

Sunrise Rotary Board Meeting March 12, 2019 7:30am - 8:30am Boire Benner Group

Past President - Doug

2nd V. President - Jeff

Sargent - Jim

President - Libby

Secretary - Roger

At Large - Allison

President-elect - Sue

Treasurer - Jessica

At Large - Michelle

Consent Agenda:

- Minutes of the previous meeting, Treasurer's Report, Attendance & Membership Reports

Calendar of Meetings/Events:

- 3/17 - No meeting
- 3/24 @ Perkins Ron Marino - Honor Flight
- 3/31 @ Perkins Michell Cromwell - Diversity PSUC
- 4/7 @Perkins Jesse - Saranac River Trail
- 4/9 @BBG Board Meeting
- 4/14 @Perkins - Kathy Snow - United Way
- 4/21 @CVPH - DG Gerry visit (board meeting after)
- 4/28 @ Perkins - Robin Pierce - ARC

New Business:

—*Bylaws and constitution*

—Membership - hand outs

Amel Varga (Kathy Snow) - blue badge

Austin Hutchinson (Thom Loreman Jr) - blue badge

Michele Kalil (Sponsor Kathy E) - inquiry form

Lori Delaney (Sponsor Kathy S) - intersted

—RYLA

—Literacy Challenge

—Awards Dinner - choose date

Old Business:

- Storage unit
- Signage

Board Meeting – February 13, 2020

Minutes

Present: Jim Snook, Michelle Senecal, Roger Black, Libby Queguiner, Jessica Kline, Jeff Prescott, Sue LeBlanc-Durocher; Doug Kashorek

Meeting:

President Queguiner called the meeting to order. The Consent Agenda (minutes of the January Board meeting and Treasurer Report) were approved on a motion by Sue LeBlanc-Durocher with a second provided by Jeff Prescott. All voted in favor.

Membership/Attendance Report – Attendance at meetings continues to be light. Attendance is especially low with the newer members. An e-mail will be sent out to all members reminding them about attendance, wearing their Rotary pins, and occasionally bringing an auction item. Libby is going to check out the MHAB facility to see if they would be willing to host us for our weekly meetings as we are spending a fair amount of money to meet the 30 person minimum at Perkins.

Calendar of Meetings/Events

- 2/18, 7:30 a.m. @ CVPH – Club Assembly
- 2/25, 7:30 a.m. @ Perkins – Darlene Collins
- 3/3, 7:30 a.m. @ Perkins – TBD
- 3/10, 7:30 a.m. @ Perkins – Joel Wood
- 3/12, 7:30 a.m. Board Meeting at BBG
- 3/17, 7:30 a.m. @ CVPH - Club Assembly

New Business

Donations – Michelle St. Onge requested a \$2,000 donation for students traveling to assist with the Red Bird Mission in Kentucky. Board denied this request. Second request was for \$250 from CV Tech for the refurbishment of the Iron Lung. On a motion by Sue LeBlanc-Durocher and a second provided by Jeff Prescott, this request was approved. All voted in favor.

By-Laws – Roger Black shared the following changes to our bylaws:

- ▶ Increase Member at Large to three, each with a two-year term and staggering their election over two years (two in one year and one the next year).
- ▶ Members at Large have term limits of two years with at least a one year hiatus before returning to the Board as a Member at Large
- ▶ Eliminate Sergeant at Arms position, and share the Sergeant at Arms duties among the three Members at Large.

Also, Members at Large be requested by the Board to present a specific committee's monthly report and to liaison with that committee chair to get that report. When the Member at Large cannot make the meeting, they should arrange for another Member at Large to make the report.

These changes will be presented at the March Club Assembly meeting.

Sunrise Rotary Club of Plattsburgh, NY Inc.

Storage Unit – Our locker at Lucinda Storage is Unit #BC 107, code 19870. We will need to get a lock for this unit. Once we get shelving in the unit, we will gather the Rotary stuff that various members have. We need to check with Jim Snook to see what Rotary items might still be located in the Glens Falls Bank basement.

