

Plattsburgh Sunrise Rotary Board Meeting  
03/11/2021  
7:30AM

**Agenda:**

Greeting-  
Board members present-  
Review last month's minutes-

***Treasurer's report- Jessica***

***New Avenue of Service- Environmental Focus; Connie Fisher submitted a request for Samuel D' Champlain Park (Cumberland Ave.)***

***Membership- Jeff***

***Fund raising-Eric/Jessica***  
***Mayor's Cup***

***Engagement (Attendance) report- Roger***

***Club involvement (community or elsewhere)-Create/send Easter cards for Nursing home residents***

***Committee Review-***

***Old Business-***

***Motion to Adjourn-***

# Sunrise Rotary Club of Plattsburgh, NY Inc.

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## Board Meeting –February 11, 2021

### Minutes

Present: Michelle Senecal, Roger Black, Libby Queguiner, Jessica Kline, Jeff Prescott, Sue LeBlanc-Durocher, Eric McDowell, Tom LaBombard, James Snook

#### **Meeting:**

President LeBlanc-Durocher called the meeting to order and asked if there were any change/corrections to the January Board meeting minutes. On a motion by James Snook and seconded by Eric McDowell, the January meeting minutes were approved. All voted in favor.

**Treasure's Report** – Treasure Jessica Kline presented the January report. We continue to do well. Question was asked if our club could apply for a PPE Grant? Jim Snook said that Community Bank has an application portal. If a non-profit experienced a loss greater than 25%, (per Jessica, we are at 26%), can apply. It was decided that rather than applying for a grant that we would look for a Rotary grant. Jessica reported that the Finance Committee didn't approve the purchase of Quickbooks. Because we are a 501c4 the cost would be \$900/year. She will continue to pursue other options. Because we don't do many transactions or write many checks, it might be worthwhile just continuing to use Excel. On a motion by Roger Black and seconded by Jeff Prescott, the financial report was approved.

**Rotary International** – Rotary International's new avenue of focus is the environment. April 24 is Earth Day and Noon Rotary wants our club to work with them on a project with a waterway focus. Recently, Mayor Rosenquest spoke to our club and talked about various projects he is working on including the trails out by the Crete. A cleanup day is a possibility with two members from the Noon Club and two members from our club. This will be put on the agenda for our next club assembly meeting.

**Town of Plattsburgh Request** - The Town of Plattsburgh needs a portable restroom at Lapierre Lane from May-October. PM Leary is willing to pay half the cost of \$170 per month. They are looking for someone to pay the other half and have asked Sunrise Rotary to assist. The \$170 per month is for a handicapped restroom and includes cleaning and restocking. This will be put on the agenda for our next club assembly meeting.

**Membership** – Jeff updated the Board on the most recent Membership Committee meeting. Our club has difficulty in attracting new members. Randy Giltz has stepped up and is working on a one page description on our club that we can use to attract new members. It was mentioned that we already have a description in club runner that Randy can use. We need to invite community members to our meetings. Libby and Sue will work on creating a Sunrise Rotary postcard which will be sent to area businesses. Bob Parks from Noon Rotary will be contacted to see what they have been doing to attract new members.

*The following was added to the minutes by Sue LeBlanc-Durocher after Michelle Senecal had to leave the meeting early:*

Handicap Pot \$425, has been approved for LaPier Ln. trails, Morrisonville. This will be available from May- October and PM Leary donated 50% of the cost.

## Sunrise Rotary Club of Plattsburgh, NY Inc.

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Membership-Jeff shared information about the plans to create a way to reach out to those in the business community. There has been some concern of members who have not been attending any meetings; Amel, Lori Delaney, Ron Marino, Fred Woodward

Fund raiser; Noon club is creating a cooking class to raise funds. Bob Parks has asked Jim Snook to be part of the event.

It will be ZOOM cooking.

A motion was made to have Jim S. reach out to Bob Parks. Roger and Libby have agreed to help.

# Plattsburgh Sunrise Rotary Treasurer's Report

## February 28, 2021

### Assets

Cash on Hand (Change for Raffle/Foodshelf)	\$	100.00
Checking Account - GFNB **	\$	325.77
Checking Account - Community Bank	\$	20,617.28
Savings Account - Community Bank*	\$	27,032.50
Total Checking & Savings	\$	48,075.55

### Fixed Assets

Projector/Screen/Stand	\$	500.00
Other Assets - Matching Grant Due From RI	\$	150.00
Prepaid Expense Mayor's Cup 2021	\$	4,129.76
<b>Total Assets</b>	\$	<b>52,705.31</b>

### Liabilities

50/50 Raffle 2/28/2021	\$	30.50
Foodshelf	\$	-
Paul Harris Fellow Award - Community Member	\$	1,000.00
Due to Rotary Foundation	\$	-
<b>Total Liabilities</b>	\$	<b>1,030.50</b>

