

## **Board Meeting AGENDA**

Sunrise Rotary Board Meeting 3/12/24

[Zoom Link](#)

### **Consent Agenda**

Approve

Minutes of previous meetings  
Treasurer's Report  
Attendance Report

### **Board Discussions**

#### **2023-2024 Calendar/EVENTS items**

#### **BY LAWS**

The governing body of this club is its board of directors, consisting of the president, immediate past president, president-elect, president-nominee, three members at large, secretary, board secretary and treasurer.

### **Committee Reports**

- Membership

Michael Pratt Cayman Island Sunrise Club outreach to join

- Mayor's Cup

1st Thursday of Each month

- International

- Youth

Mental Health awareness with schools. BCS is interested  
Congressional award Joshua Sharp no deadline ; Validators needed  
High Tech speakers 3 Student UGANDA  
Rotaract not able to connect Tonya Cribb <tcarr006@plattsburgh.edu>

## Interact

- Finance
- AD HOC Paul Harris
- Small Contributions

Sue + Eric

## Old

Nominating Committee Eric, Jeff, Sue, Vote in Jan.

Pollinator Garden Partnering with the Town of Plattsburgh, Grant funding for the seeds

## New

- Committee to discuss change over dinner and Paul Harris

1st Tuesday meeting, 2nd board meeting, 3rd club assembly, 4th reg meeting, 5th Sunset

## Adjournment

**Sunrise Rotary Club of Plattsburgh, NY Inc.**  
**Board Meeting – February 13, 2024**  
**Minutes**

**Present:** Michelle Senecal; Roger Black; Eric McDowell; Tom Defayette; Adam Robert; Jim Snook; Ann Csorny, Colleen Lemza, Joan Sterling, Jeff Prescott and Michael Pratt

**Meeting** – The meeting was called to order. January 2023 minutes and the treasurer's report were reviewed.

**Board discussions:**

Membership Committee – Attendance report was shared, some concerns were expressed regarding members' participation, referred to committee. Review of leadership structure plan was offered, which will be a combination of past presidents covering various months with one being lead. Eric has been working with past presidents to coordinate this effort. There was a suggestion to form an oversight/support committee for the leadership. It was decided that Eric and the others would move forward with their work and advise if they saw the need for such a committee.

Bylaws revision – There was discussion about streamlining the bylaws and presenting them the following week's meeting for a vote. Due to ongoing confusion about the work the club did the previous year around streamlining meeting structure/frequency and the new proposed meeting frequency it was determined the membership would need time to consider new changes therefore this effort will be postponed following discussion and a vote by full membership.

Mayors Cup – no report, ongoing meetings held 1<sup>st</sup> Thursday of each month.

Paul Harris award – It was proposed that we explore a joint award event with the Noon Club. Jim agreed to form an ad hoc committee to discuss the idea.

Equipment needs – Roger suggested improvements to the new meeting site, including buying a sign and a storage cabinet for supplies. A proposed budget was offered, voted on and approved. Roger will follow up with purchases.

**Old Business:**

Pollinator garden – Rodger updated the group on the project. Shared that Town is leading the project, and that the town has requested a memorandum of understanding (MOU) be signed by all involved parties. MOU was reviewed by board and approved. Additionally, there was a call for a vote for the club to cover the costs of signage. Additional information was requested, and the vote put on hold.

