✓	✓	✓	✓	100.00 %	Active	Exempted Members Aug 24, 2015
DeFayette, Tom	✓	✓		✓		✓	✓		62.50 %	Active	
DeSnyder, Jake									100.00 %	Active	Exempted Members Aug 24, 2015
Duley, Kathy									100.00 %	Active	Exempted Members Feb 02, 2017
Eppler, Kathy		✓	✓	✓		✓	✓	✓	75.00 %	Active	
Fisher, Connie									0.00 %	Active	
Giltz, Randy	✓	✓	✓	✓		✓	✓	✓	87.50 %	Active	

Total: 41 members



Name	Apr 07, 2020	Apr 14, 2020	Apr 21, 2020	Apr 28, 2020	May 05, 2020	May 12, 2020	May 19, 2020	May 26, 2020	%	Current Type	Notes
Grindle, Bruce									100.00 %	Active	Exempted Members Aug 24, 2015
Hulbert-Bruce, Allison	✓		✓	✓					37.50 %	Active	
Hutchinson, Austin									0.00 %	Active	
Jarrette, Rich									0.00 %	Active	
Kashorek, Doug				✓	✓	✓	✓	M	62.50 %	Active	
Kehoe, Kevin									100.00 %	Active	Exempted Members Jan 01, 2019
Kelly, Gerard E.									100.00 %	Active	Exempted Members Aug 24, 2015
King, Rebecca									0.00 %	Active	
Kline, Jessica	✓	✓	✓	✓	✓	M	✓	✓	100.00 %	Active	
LaBombard, Tom		✓	✓	✓	✓	✓	✓	✓	100.00 %	Active	Exempted Members May 01, 2016
Lacey-Curler, Laura	✓	✓	✓	✓			✓		62.50 %	Active	
LeBlanc-Durocher, Susan	✓	✓	✓	✓	✓	✓	✓	✓	100.00 %	Active	
Loreman, Thom		✓	✓	✓		✓			50.00 %	Active	
Total: 41 members											

Name	Apr 07, 2020	Apr 14, 2020	Apr 21, 2020	Apr 28, 2020	May 05, 2020	May 12, 2020	May 19, 2020	May 26, 2020	%	Current Type	Notes
Loreman, Thomas									0.00 %	Active	
Marino, Ron									100.00 %	Active	Exempted Members Aug 24, 2018
McDowell, Eric	✓	✓		✓	✓	✓	✓		75.00 %	Active	
McKinnon, TJ									0.00 %	Active	
O'Connell, Shirley									0.00 %	Active	
Perry, Maxine			✓	✓	✓		✓	✓	62.50 %	Active	
Prescott, Jeff	✓	✓	✓	✓	✓	✓	✓	✓	100.00 %	Active	
Queguiner, Libby	✓	✓	✓	✓	✓	✓	✓	✓	100.00 %	Active	
Senecal, Michelle		✓	✓	✓	M	✓	✓	✓	87.50 %	Active	
Snook, James			✓	✓	✓	M		✓	62.50 %	Active	
Snow, Kathy	✓	✓	✓	✓	✓		✓	✓	87.50 %	Active	
Sterling, Joan	✓			✓	✓	✓	✓	✓	75.00 %	Active	
Varga, Amel	✓								12.50 %	Active	
Watson, DJ Watty			✓				✓		25.00 %	Active	
Whitbeck, PJ									0.00 %	Active	
Woodward, Fred									100.00 %	Active	Exempted Members Aug 24, 2015
Total: 41 members											

Note: ✓ indicates that the member attended this meeting.

M indicates that the member has a makeup assigned to this meeting.

[Empty] indicates that the member missed this meeting.

Purple indicates that the member was on Leave of Absence during this meeting.

Blue indicates that the member is Exempted or Excused as of this meeting.

Gray indicates that the member was inactive during this meeting.

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Report Date: Jun 02, 2020

## Sunrise Rotary Attendance Concerns (below 40%)

Alterie, Yvonne	0%
Hulbert-Bruse, Allison	36%
Hutchinson, Austin	14%
Jarrette, Rich	0%
King, Rebecca	36%
McKinnon, TJ	0%
O'Connell, Shirley	0%
Watson, Chris	0%
Whitbeck, PJ	0%