

Sunrise Rotary Board Meeting April 9, 2020

7:30am - 8:30am Virtual Google Meet

| | | |
|------------------------------|--------------------------------|----------------------------|
| Past President - Doug | 2nd V. President - Jeff | Sargent - Jim |
| President - Libby | Secretary - Roger | At Large - Allison |
| President-elect - Sue | Treasurer - Jessica | At Large - Michelle |

Consent Agenda:

- Minutes of the previous meeting, Treasurer's Report, Attendance & Membership Reports

Link to Virtual Meeting:
meet.google.com/onx-jaqj-xtm

Meetings:

Do we continue to do virtual meetings every Tuesday?
Suggestions for meeting content?

Membership:

- Amel Varga (Kathy Snow) - blue badge
- Austin Hutchinson (Thom Loreman Jr) - blue badge
- Michele Kalil (Sponsor Kathy E) - inquiry form
- Lori Delaney (Sponsor Kathy S) - interested

Old Business:

- Mayor's Cup Update

Sunrise Rotary Club of Plattsburgh, NY Inc.

Board Meeting – March 12, 2020

Minutes

Present: Jim Snook, Michelle Senecal, Roger Black, Libby Queguiner, Jessica Kline, Jeff Prescott, Sue LeBlanc-Durocher

Meeting:

President Queguiner called the meeting to order. There is a correction to the February meeting minutes. The code for our storage unit was incorrect; it should be #198270. The minutes will be corrected to reflect this change. The Consent Agenda (minutes of the February Board meeting and Treasurer Report) were approved on a motion by Jessica Kline with a second provided by Sue LeBlanc-Durocher. All voted in favor.

Membership/Attendance Report – Attendance continues to be low at our weekly meetings. Roger has drafted a letter to be emailed to members who miss three meetings in a row. We will also do a Survey Monkey survey next month to get all member's input about meeting time, day of the week, etc. It was noted that Rich Jarrette and PJ Whitbeck both have child care issues first thing in the morning which prevent them from attending a 7:30 a.m. meeting. Austin Hutchinson isn't ready to move to blue badge. Kathy Eppler has filled out a new member form on Michele Kalil. A meet & greet will be scheduled with Michele. Also, Sue has the paperwork on a potential new member, Lori Delaney (Kathy Snow is her sponsor). A meet & greet will also be scheduled with Lori.

Calendar of Meetings/Events

- 3/17 - No Meeting
- 3/24 - @ Perkins, Ron Marino – Honor Flight
- 3/31 - @ Perkins, Michell Cromwell – Diversity @ PSUC
- 4/7 - @ Perkins, Jesse – Saranac River Trail
- 4/9 - @ BBG – Board Meeting
- 4/14 - @ Perkins, Kathy Snow - United Way
- 4/21 - @ CVPH – DG Gerry visit (meet with Board after)
- 4/28 - @ Perkins, Robin Pierce - ARC

New Business

COVID-19 – It is looking like the PETS meeting scheduled for next week will be cancelled due to COVID-19. Sunrise Rotary will follow CDC rules in terms of our weekly meetings. We will see what other clubs are doing, i.e., can our weekly meetings be live streamed? Libby will let Perkins know that for the next few weeks we would like to use the smaller room for our meetings anticipating that attendance will be low.

By-Laws & Constitution – If we add a Secretary position to the Board, it will give us an odd number of members which would only be a problem if we had a vote on something and had a tie. We don't anticipate that this will be a problem.

Sunrise Rotary Club of Plattsburgh, NY Inc.

Membership Handouts – Libby shared handouts that will be given in new member's packets. These handouts include Rotary's Mission & Vision, Member Responsibilities, Committees, a listing of members, Membership Inquiry Form, Meet & Greet topics, Red to Blue Badge Requirements and the Process For Recruiting New Members.

RYLA –Tom Defayette is working on RYLA. The money in our budget for RYLA doesn't need to be spent.

Awards Dinner – Sue and Libby will work on securing a date and location for our June dinner.

Literacy Challenge - Our club will continue to support the Literacy Challenge. We have \$300 put aside for this and will revisit it in June and see if we can make a donation to them.

Mayor's Cup – Our club needs to come up with a mission statement around Mayor's Cup. We also need to figure out the expenses associated with Mayor's Cup, i.e., t-shirts, tents, awards.

