

**Sunrise Rotary Board Meeting July 11th, 2019 7:30am -
8:30am Hulbert Supply
2019-2020 Board**

Past President - Doug	2nd V. President - Jeff	Sargent - Jack
President - Libby	Secretary - Roger	At Large - Allison
President-elect - Sue	Treasurer - Jessica	At Large - Michelle

Consent Agenda:

- Minutes of the previous meeting
- Treasurer's Report
- Attendance & Membership Reports

Calendar of Meetings/Events

- 7/16, 7:30 a.m. club assembly
- 7/23, John - Kenya
- 7/30, 7:30 a.m. No meeting - BBQ at Dahlers
- 8/6, 7:30 a.m. Field trip to Meadowbrook - No meeting at Perkins

Discussion:

- Adding Libby to checking account
- Location to store stuff - Jim Snook
- Clean up day - Budget?
- Rotary Signage - Jack Helfgott
- Attendance/Engagement Committee - Jeff Prescott
- Speakers - Maxine
- Service Committee - TBD

Sunrise Rotary Club of Plattsburgh, NY Inc.

Board Meeting – June 13, 2019

Minutes

Present: Doug Kashorek, Michelle Senecal, Roger Black, Allison Hulbert-Bruce, Victoria Duley (via telephone), Jeff Prescott, Libby Queguiner, Maxine Perry and Jim Snook

Meeting:

President Kashorek call the meeting to order. The minutes of the May Board meeting were approved on a motion by Allison Hulbert-Bruce with a second provided by Jessica Kline. Treasurer Kline reported that we are doing fine financially. The Financial Reported was approved on a motion by Roger Black and seconded by Allison Hulbert-Bruce.

Membership/Attendance Report – Roger reported that Aaron Tourville is requesting a LOA due to work being busy. We will need to see if a work related LOA is a Rotary accepted excuse. Libby will discuss this with Joanne Dahlen. Paul Raino is retiring from Rotary to devote more of his time to pet therapy. He will be attending our annual dinner on Tuesday, June 25. The Board discussed ways to honor Paul for his service to Rotary. On a motion by Jim Snook, seconded by Maxine Perry, a donation will be made in Paul's name to Pet Therapy International; we will present this to him at the dinner. It was noted that we haven't heard from Austin Hutchinson. Kris Watson is another one we haven't heard from. On a motion by Jim Snook, seconded by Libby, Board agreed to move Kris Watson to inactive status. Roger will talk to Joanne Dahlen about our engagement policy which covers members who aren't attending meetings. Rotary International has been sending e-mails out about chapters cleaning up their membership lists. Laura Curley and Nikki Buck will be moved to Blue Badge Membership at an advancement ceremony at next week's club assembly meeting. On a motion by Jim Snook, seconded by Jessica Klein, the Membership Report was accepted.

Calendar of Meetings/Events

- 6/14, Relay For Life at Clinton County Fair Grounds
- 6/14-16, YEX Final Weekend @ Mont Treblant; RYLA @ Kingston
- 6/18, 7:30 a.m. Club Assembly @ CVPH; 8:30 a.m. Fundraising Committee Meeting
- 6/25, No a.m. meeting, 5:30 p.m. Annual Dinner @ Anthony's
- 7/1, Libby's year begins
- 7/2, No a.m. meeting
- 7/6, 4-6 p.m. BBQ @ Naked Turtle – Mayor's Cup Awards Ceremony
- 7/4-7, Mayor's Cup
- 7/9, 7:30 a.m. @ Perkins: Herb Carpenter
- 7/11, 7:30 a.m. Board Meeting @ Hulbert Brothers

Discussions

●Sunrise Rotary needs a place to store our stuff. Jim Snook mentioned that the Presbyterian Church on Brinkerhoff Street may have room in one of their garages. Jim will check on this.

●RYLA – the girl who was scheduled to attend is unable to. Tom DeFayette found a Boy Scout who was willing to go.

Sunrise Rotary Club of Plattsburgh, NY Inc.