Old Business

Mayor's Cup Update – Sue LeBlanc-Durocher shared that she and Nicki Buck will be meeting with Mayor Colin Read on February 27 to confirm the details of Mayor's Cup. In terms of financials, we hope to raise \$10,000 at Mayor's Cup.

Rotary Signage – Libby will follow-up with Jack Helfgott about Rotary signage.

On a motion by Sue LeBlanc Durocher, with a second provided by Jeff Prescott, the meeting was adjourned.

Plattsburgh Sunrise Rotary Treasurer's Report

February 29, 2020

Assets

Cash on Hand (Change for Raffle/Foodshelf)	\$	100.00
Checking Account - GFNB **	\$	(106.23)
Checking Account - Community Bank	\$	25,700.87
Savings Account - Community Bank*	\$	27,009.59
Total Checking & Savings	\$	52,704.23
Fixed Assets		
Projector/Screen/Stand	\$	500.00
Total Assets	\$	53,204.23

Liabilities

50/50 Raffle 02/29/20	\$	16.50
Foodshelf	\$	347.00
Paul Harris Fellow Award - Community Member	\$	500.00
Total Liabilities	\$	863.50

*Community Bank includes \$3000 for the Pavilion Project

Plattsburgh Sunrise Rotary Treasurer's Report February 29, 2020

Expenses since January 31, 2020 Report

Elmore SPCA (Club Donation)	\$	100.00
North Country Mission of Hope	\$	1,000.00
Perkins Restaurant	\$	390.00
Kathy Snow (50/50 Winner)	\$	400.00
Peru Community Church (Red Bird Mission)	\$	500.00
Perkins Restaurant	\$	390.00

Annual Membership Dues	
Members Billed	40
Members Paid	37
% Collected thru 02-29-2020	93%

SUNRISE ROTARY

Profit & Loss Prev Year Comparison

July 2019 through February 2020

	Jul '19 - Feb 20	Jul '18 - Feb 19
Income		
4000 · Member dues	5,200.00	5,276.25
4010 · Mayor's Cup		
4021 · Mayor's Cup 2018 - Income	0.00	8,289.00
4021A · Mayor's Cup 2018 - Expense	0.00	-2,647.30
4022A · 2019 Mayor's Cup Income	8,041.00	0.00
4022B · 2019 Mayor's Cup Expense	-3,705.05	-2,907.28
Total 4010 · Mayor's Cup	4,335.95	2,734.42
4023 · Small Contributions Fundraising	0.00	223.97
4024 · Raffle Ticket Sales	6,109.05	7,300.00
4038 · Honey Sales	288.00	-599.00
4040 · 50/50 Raffle, Fines	513.00	483.50
4041 · World Polio Day		
4041A · World Polio Day Sponsorship	1,330.00	0.00
4041 · World Polio Day - Other	208.00	2,365.00
Total 4041 · World Polio Day	1,538.00	2,365.00
4100 · Interest income	43.68	52.15
Total Income	18,027.68	17,836.29
Expense		
4050 · Holiday Party		
4055 · Holiday Party Revenue	-960.00	-1,080.00
4057 · Holiday Party Expense	1,280.52	1,080.00
Total 4050 · Holiday Party	320.52	0.00
4060 · Paul Harris Award/Annual Dinner	0.00	0.00
5000 · Charitable donations & projects		
5000B · Small Donations	2,550.00	1,600.00
5000 · Charitable donations & projects - Other	200.00	250.00
Total 5000 · Charitable donations & projects	2,750.00	1,850.00
5000A · St Peter's Soup Kitchen	500.00	500.00
5002 · Membership Committee	111.44	72.35
5003 · World Polio Day Donation		
5003A · World Polio Day Expense	158.78	50.00
5003C · Foundation Donations	140.00	160.00
5003 · World Polio Day Donation - Other	0.00	2,315.00
Total 5003 · World Polio Day Donation	298.78	2,525.00
5004 · Literacy Volunteers of America	0.00	300.00
5005 · International Service Donations	3,000.00	2,000.00
5007 · Youth Exchange Program	454.35	2,099.27
5009 · ARC Christmas Tree Project	124.44	184.05
5010 · Dues	5,106.64	5,379.01
5012 · Sponsorship - Community Events	0.00	750.00
5013 · Outdoor Art Project	1,000.00	0.00
5014 · Meeting Room Expenses	1,689.00	0.00
5015 · Miscellaneous	162.60	747.32
5023 · Bank Service Charges	101.60	13.25
5025 · Conference expense	0.00	230.00
5030 · Supplies	0.00	16.20
5035 · Insurance	518.00	0.00
5040 · Postage	106.00	96.00
5045 · Website	707.74	735.40
Total Expense	16,951.11	17,497.85
Net Income	1,076.57	338.44

