

## **Sunrise Rotary Club of Plattsburgh, NY Inc.**

### **Board Meeting – July 11, 2023**

#### **Minutes**

**Present:** Jessica Kline; Michelle Senecal; Roger Black; Eric McDowell; Tom Defayette; Adam Robert; Jim Snook; Ann Csorny

**Meeting** – The meeting was called to order. June 13, 2023, minutes were reviewed and approved. The treasurer's report was reviewed, Jessica explained that funds are still flowing in and there are some outstanding expenses from Mayor's cup. Attendance report – reviewed, there was discussion about attendance vs club engagement and how to capture as well as encourage.

#### **Board discussions:**

Membership/Meetings – will bring to club membership meeting schedule; location; time; sunset meetings for discussion and vote on going forward.

Mayor's Cup – will look to the Mayors Cup committee to do recap of this event so club can build on experiences. Suggested items to examine include, but not limited to; timeline of sponsorship requests and work with CV Tec students and T-shirt designs; Re Branding of event; and club promotion tools day of.

Youth Program – Committee needs members and a co-chair. Explore international dinner event. Get club input for level of club participation in youth program efforts.

Pollinator Gardens – Rodger is working with the city and experts in Vermont to determine best practices to move forward. Jim suggested a seed type fundraising effort to cover the cost.

**Old Business** – CVPH gaming system is delayed improving on system's mobility. Anticipated delivery date is fall of 2023.

#### **New Business** – Check signers:

Motion to remove Jeff Prescott from CD Account X0415 and add James Snook as signer was made by Adam Robert, seconded by Ann Csorny. Roll Call, All Aye, Motion Carried.

Motion to remove Jeff Prescott from CD Account X0416 and add James Snook as signer was made by Adam Robert, seconded by Ann Csorny. Roll Call, All Aye, Motion Carried.

Motion to remove Jeff Prescott from CD Account X0417 and add James Snook as signer was made by Adam Robert, seconded by Ann Csorny. Roll Call, All Aye, Motion Carried.

Meeting adjourned 8:41am

**Plattsburgh Sunrise Rotary  
Treasurer's Report  
July 31, 2023**

**Assets**

Cash on Hand (Change for Raffle/Foodshelf)	\$	100.00
Checking Account - Community Bank	\$	12,142.83
Savings Account - Community Bank*	\$	27,177.05
CBNA CD	\$	5,059.46
CBNA CD	\$	10,118.91
CBNA CD	\$	15,178.37
 Total Checking, Savings & CD's	 \$	 69,776.62
 <b>Total Assets</b>	 \$	 69,776.62

**Liabilities**

50/50 Raffle 7/31/2023	\$	155.00
Paul Harris Fellow Award - Community Member	\$	1,000.00
Food Shelf Donations	\$	152.00
Plattsburgh City Beach Wheelchair Project	\$	173.22
Accounts Payable (Checks not cleared)	\$	16.15
<b>Total Liabilities</b>	<b>\$</b>	<b>1,496.37</b>

\*Community Bank includes \$3000 for the Pavilion Project

**Plattsburgh Sunrise Rotary  
Treasurer's Report  
July 31, 2023**

**Expenses since June 30, 2023 Report**

<b>Outdoor Art Project Sponsorship</b>	<b>\$</b>	<b>500.00</b>
<b>Sue Leblanc Durocher Exp Reimbursement</b>	<b>\$</b>	<b>133.59</b>
<b>Easy Self Storage</b>	<b>\$</b>	<b>90.00</b>
<b>Rotary International - Semi Annual Dues</b>	<b>\$</b>	<b>1,732.28</b>
<b>Clubrunner - Website Annual Fee</b>	<b>\$</b>	<b>639.00</b>
<b>Cash Withdrawl for Mayor's Cup Band</b>	<b>\$</b>	<b>600.00</b>
<b>Fork &amp; Knife Catering</b>	<b>\$</b>	<b>957.00</b>

<b>Actual Meeting Room Revenue thru 7/31</b>	<b>\$</b>	<b>144.00</b>
<b>Actual Meeting Room Charges thru 7/31</b>	<b>\$</b>	<b>-</b>
<b>Net Profit/(Loss)</b>	<b>\$</b>	<b>144.00</b>

<b>Annual Membership Dues</b>	
<b>Members Billed</b>	<b>30</b>
<b>Members Paid</b>	<b>30</b>
<b>% Collected thru 6/30/2023</b>	<b>100%</b>