- The Fundraising Committee will meet next week after the Club Assembly Meeting.
- Clean Up Projects – There are several area that Sunrise Rotary has supported that need clean up, i.e., Max Moore Memorial Tree House and the pavilion at Wilcox Dock. We will plan a cleanup day(s)/BBQ to tackle these areas.
- Rotary Signage – nothing to report; haven't heard back from the President of Noon Rotary, Jack Helfgott.
- Roger Black updated the Board on discussions at the Rotary Convention in Germany. Lots of discussion around Rotaract and how to engage them. We will reach out to Faith Leach at PSC and discuss opportunities for partnership with them.
- Contributions Committee will revise their application to include a section on what else we can help with beyond the financial support.
- Doug reported that we need to reinstate a Speakers Committee. Roger Black, Connie Fisher, Libby Queguiner volunteered to serve on the committee and Maxine volunteered to chair this committee. If anyone has ideas for speakers, let one of them know.
- Board thanked Doug Kashorek for his year as Sunrise President.

On a motion by Jim Snook and seconded by Jessica Klein, the meeting was adjourned.

Plattsburgh Sunrise Rotary Treasurer's Report

June 30, 2019

Assets

Cash on Hand (Change for Raffle/Foodshelf)	\$	100.00
Checking Account - GFNB **	\$	463.77
Checking Account - Community Bank	\$	24,143.83
Savings Account - Community Bank*	\$	26,958.16
Total Checking & Savings	\$	51,665.76
Fixed Assets		
Projector/Screen/Stand	\$	500.00
Total Assets	\$	52,165.76

Liabilities

50/50 Raffle 6/30/19	\$	269.50
Foodshelf	\$	522.00
Paul Harris Fellow Award - Community Member	\$	500.00
Total Liabilities	\$	1,291.50

*Community Bank includes \$3000 for the Pavilion Project

Plattsburgh Sunrise Rotary Treasurer's Report June 30, 2019

Expenses since May 31, 2019 Report

Russell Hampton (Member Badges)	\$	48.82
Therapy Dogs Internations (P Raino Donation)	\$	300.00
Rotary Foundation (Speaker Donations)	\$	180.00
Perkins Restaurant	\$	390.00
Roger Black (Cash Box Reimbursement)	\$	23.95
Rotary District 7040 Youth Exchange	\$	80.00
Perkins Restaurant	\$	390.00
Allison Hulbert-Bruce (Relay Exp Reimbursement)	\$	10.10
Anthony's Restaurant (Annual Dinner)	\$	2,040.00

Annual Membership Dues

Members Billed

Members Paid

% Collected thru 6-30-2019

100%

SUNRISE ROTARY

Budget 2018-2019

	Final Budget	Actual
	Jul '18 - Jun 19	Jul '18 - Jun'19
Income		
4000 · Member dues	\$6,000	\$5,558
4010 · Mayor's Cup	\$6,000	\$10,105
4023 · Contributions Fundraiser	\$1,000	\$277
4024 · Raffle Ticket Sales	\$0	\$7,300
4025 · Youth Exchange Fund Raiser	\$1,000	\$0
4026 · Donations	\$0	\$300
4037 · International Service Fundraiser	\$1,000	(\$130)
4037 · District Grant	\$500	\$0
4037 · Foundation Fundraiser	\$1,000	\$0
4040 · 50/50 Raffle, Fines	\$1,500	\$851
4041 · World Polio Day	\$2,500	\$2,365
4100 · Interest income	\$50	\$76
Total Income	\$20,550	\$26,701
Expense		
4050 · Holiday Party/Annual Dinner	\$200	\$0
4060 · Paul Harris Award	\$1,540	\$1,610
5000 · Charitable donations & projects	\$4,000	\$4,000
5001A · St. Peter's Soup Kitchen	\$500	\$500
5002 · Membership Committee	\$250	\$290
5003A · World Polio Day Expense	\$200	\$50
5003B · World Polio Day Donation	\$2,500	\$2,315
5003C · Speaker Foundation Donation	\$600	\$340
5004 · Literacy Challenge	\$300	\$600
5005 · International Service Donations	\$4,500	\$4,000
5007 · Youth Exchange	\$3,000	\$2,407
5009 · ARC Festival of Trees	\$200	\$184
5010 · Dues	\$6,000	\$5,113
5011 · RYLA	\$550	\$225
5012 · Sponsorships Community Events	\$1,400	\$1,250
5013 · Outdoor Art Project	\$1,000	\$0
5014 · Meeting Room Expenses	\$0	\$169
5015 · Miscellaneous	\$1,500	\$1,084
5023 · Bank Service Charges	\$500	\$13
5025 · Conference expense	\$600	\$354
5030 · Supplies	\$250	\$16
5035 · Insurance	\$396	\$518
5040 · Postage	\$100	\$96
5045 · Website	\$750	\$735
Total Expense	\$30,636	\$25,870
Net Income	-\$10,086	\$831