3:19 PM

03/07/20

Accrual Basis

SUNRISE ROTARY
Balance Sheet
As of February 29, 2020

	<u>Feb 29, 20</u>
ASSETS	
Current Assets	
Checking/Savings	
1000 · Checking - Glens Falls National	-106.23
1010 · Checking - Community Bank	25,700.87
1020 · Savings	<u>27,009.59</u>
Total Checking/Savings	52,604.23
Other Current Assets	
12001 · Cash Drawer	<u>100.00</u>
Total Other Current Assets	<u>100.00</u>
Total Current Assets	<u>52,704.23</u>
TOTAL ASSETS	<u>52,704.23</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2007 · Paul Harris Award - Community	500.00
2010 · 50/50 Raffle	16.50
2015 · Food Shelf	<u>347.00</u>
Total Other Current Liabilities	<u>863.50</u>
Total Current Liabilities	<u>863.50</u>
Total Liabilities	863.50
Equity	
32000 · Unrestricted Net Assets	50,764.16
Net Income	<u>1,076.57</u>
Total Equity	<u>51,840.73</u>
TOTAL LIABILITIES & EQUITY	<u>52,704.23</u>

SUNRISE ROTARY

Final Budget 2019-2020

	2019-2020 Final Budget	2019-2020 Actual YTD
	Jul '19 - Jun 20	Jul '19 - Feb'20
Income		
4000 · Member dues	\$6,000	\$5,200
4010 · Mayor's Cup	\$4,405	\$4,336
4024 · Raffle Ticket Sales	\$8,000	\$6,109
4037 · Honey Sales	\$0	\$288
4026 · Donations	\$0	\$0
4040 · 50/50 Raffle, Fines	\$1,000	\$513
4041 · World Polio Day	\$2,500	\$1,538
4100 · Interest income	\$50	\$44
Total Income	\$21,955	\$18,028
Expense		
4050 · Holiday Party/Annual Dinner	\$200	\$321
4060 · Paul Harris Award	\$1,540	\$0
5000 · Charitable donations & projects	\$4,000	\$2,750
5001A · St. Peter's Soup Kitchen	\$500	\$500
5002 · Membership Committee	\$250	\$111
5003A · World Polio Day Expense	\$200	\$159
5003B · World Polio Day Donation	\$2,500	\$0
5003C · Speaker Foundation Donation	\$400	\$140
5004 · Literacy Challenge	\$600	\$0
5005 · International Service Donations	\$6,000	\$3,000
5007 · Youth Exchange	\$1,000	\$454
5009 · ARC Festival of Trees	\$200	\$124
5010 · Dues	\$6,000	\$5,107
5011 · RYLA	\$225	\$0
5012 · Sponsorships Community Events	\$0	\$0
5013 · Outdoor Art Project	\$1,000	\$1,000
5014 · Meeting Room Expenses	\$2,275	\$1,689
5015 · Miscellaneous	\$2,000	\$163
5023 · Bank Service Charges	\$100	\$102
5025 · Conference expense	\$600	\$0
5030 · Supplies	\$250	\$0
5035 · Insurance	\$525	\$518
5040 · Postage	\$146	\$106
5045 · Website	\$750	\$708
Total Expense	\$31,061	\$16,951
Net Income	-\$9,106	\$1,077