**SUNRISE ROTARY**  
**Budget vs Actual**  
**2023-2024**

	2023-2024	2023-2024	2023-2024
	Final Budget	Mayor's Cup	Actual YTD
	Jul'23 - Jun'24	Jul'23 - Jun'24	Jul'23 - Jun'24
<b>Income</b>			
4000 · Member dues	\$4,500	\$4,500	\$1,538
4010 · Mayor's Cup	\$22,000	\$15,797	\$5,604
4024 · Super Bowl Squares	\$1,500	\$1,500	\$0
4028 · Community Sale Fundraiser	\$3,000	\$3,000	\$0
4026 · Fundraiser/Donations	\$0	\$0	\$0
4027 · Meeting Room Revenue	\$0	\$0	\$144
4040 · 50/50 Raffle, Fines	\$150	\$150	\$0
4045 · Annual Dinner/Holiday Party	\$0	\$0	\$280
4100 · Interest income	\$1,200	\$1,200	\$104
<b>Total Income</b>	<b>\$32,350</b>	<b>\$26,147</b>	<b>\$7,669</b>
<b>Expense</b>			
4050 · Holiday Party/Annual Dinner	\$200	\$200	\$0
4060 · Paul Harris Award	\$1,540	\$1,540	\$0
5000 · Charitable donations & projects	\$4,000	\$4,000	\$0
4037 · Community Support (Parades)	\$750	\$750	\$0
5001A · Soup Kitchen/Foodshelf	\$500	\$500	\$0
5002 · Membership Committee	\$250	\$250	\$0
5003A · Polio Fundraiser	\$100	\$100	\$0
5003B · Environmental Committee	\$550	\$550	\$0
5003C · Foundation Committee	\$150	\$150	\$0
5004 · Literacy Challenge	\$0	\$0	\$0
5005 · International Service Donations	\$5,000	\$5,000	\$0
5006 · Mayor's Cup Expense	\$5,500	\$1,634	\$600
5007 · Youth Services	\$500	\$500	\$0
5010 · Dues	\$3,808	\$3,808	\$1,732
5011 · RYLA	\$250	\$250	\$0
5012 · Meeting Expense	\$500	\$500	\$0
5014 · Meeting Room Expense	\$0	\$0	\$0
5015 · Miscellaneous	\$500	\$500	\$0
5023 · Bank Service Charges	\$75	\$75	\$0
5025 · Conference expense	\$600	\$600	\$0
5030 · Supplies	\$250	\$250	\$0
5031 · Storage Expense	\$1,080	\$1,080	\$90
5040 · Postage	\$200	\$200	\$0
5045 · Website	\$850	\$850	\$639
<b>Total Expense</b>	<b>\$27,153</b>	<b>\$23,287</b>	<b>\$3,061</b>
<b>Net Income</b>	<b>\$5,197</b>	<b>\$2,860</b>	<b>\$4,608</b>

# Balance Sheet

## Plattsburgh Sunrise Rotary Club

As of Jul 31, 2023

ACCOUNTS	Jul 31, 2023
<b>Assets</b>	
<b>Cash and Bank</b>	
CBNA CD (\$10K)	\$10,118.91
CBNA CD (\$15K)	\$15,178.37
CBNA CD (\$5K)	\$5,059.46
Community Bank Checking	\$12,142.83
Community Bank Savings	\$27,177.05
Petty Cash	\$100.00
<b>Total Cash and Bank</b>	<b>\$69,776.62</b>
<b>Other Current Assets</b>	
<b>Total Other Current Assets</b>	<b>\$0.00</b>
<b>Long-term Assets</b>	
<b>Total Long-term Assets</b>	<b>\$0.00</b>
<b>Total Assets</b>	<b>\$69,776.62</b>
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	\$16.15
50/50 Raffle	\$155.00
Food Shelf Donations	\$152.00
Gingerbread House - Adults & Children	-\$165.00
Paul Harris Award Community	\$1,000.00

<b>Liabilities</b>	
Plattsburgh City Beach Wheelchair Project	\$173.22
<b>Total Current Liabilities</b>	<b>\$1,331.37</b>
<b>Long-term Liabilities</b>	
<b>Total Long-term Liabilities</b>	<b>\$0.00</b>
<b>Total Liabilities</b>	<b>\$1,331.37</b>

<b>Equity</b>	
<b>Retained Earnings</b>	
Profit for all prior years	\$63,837.06
Profit between Jul 1, 2023 and Jul 31, 2023	\$4,608.19
<b>Total Retained Earnings</b>	<b>\$68,445.25</b>
<b>Total Equity</b>	<b>\$68,445.25</b>

# Profit and Loss

## Plattsburgh Sunrise Rotary Club

Date Range: Jul 01, 2023 to Jul 31, 2023

**Jul 01, 2023  
to Jul 31, 2023**

### ACCOUNTS

<b>Income</b>	
Annual Dinner / Paul Harris Dinner	\$280.00
Interest Income	\$104.27
Mayor's Cup	\$4,687.50
Mayor's Cup - T-Shirt Sales	\$916.00
Meeting Room Revenue	\$144.00
Member Dues	\$1,537.50
<b>Total Income</b>	<b>\$7,669.27</b>

<b>Total Cost of Goods Sold</b>	<b>\$0.00</b>
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<b>Gross Profit</b>	<b>\$7,669.27</b>
As a percentage of Total Income	100.00%

<b>Operating Expenses</b>	
Annual Dues	\$1,732.28
Bank Service Charges	-\$0.20
Mayor's Cup Expense	\$600.00
Storage Expense	\$90.00
Website Expenses	\$639.00
<b>Total Operating Expenses</b>	<b>\$3,061.08</b>

### DONATIONS VS EXPENSE