\*Community Bank includes \$3000 for the Pavilion Project

# Plattsburgh Sunrise Rotary Treasurer's Report

## February 28, 2021

### Expenses since January 31, 2021 Report

United Way of the Adirondack Region - Alice Program	\$	500.00
Camphill Botswana	\$	500.00
Camphill Botswana - Wire returned missing addt'l account	\$	(500.00)

Annual Membership Dues	
Members Billed	33
Members Paid	30
% Collected thru 1-31-2021	91%

# SUNRISE ROTARY

## Profit & Loss Prev Year Comparison

### July 2020 through February 2021

	Jul '20 - Feb 21	Jul '19 - Feb 20
<b>Income</b>		
4000 · Member dues	4,792.50	5,200.00
4010 · Mayor's Cup		
4022A · 2019 Mayor's Cup Income	0.00	8,041.00
4022B · 2019 Mayor's Cup Expense	0.00	-3,705.05
<b>Total 4010 · Mayor's Cup</b>	<b>0.00</b>	<b>4,335.95</b>
4024 · Raffle Ticket Sales	2,890.00	6,109.05
4028 · Garage Sale Revenue	4,107.62	0.00
4038 · Honey Sales	50.00	288.00
4040 · Donations, 50/50 Raffle	1,532.05	513.00
4041 · World Polio Day		
4041A · World Polio Day Sponsorship	0.00	1,330.00
4041 · World Polio Day - Other	0.00	208.00
<b>Total 4041 · World Polio Day</b>	<b>0.00</b>	<b>1,538.00</b>
4100 · Interest income	8.87	48.95
<b>Total Income</b>	<b>13,381.04</b>	<b>18,032.95</b>
<b>Expense</b>		
4050 · Holiday Party		
4055 · Holiday Party Revenue	0.00	-960.00
4057 · Holiday Party Expense	0.00	1,280.52
<b>Total 4050 · Holiday Party</b>	<b>0.00</b>	<b>320.52</b>
5000 · Charitable donations & projects		
5000B · Small Donations	100.00	2,550.00
5000 · Charitable donations & projects - Other	0.00	200.00
<b>Total 5000 · Charitable donations &amp; projects</b>	<b>100.00</b>	<b>2,750.00</b>
5000A · Soup Kitchen/Food Shelf	500.00	500.00
5002 · Membership Committee	6.25	111.44
5003 · World Polio Day Donation		
5003A · World Polio Day Expense	0.00	158.78
5003C · Foundation Donations	0.00	140.00
<b>Total 5003 · World Polio Day Donation</b>	<b>0.00</b>	<b>298.78</b>
5005 · International Service Donations	1,500.00	3,000.00
5007 · Youth Exchange Program	37.20	454.35
5009 · ARC Christmas Tree Project	175.19	124.44
5010 · Dues	3,846.79	5,106.64
5013 · Outdoor Art Project	1,000.00	1,000.00
5014 · Meeting Room Expenses	0.00	1,689.00
5015 · Miscellaneous	521.28	162.60
5020 · Meeting expense	119.92	0.00
5023 · Bank Service Charges	53.93	101.60
5035 · Insurance	-45.00	518.00
5040 · Postage	125.75	106.00
5045 · Website	718.00	707.74
<b>Total Expense</b>	<b>8,659.31</b>	<b>16,951.11</b>
<b>Net Income</b>	<b>4,721.73</b>	<b>1,081.84</b>

**SUNRISE ROTARY**  
**Balance Sheet**  
As of February 28, 2021

	Feb 28, 21
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1000 · Checking - Glens Falls National	325.77
1010 · Checking - Community Bank	20,617.28
1020 · Savings	27,032.50
<b>Total Checking/Savings</b>	47,975.55
<b>Accounts Receivable</b>	
11000 · Accounts Receivable	
11003 · Due from Rotary District 7040	150.00
<b>Total 11000 · Accounts Receivable</b>	150.00
<b>Total Accounts Receivable</b>	150.00
<b>Other Current Assets</b>	
12001 · Cash Drawer	100.00
12002 · Prepaid Exp Mayor's Cup 2021	4,129.76
<b>Total Other Current Assets</b>	4,229.76
<b>Total Current Assets</b>	52,355.31
<b>TOTAL ASSETS</b>	<b>52,355.31</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Other Current Liabilities</b>	
2007 · Paul Harris Award - Community	1,000.00
2010 · 50/50 Raffle	30.50
<b>Total Other Current Liabilities</b>	1,030.50
<b>Total Current Liabilities</b>	1,030.50
<b>Total Liabilities</b>	1,030.50
<b>Equity</b>	
32000 · Unrestricted Net Assets	46,603.08
Net Income	4,721.73
<b>Total Equity</b>	51,324.81
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>52,355.31</b>