Customized Attendance Report

Date Range: Jan 01, 2020 To Feb 29, 2020

Name	Jan 07, 2020	Jan 14, 2020	Jan 21, 2020	Jan 28, 2020	Feb 04, 2020	Feb 11, 2020	Feb 18, 2020	Feb 25, 2020	%	Current Type	Notes
Alterie, Yvonne									0.00 %	Active	
Black, Roger	✓	✓	✓	✓	✓	✓	✓	✓	100.00 %	Active	
Brown, Jack									100.00 %	Active	Exempted Members Aug 24, 2015
Buck, Nikki	✓		✓	✓	✓	✓	✓		75.00 %	Active	
Dahlen, Joanne	✓	M	✓	✓	M	✓	M	✓	100.00 %	Active	
Dahlen, Kjell	✓	M	✓	✓	M	✓		✓	100.00 %	Active	Exempted Members Aug 24, 2015
DeFayette, Tom	✓	✓	✓		✓	✓	✓	✓	87.50 %	Active	
DeSnyder, Jake									100.00 %	Active	Exempted Members Aug 24, 2015
Duley, Kathy				M	✓	✓	M		100.00 %	Active	Exempted Members Feb 02, 2017
Duley, Victoria Zinser		—	—	—	—	—	—	—	0.00 %	Ex Member	
Eppler, Kathy	✓	✓	✓	✓	✓	✓	✓		87.50 %	Active	
Total: 42 members											

Name	Jan 07, 2020	Jan 14, 2020	Jan 21, 2020	Jan 28, 2020	Feb 04, 2020	Feb 11, 2020	Feb 18, 2020	Feb 25, 2020	%	Current Type	Notes
Whitbeck, PJ									0.00 %	Active	
Woodward, Fred									100.00 %	Active	Exempted Members Aug 24, 2015
Total: 42 members											

Note: ✓ indicates that the member attended this meeting.

M indicates that the member has a makeup assigned to this meeting.

[Empty] indicates that the member missed this meeting.

Purple indicates that the member was on Leave of Absence during this meeting.

Blue indicates that the member is Exempted or Excused as of this meeting.

Gray indicates that the member was inactive during this meeting.

Member Attendance Alerts for January/February 2020

Yvonne Alterie	0%
Allison Hulbert-Bruce	25%
Austin Hutchinson	25%
Rich Jarrette	0%
Laura Lacey-Curle	25%
TJ McKinnon	0%
Shirley O'Connell	0%
Joan Sterling	0%
Chris Watson	0%
PJ Whitbeck	0%

Notes:

- Allison has acknowledged her limited schedule.
- Joan Sterling has had spotty attendance in the past but this is significant.
- PJ Whitbeck has had spotty attendance in the past but this is significant.

Subject: Rotary club attendance

Hello XXXXXXX,

I wanted to personally reach out to you about an issue the Sunrise Rotary Club is facing that may impact all of us in the foreseeable future. I am referring to breakfast meeting attendance.

It's an issue which is coming into sharp focus for us given that our agreement with Perkin's Restaurant calls for us to pay for a minimum of 30 members each week regardless of how many people actually show up. And lately, the number of members attending the breakfast meetings has been 20 to 25.

But there is a larger issue here that needs to be mentioned: lower attendance means lower participation. Your Rotary Club Board values each of our members and we value the participation of our members in all our group activities including breakfast meetings.

Our club records indicate that your participation in the morning breakfast meetings has fallen below 50 percent. If there is a reason why this is occurring, please let me know. But if you can make it to more breakfast meetings, we would certainly love to see you.

The financial strain that low meeting attendance places on the club can be adjusted for, and the board is looking at various options. But more importantly, member participation in club activities such as breakfast meetings is vital to the club's future. We don't want to lose your participation with your fellow Sunrise Club members.

Libby Queguiner
President, Sunrise Rotary Club