Battle Field Park Project – Libby has been approached about a possible Rotary project. We have \$50,000 in our account for major projects. There is a committee working on a Battle Field Park Project which will be located on Route 9 across the road from Clare & Carls. We will invite a Battle Field Park Project committee member to come and speak at one of our weekly meetings. This could be an opportunity for us to work with Noon Rotary.

Old Business

Storage Unit – Sue has two baker shelving units that she will donate to Sunrise Rotary for use in our storage unit. Jeff Prescott will help move these units to the storage location.

On a motion by Sue LeBlanc Durocher, with a second provided by Michelle Senecal, the meeting was adjourned.

Customized Attendance Report

Date Range: Feb 01, 2020 To Mar 31, 2020

[illegible]

| Name | Feb 04, 2020 | Feb 11, 2020 | Feb 18, 2020 | Feb 25, 2020 | Mar 03, 2020 | Mar 10, 2020 | % | Current Type | Notes |
|--------------------|--------------|--------------|--------------|--------------|--------------|--------------|----------|--------------|-------------------------------|
| Loreman, Thomas | ✓ | ✓ | | ✓ | | ✓ | 66.67 % | Active | |
| Marino, Ron | | | | | | | 100.00 % | Active | Exempted Members Aug 24, 2018 |
| McDowell, Eric | M | ✓ | M | ✓ | ✓ | | 83.33 % | Active | |
| McKinnon, TJ | | | | | | | 0.00 % | Active | |
| O'Connell, Shirley | | | | | | | 0.00 % | Active | |
| Perry, Maxine | | ✓ | M | ✓ | ✓ | ✓ | 83.33 % | Active | |
| Prescott, Jeff | M | ✓ | ✓ | ✓ | M | M | 100.00 % | Active | |
| Queguiner, Libby | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | 100.00 % | Active | |
| Senecal, Michelle | M | ✓ | ✓ | ✓ | M | M | 100.00 % | Active | |
| Snook, James | ✓ | ✓ | | ✓ | ✓ | ✓ | 83.33 % | Active | |
| Snow, Kathy | ✓ | | ✓ | ✓ | ✓ | M | 83.33 % | Active | |
| Sterling, Joan | | | | | | M | 16.67 % | Active | |
| Varga, Amel | | | M | ✓ | ✓ | M | 66.67 % | Active | |
| Watson, DJ Watty | | | | | | | 0.00 % | Active | |
| Whitbeck, PJ | | | | | | | 0.00 % | Active | |
| Woodward, Fred | | | | | | | 100.00 % | Active | Exempted Members Aug 24, 2015 |
| Total: 41 members | | | | | | | | | |

Note: ✓ indicates that the member attended this meeting.

M indicates that the member has a makeup assigned to this meeting.

[Empty] indicates that the member missed this meeting.

Purple indicates that the member was on Leave of Absence during this meeting.

Blue indicates that the member is Exempted or Excused as of this meeting.

Gray indicates that the member was inactive during this meeting.

Generated by ClubRunner – www.ClubRunner.ca

Report Date: Apr 04, 2020

Member Attendance Alerts for February/March 2020

| | |
|-----------------------|-----|
| Yvonne Alterie | 0% |
| Allison Hulbert-Bruce | 0% |
| Austin Hutchinson | 0% |
| Rich Jarrette | 0% |
| Laura Lacey-Curle | 17% |
| TJ McKinnon | 0% |
| Shirley O'Connell | 0% |
| Joan Sterling | 17% |
| Chris Watson | 0% |
| PJ Whitbeck | 0% |

Notes:

- Allison has acknowledged her limited schedule.
- Joan Sterling has had spotty attendance in the past but this is significant.
- PJ Whitbeck has had spotty attendance in the past but this is significant.

Plattsburgh Sunrise Rotary Treasurer's Report

March 31, 2020

Assets

| | | |
|--|----|-----------|
| Cash on Hand (Change for Raffle/Foodshelf) | \$ | 100.00 |
| Checking Account - GFNB ** | \$ | 345.77 |
| Checking Account - Community Bank | \$ | 24,239.82 |
| Savings Account - Community Bank* | \$ | 27,009.59 |
| Total Checking & Savings | \$ | 51,695.18 |
| Fixed Assets | | |
| Projector/Screen/Stand | \$ | 500.00 |
| Total Assets | \$ | 52,195.18 |