Meeting adjourned

## Customized Attendance Report

**Date Range: Jan. 01, 2024 To Feb. 29, 2024**

Name	Jan. 16, 2024	Jan. 23, 2024	Feb. 06, 2024	Feb. 20, 2024	Feb. 27, 2024	%	Current Type	Notes
Black, Roger	M	M	✓	✓	✓	100.000%	Active	
Brown, Jack						100.000%	Active	Exempted Members Aug. 24, 2015
Chandler, Matthew		✓	✓			40.000%	Active	
Csorny, Ann	✓	M	M	✓	✓	100.000%	Active	
Dahlen, Joanne	M		✓	✓	✓	80.000%	Active	
Dahlen, Kjell	M		✓	✓		100.000%	Active	Exempted Members Aug. 24, 2015
DeFayette, Tom	✓	✓	✓	✓	✓	100.000%	Active	
DeSnyder, Jake						100.000%	Active	Exempted Members Aug. 24, 2015
Duley, Kathy	M	✓	✓	M		100.000%	Active	Exempted Members Feb. 02, 2017
Eppler, Kathy	✓	✓		✓	✓	100.000%	Active	Exempted Members Apr. 07, 2022
Fisher, Connie	M	✓	✓	✓	✓	100.000%	Active	
Giltz, Randy	✓	✓	✓	✓	✓	100.000%	Active	
Gould, Casey	–			✓		25.000%	Active	
Grindle, Bruce						100.000%	Active	Exempted Members Aug. 24, 2015
Hulbert-Bruce, Allison						0.000%	Active	
Karam, Nadine					✓	20.000%	Active	
Kline, Jessica	✓	✓	✓	✓	✓	100.000%	Active	
LaBombard, Tom	✓	✓				100.000%	Active	Exempted Members May 01, 2016
LeBlanc-Durocher, Sue	M	M	✓	✓	✓	100.000%	Active	
Lemza, Colleen	–		M	✓	✓	75.000%	Active	
Loreman, Thom	✓	✓	M			60.000%	Active	
McDowell, Eric	✓	M	M	✓	✓	100.000%	Active	
Neureuther, Ph.D., CSCP, Brian	M	✓	✓	✓	✓	100.000%	Active	
Prescott, Jeff	✓	✓	✓	✓	✓	100.000%	Active	
Queguiner, Libby	✓	M	✓	M	✓	100.000%	Active	
Total: 31 members								

Name	Jan. 16, 2024	Jan. 23, 2024	Feb. 06, 2024	Feb. 20, 2024	Feb. 27, 2024	%	Current Type	Notes
Reitsema, Wouter			–	–	–	0.000%	Ex Member	
Robert, Adam	M	✓	✓	✓	M	100.000%	Active	
Senecal, Michelle	✓	✓	M	✓	M	100.000%	Active	
Snook, James	✓	✓	✓	✓	✓	100.000%	Active	
Sterling, Joan		✓	✓		✓	60.000%	Active	
Varin, Brittany						0.000%	Active	
Total: 31 members								

Note: ✓ indicates that the member attended this meeting.

M indicates that the member has a makeup assigned to this meeting.

[Empty] indicates that the member missed this meeting.

Purple indicates that the member was on Leave of Absence during this meeting.

Blue indicates that the member is Exempted or Excused as of this meeting.

Gray indicates that the member was inactive during this meeting.

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Report Date: Mar. 10, 2024

**Memorandum of Understanding  
Between  
Plattsburgh Rotary Club Sunrise and the Town of Plattsburgh**

This Memorandum of Understanding (MOU) is made and entered between Plattsburgh Rotary Club Sunrise and Town of Plattsburgh hereinafter referred to as “Rotary” and “Town”.

**Purpose**

The purpose of this MOU is to establish a framework of cooperation upon which Clinton County Soil & Water Conservation, Plattsburgh Rotary Club Sunrise and the Town of Plattsburgh may work collaboratively to repurpose Guy Cedar Park as both an educational space for the community and environmentally diverse space to support pollinators. The two acre park will have a grass walkway through the pollinator garden with educational signage and benches along the path.

**Introduction**

Rotary recently added a seventh area of focus: supporting the environment through the Rotary Foundation Global Grants. Rotary members are tackling environmental issues by coming up with projects, using their connections to change policy and planning for the future. The local Rotary Action Group, Environmental Sustainability Rotary Action Group (ESRAG), approached the Town of Plattsburgh to help create a large pollinator garden in one of the Town of Plattsburgh’s parks.