*\$300 from Community Bank

SUNRISE ROTARY

Profit & Loss Prev Year Comparison

July 2018 through June 2019

	Jul '18 - Jun 19	Jul '17 - Jun 18
Income		
4000 · Member dues	5,557.50	6,356.75
4010 · Mayor's Cup		
4019 · Mayor's Cup 2017 Income	0.00	16,470.88
4019A · Mayor's Cup 2017 Expense	0.00	-3,776.02
4021 · Mayor's Cup 2018 - Income	8,289.00	9,613.00
4021A · Mayor's Cup 2018 - Expense	-3,188.82	-4,635.16
4022A · 2019 Mayor's Cup Income	7,912.00	0.00
4022B · 2019 Mayor's Cup Expense	-2,907.28	0.00
Total 4010 · Mayor's Cup	10,104.90	17,672.70
4023 · Small Contributions Fundraising	276.97	0.00
4024 · Raffle Ticket Sales	7,300.00	0.00
4026 · Donations	300.00	400.00
4038 · Honey Sales	-129.70	0.00
4040 · 50/50 Raffle, Fines	850.50	1,482.00
4041 · World Polio Day		
4041A · World Polio Day Sponsorship	0.00	175.00
4041 · World Polio Day - Other	2,365.00	1,803.01
Total 4041 · World Polio Day	2,365.00	1,978.01
4045 · Bring It Event Income	0.00	1,073.00
4100 · Interest income	75.92	54.11
Total Income	26,701.09	29,016.57
Expense		
4050 · Holiday Party		
4055 · Holiday Party Revenue	-1,080.00	-1,065.00
4057 · Holiday Party Expense	1,080.00	1,089.86
Total 4050 · Holiday Party	0.00	24.86
4060 · Paul Harris Award/Annual Dinner	1,610.00	1,840.00
4070 · Bring It Event Expense	0.00	650.00
4071 · Bring It Event Donation	0.00	300.00
5000 · Charitable donations & projects		
5000B · Small Donations	3,750.00	0.00
5000 · Charitable donations & projects - Other	250.00	10,665.00
Total 5000 · Charitable donations & projects	4,000.00	10,665.00
5000A · St Peter's Soup Kitchen	500.00	1,000.00
5002 · Membership Committee	289.78	7.45
5003 · World Polio Day Donation		
5003A · World Polio Day Expense	50.00	175.00
5003C · Foundation Donations	340.00	0.00
5003 · World Polio Day Donation - Other	2,315.00	2,000.00
Total 5003 · World Polio Day Donation	2,705.00	2,175.00
5004 · Literacy Volunteers of America	600.00	600.00
5005 · International Service Donations	4,000.00	4,500.00
5007 · Youth Exchange Program	2,407.27	3,193.04
5009 · ARC Christmas Tree Project	184.05	137.00
5010 · Dues	5,112.51	6,096.02
5011 · RYLA	225.00	550.00
5012 · Sponsorship - Community Events	1,250.00	1,875.00
5014 · Meeting Room Expenses	169.00	0.00
5015 · Miscellaneous	1,084.23	1,341.00
5016 · Contingency Donation	0.00	2,000.00
5023 · Bank Service Charges	13.25	34.18
5025 · Conference expense	354.57	457.78
5030 · Supplies	16.20	332.93
5035 · Insurance	518.00	396.00
5040 · Postage	96.00	90.00