Liabilities

| | | |
|---|----|--------|
| 50/50 Raffle 03/31/2020 | \$ | 30.50 |
| Foodshelf | \$ | 361.00 |
| Paul Harris Fellow Award - Community Member | \$ | 500.00 |
| Total Liabilities | \$ | 891.50 |

*Community Bank includes \$3000 for the Pavilion Project

Plattsburgh Sunrise Rotary Treasurer's Report March 31, 2020

Expenses since February 29, 2020 Report

| | | |
|---|----|--------|
| Russell Hampton (Badges) | \$ | 26.15 |
| NYS Department of Taxation & Finance (Sales Tax - MC) | \$ | 362.90 |
| Perkins Restaurant | \$ | 390.00 |
| American Red Cross | \$ | 400.00 |
| Perkins Restaurant | \$ | 390.00 |

| | |
|-----------------------------|-----|
| Annual Membership Dues | |
| Members Billed | 40 |
| Members Paid | 37 |
| % Collected thru 03-31-2020 | 93% |

SUNRISE ROTARY

Profit & Loss Prev Year Comparison

July 2019 through March 2020

| | Jul '19 - Mar 20 | Jul '18 - Mar 19 |
|---|------------------|------------------|
| Income | | |
| 4000 · Member dues | 5,200.00 | 5,276.25 |
| 4010 · Mayor's Cup | | |
| 4021 · Mayor's Cup 2018 - Income | 0.00 | 8,289.00 |
| 4021A · Mayor's Cup 2018 - Expense | 0.00 | -3,188.82 |
| 4022A · 2019 Mayor's Cup Income | 8,041.00 | 1,100.00 |
| 4022B · 2019 Mayor's Cup Expense | -4,067.95 | -2,907.28 |
| Total 4010 · Mayor's Cup | 3,973.05 | 3,292.90 |
| 4023 · Small Contributions Fundraising | 0.00 | 223.97 |
| 4024 · Raffle Ticket Sales | 6,109.05 | 7,300.00 |
| 4026 · Donations | 0.00 | 300.00 |
| 4038 · Honey Sales | 288.00 | -589.00 |
| 4040 · 50/50 Raffle, Fines | 573.00 | 577.50 |
| 4041 · World Polio Day | | |
| 4041A · World Polio Day Sponsorship | 1,330.00 | 0.00 |
| 4041 · World Polio Day - Other | 208.00 | 2,365.00 |
| Total 4041 · World Polio Day | 1,538.00 | 2,365.00 |
| 4100 · Interest income | 43.68 | 60.16 |
| Total Income | 17,724.78 | 18,806.78 |
| Expense | | |
| 4050 · Holiday Party | | |
| 4055 · Holiday Party Revenue | -960.00 | -1,080.00 |
| 4057 · Holiday Party Expense | 1,280.52 | 1,080.00 |
| Total 4050 · Holiday Party | 320.52 | 0.00 |
| 4060 · Paul Harris Award/Annual Dinner | 0.00 | 0.00 |
| 5000 · Charitable donations & projects | | |
| 5000B · Small Donations | 2,950.00 | 2,000.00 |
| 5000 · Charitable donations & projects - Other | 200.00 | 250.00 |
| Total 5000 · Charitable donations & projects | 3,150.00 | 2,250.00 |
| 5000A · St Peter's Soup Kitchen | 500.00 | 500.00 |
| 5002 · Membership Committee | 137.59 | 164.99 |
| 5003 · World Polio Day Donation | | |
| 5003A · World Polio Day Expense | 158.78 | 50.00 |
| 5003C · Foundation Donations | 140.00 | 160.00 |
| 5003 · World Polio Day Donation - Other | 0.00 | 2,315.00 |
| Total 5003 · World Polio Day Donation | 298.78 | 2,525.00 |
| 5004 · Literacy Volunteers of America | 0.00 | 600.00 |
| 5005 · International Service Donations | 3,000.00 | 2,000.00 |
| 5007 · Youth Exchange Program | 454.35 | 2,199.27 |
| 5009 · ARC Christmas Tree Project | 124.44 | 184.05 |
| 5010 · Dues | 5,106.64 | 5,379.01 |
| 5011 · RYLA | 0.00 | 225.00 |
| 5012 · Sponsorship - Community Events | 0.00 | 750.00 |
| 5013 · Outdoor Art Project | 1,000.00 | 0.00 |
| 5014 · Meeting Room Expenses | 2,049.00 | 0.00 |
| 5015 · Miscellaneous | 162.60 | 762.45 |
| 5023 · Bank Service Charges | 49.60 | 13.25 |
| 5025 · Conference expense | 0.00 | 230.00 |
| 5030 · Supplies | 0.00 | 16.20 |
| 5035 · Insurance | 518.00 | 518.00 |
| 5040 · Postage | 106.00 | 96.00 |
| 5045 · Website | 707.74 | 735.40 |
| Total Expense | 17,685.26 | 19,148.62 |
| Net Income | 39.52 | -341.84 |