The Town of Plattsburgh is a municipality with eleven parks, one of which may be re-purposed to support the environment and educate the community. Guy Cedar Park, located at 10 Brenda Blvd, is currently underutilized and the Town has been looking for unique ways to improve the park space.

In consideration of the above premises, the parties agree as follows:

***Rotary will:***

- Create, erect, and pay for educational signage at the pollinator garden located at Guy Cedar Park. This signage will identify the importance of pollinator gardens and identify flora and fauna in the area. It will also highlight the involvement of Rotary, Town of Plattsburgh, and Clinton County Soil & Water Conservation District. It may also acknowledge sponsors for whom Rotary raised funds from.
- Assist in planting and seeding during these phases of the project.
- Assist in creating a design for the Pollinator Garden.
- Assist in promoting the promoting park usage through community engagement.

***Town of Plattsburgh will:***

- Prepare Guy Cedar location for a pollinator garden by removing playground equipment and sports equipment from the premises.
- Assist in prepping the soil for a cover crop (fall) by mowing multiple times after the field is tilled.
- Assist in planting and seeding during these phases of the project.
- Maintain walking path, as needed.
- Weekly inspections to ensure the safety of the park.
- Seasonal mowing of entire field, or more as needed.
- Bi-annual inspections to provide new plantings/seeding, as needed.
- Promote park usage through community engagement.

**It is mutually agreed and understood by and between the said parties that:**

This MOU is neither a fiscal nor a funds obligation document. Any endeavor involving reimbursement or contribution of funds between the parties of this MOU will be handled in accordance with applicable laws, regulations, and procedures. Such endeavors will be outlined in separate agreements that shall be made in writing by representatives of the parties.

This MOU in no way assumes either party liable for risks or injuries incurred on any part of the premises identified in this document. Further, New York State General Obligations Law 9-103 states that, “an owner, lessee or occupant of premises, whether or not posted as provided in section 11-2111 of the environmental conservation law , owes no duty to keep the premises safe for entry or use by others for hunting, fishing, organized gleaning as defined in section seventy-one-y of the agriculture and markets law , canoeing, boating, trapping, hiking, cross-country skiing, tobogganing, sledding, speleological activities, horseback riding, bicycle riding, hang gliding, motorized vehicle operation for recreational purposes, snowmobile operation, cutting or gathering of wood for non-commercial purposes or training of dogs, or to give warning of any hazardous condition or use of or structure or activity on such premises to persons entering for such purposes; an owner, lessee or occupant of premises who gives permission to another to pursue any such activities upon such premises does not thereby (1) extend any assurance that the premises are safe for such purpose, or (2) constitute the person to whom permission is granted an invitee to whom a duty of care is owed, or (3) assume responsibility for or incur liability for any injury to person or property caused by any act of persons to whom the permission is granted.”

The principal contact persons have the authority to develop agreements of the type envisioned by this MOU.

This MOU in no way restricts either party from participating in similar activities or arrangements with other public or private agencies, organizations, or individuals. Nothing in this memorandum shall obligate Rotary or Town to enter in any contract or other obligations.

This MOU may be modified or amended upon written consent of both parties or may be terminated with 30-day written notice of either party. Unless terminated, this MOU will remain in force and-effect until \_\_\_\_\_, at which time it will be subject to review and renewal.

The principal contacts for this agreement are:

**Jim Snook**

**Plattsburgh, NY 12901**

**Phone: (518) xxx-xxxx**

**Email:**

**Michael Cashman, Town of Plattsburgh 151 Banker Rd**

**Plattsburgh, NY 12901**

**Phone: (518)562-6800**

**Email: [michaelc@townofplattsburgh.org](mailto:michaelc@townofplattsburgh.org)**

IN WITNESS WHEREOF the undersigned have executed this Agreement as of the day and year first written above.

Date:

Plattsburgh Rotary Club Sunrise

By: \_\_\_\_\_

Title: President

Town of \_\_\_\_\_

By: \_\_\_\_\_

Title: Town Supervisor