7:34 AM

07/10/19

Accrual Basis

SUNRISE ROTARY
Profit & Loss Prev Year Comparison
July 2018 through June 2019

	Jul '18 - Jun 19	Jul '17 - Jun 18
5045 · Website	735.40	735.40
Total Expense	25,870.26	39,000.66
Net Income	830.83	-9,984.09

SUNRISE ROTARY
Balance Sheet
As of June 30, 2019

	Jun 30, 19
ASSETS	
Current Assets	
Checking/Savings	
1000 · Checking - Glens Falls National	463.77
1010 · Checking - Community Bank	24,143.83
1020 · Savings	26,958.16
Total Checking/Savings	51,565.76
Accounts Receivable	
11000 · Accounts Receivable	
11003 · Due from Rotary District 7040	266.50
Total 11000 · Accounts Receivable	266.50
Total Accounts Receivable	266.50
Other Current Assets	
12001 · Cash Drawer	100.00
Total Other Current Assets	100.00
Total Current Assets	51,932.26
TOTAL ASSETS	51,932.26
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2007 · Paul Harris Award - Community	500.00
2010 · 50/50 Raffle	269.50
2015 · Food Shelf	522.00
Total Other Current Liabilities	1,291.50
Total Current Liabilities	1,291.50
Total Liabilities	1,291.50
Equity	
32000 · Unrestricted Net Assets	49,809.93
Net Income	830.83
Total Equity	50,640.76
TOTAL LIABILITIES & EQUITY	51,932.26

Customized Attendance Report

Date Range: May 01, 2019 To Jun 30, 2019

Total: 46 members

Name	May 07, 2019	May 14, 2019	May 21, 2019	May 28, 2019	Jun 04, 2019	Jun 11, 2019	Jun 18, 2019	Jun 25, 2019	%	Current Type	Notes
Sterling, Joan	✓	✓		✓		✓	✓		62.50 %	Active	
Tourville, Aaron			✓						16.67 %	Active	Leave of Absence Jun 13, 2019 - Sep 12, 2019
Watson, DJ Watty									0.00 %	Ex Member	
Whitbeck, PJ	✓	✓	✓		✓	✓		✓	75.00 %	Active	
Woodward, Fred									100.00 %	Active	Exempted Members Aug 24, 2015
Total: 46 members											

Note: ✓ indicates that the member attended this meeting.

M indicates that the member has a makeup assigned to this meeting.

[Empty] indicates that the member missed this meeting.

Purple indicates that the member was on Leave of Absence during this meeting.

Blue indicates that the member is Exempted or Excused as of this meeting.

Gray indicates that the member was inactive during this meeting.

Membership Report

Sunrise Rotary Club of Plattsburgh

Date: 7/11/19

Total membership: 42

Non-exempt: 31

Exempt: 10

Leave of Absence: 1

Name: Aaron Tourville

Returning: 9/12/19?

Name:

Returning:

Inquiring of membership:

Name:

Returning:

Name:

Returning:

Red Badge Membership:

Name:

Returning:

Name:

Returning:

Membership Committee Requesting Membership:

Name:

Returning:

Name:

Returning:

Committee to Monitor Membership Engagement

The Plattsburgh Sunrise Club doesn't have a procedure in place to determine whether a member's lack of attendance at meetings plus inadequate make ups should warrant dismissal of his or her membership. I am suggesting that we create such a policy and direct members of a free-standing Engagement Committee to recommend to the full board when lack of attendance warrants a member's dismissal.

Jeff Prescott has agreed to serve on such a committee. I would like to see one or two other members on the committee. I, too, am willing to serve.

It is clear that on our present board there is a broad interpretation of what criteria should be used before dismissal for lack of engagement is warranted. Members of this committee will need to be advised by the board what criteria should be considered before making a recommendation to the board.

The Constitution of the Plattsburgh Sunrise Club has very specific rules and procedures in place for determining whether dismissal is warranted. Members of this committee would be expected to know and understand these rules.

The committee would also be responsible for routinely notifying members when they have missed a consecutive number of meetings and explaining what steps a member can take to make up meetings.