SUNRISE ROTARY**Balance Sheet**

As of March 31, 2020

| | <u>Mar 31, 20</u> |
|--|-------------------------|
| ASSETS | |
| Current Assets | |
| Checking/Savings | |
| 1000 · Checking - Glens Falls National | 345.77 |
| 1010 · Checking - Community Bank | 24,239.82 |
| 1020 · Savings | 27,009.59 |
| Total Checking/Savings | 51,595.18 |
| Other Current Assets | |
| 12001 · Cash Drawer | 100.00 |
| Total Other Current Assets | 100.00 |
| Total Current Assets | 51,695.18 |
| TOTAL ASSETS | <u>51,695.18</u> |
| LIABILITIES & EQUITY | |
| Liabilities | |
| Current Liabilities | |
| Other Current Liabilities | |
| 2007 · Paul Harris Award - Community | 500.00 |
| 2010 · 50/50 Raffle | 30.50 |
| 2015 · Food Shelf | 361.00 |
| Total Other Current Liabilities | 891.50 |
| Total Current Liabilities | 891.50 |
| Total Liabilities | 891.50 |
| Equity | |
| 32000 · Unrestricted Net Assets | 50,764.16 |
| Net Income | 39.52 |
| Total Equity | 50,803.68 |
| TOTAL LIABILITIES & EQUITY | <u>51,695.18</u> |

SUNRISE ROTARY

Final Budget 2019-2020

| | 2019-2020 Final Budget | 2019-2020 Actual YTD |
|--|---------------------------|-------------------------|
| | Jul '19 - Jun '20 | Jul '19 - Mar '20 |
| Income | | |
| 4000 · Member dues | \$6,000 | \$5,200 |
| 4010 · Mayor's Cup | \$4,405 | \$3,973 |
| 4024 · Raffle Ticket Sales | \$8,000 | \$6,109 |
| 4037 · Honey Sales | \$0 | \$288 |
| 4026 · Donations | \$0 | \$0 |
| 4040 · 50/50 Raffle, Fines | \$1,000 | \$573 |
| 4041 · World Polio Day | \$2,500 | \$1,538 |
| 4100 · Interest income | \$50 | \$44 |
| Total Income | \$21,955 | \$17,725 |
| Expense | | |
| 4050 · Holiday Party/Annual Dinner | \$200 | \$321 |
| 4060 · Paul Harris Award | \$1,540 | \$0 |
| 5000 · Charitable donations & projects | \$4,000 | \$3,150 |
| 5001A · St. Peter's Soup Kitchen | \$500 | \$500 |
| 5002 · Membership Committee | \$250 | \$138 |
| 5003A · World Polio Day Expense | \$200 | \$159 |
| 5003B · World Polio Day Donation | \$2,500 | \$0 |
| 5003C · Speaker Foundation Donation | \$400 | \$140 |
| 5004 · Literacy Challenge | \$600 | \$0 |
| 5005 · International Service Donations | \$6,000 | \$3,000 |
| 5007 · Youth Exchange | \$1,000 | \$454 |
| 5009 · ARC Festival of Trees | \$200 | \$124 |
| 5010 · Dues | \$6,000 | \$5,107 |
| 5011 · RYLA | \$225 | \$0 |
| 5012 · Sponsorships Community Events | \$0 | \$0 |
| 5013 · Outdoor Art Project | \$1,000 | \$1,000 |
| 5014 · Meeting Room Expenses | \$2,275 | \$2,049 |
| 5015 · Miscellaneous | \$2,000 | \$163 |
| 5023 · Bank Service Charges | \$100 | \$50 |
| 5025 · Conference expense | \$600 | \$0 |
| 5030 · Supplies | \$250 | \$0 |
| 5035 · Insurance | \$525 | \$518 |
| 5040 · Postage | \$146 | \$106 |
| 5045 · Website | \$750 | \$708 |
| Total Expense | \$31,061 | \$17,685 |
| Net Income | -\$9,106 | \$40 |