# SUNRISE ROTARY

## Budget 2020-2021

	2020-2021 Final Budget	2020-2021 Actual YTD
	Jul '20 - Jun 21	Feb '21
<b>Income</b>		
4000 · Member dues	\$6,000	\$4,793
4010 · Mayor's Cup	\$0	\$0
4024 · Raffle Ticket Sales	\$0	\$2,890
4028 · Community Sale Fundraiser	\$0	\$4,108
4037 · Honey Sales	\$0	\$50
4040 · 50/50 Raffle, Fines	\$700	\$1,532
4100 · Interest income	\$50	\$9
<b>Total Income</b>	<b>\$6,750</b>	<b>\$13,381</b>
<b>Expense</b>		
4050 · Holiday Party/Annual Dinner	\$0	\$0
4060 · Paul Harris Award	\$1,540	\$0
5000 · Charitable donations & projects	\$4,000	\$100
5001A · Soup Kitchen/Foodshelf	\$500	\$500
5002 · Membership Committee	\$100	\$6
5003C · Speaker Foundation Donation	\$350	\$0
5004 · Literacy Challenge	\$0	\$0
5005 · International Service Donations	\$4,000	\$1,500
5007 · Youth Exchange	\$600	\$37
5009 · ARC Festival of Trees	\$200	\$175
5010 · Dues	\$5,400	\$3,847
5011 · RYLA	\$225	\$0
5012 · Sponsorships Community Events	\$500	\$0
5013 · Outdoor Art Project	\$1,000	\$1,000
5014 · Meeting Expense	\$0	\$120
5015 · Miscellaneous	\$500	\$521
5023 · Bank Service Charges	\$50	\$54
5025 · Conference expense	\$600	\$0
5030 · Supplies	\$250	\$0
5035 · Insurance	\$525	-\$45
5040 · Postage	\$150	\$126
5045 · Website	\$750	\$718
<b>Total Expense</b>	<b>\$21,240</b>	<b>\$8,659</b>
<b>Net Income</b>	<b>-\$14,490</b>	<b>\$4,722</b>



# Customized Attendance Report

**Date Range: Jan 01, 2021 To Feb 28, 2021**

Name	Jan 05, 2021	Jan 12, 2021	Jan 19, 2021	Jan 26, 2021	Feb 02, 2021	Feb 09, 2021	Feb 16, 2021	Feb 23, 2021	%	Current Type	Notes
Black, Roger	✓	✓	✓	✓	✓	✓	✓	✓	100.00 %	Active	
Brown, Jack									100.00 %	Active	Exempted Members Aug 24, 2015
Buck, Nikki									100.00 %	Active	Leave of Absence Dec 01, 2020 - Mar 01, 2021
Dahlen, Joanne	✓		✓	✓	✓	✓	M	✓	87.50 %	Active	
Dahlen, Kjell						M	M		100.00 %	Active	Exempted Members Aug 24, 2015
DeFayette, Tom	✓		✓	✓	✓	✓	✓	✓	87.50 %	Active	
Delaney, Lori									0.00 %	Active	
DeSnyder, Jake									100.00 %	Active	Exempted Members Aug 24, 2015
Duley, Kathy			✓	✓	✓	✓	M	✓	100.00 %	Active	Exempted Members Feb 02, 2017
Eppler, Kathy	✓	✓	✓		✓			✓	62.50 %	Active	

Total: 33 members



Name	Jan 05, 2021	Jan 12, 2021	Jan 19, 2021	Jan 26, 2021	Feb 02, 2021	Feb 09, 2021	Feb 16, 2021	Feb 23, 2021	%	Current Type	Notes
McDowell, Eric	✓	✓	✓	✓	M	✓	M	✓	100.00 %	Active	
Perry, Maxine	✓	✓	✓	✓	✓	✓		✓	87.50 %	Active	
Prescott, Jeff		✓	✓	✓	✓	✓	✓	✓	87.50 %	Active	
Queguiner, Libby	✓	✓	M			✓		✓	62.50 %	Active	
Senecal, Michelle	✓	✓	✓	✓	M	✓	✓	✓	100.00 %	Active	
Snook, James		✓		✓			M	✓	50.00 %	Active	
Snow, Kathy	✓		✓		✓	✓	✓		62.50 %	Active	
Sterling, Joan	✓	✓							25.00 %	Active	
Varga, Amel							✓		12.50 %	Active	
Woodward, Fred									100.00 %	Active	Exempted Members Aug 24, 2015
Total: 33 members											

Note: ✓ indicates that the member attended this meeting.

M indicates that the member has a makeup assigned to this meeting.

[Empty] indicates that the member missed this meeting.

Purple indicates that the member was on Leave of Absence during this meeting.

Blue indicates that the member is Exempted or Excused as of this meeting.

Gray indicates that the member was inactive during this meeting.

Connie Fisher  
42 Cumberland Ave  
Plattsburgh, NY 12901

March 9, 2021

RE: Major Rotarian project

Dear Rotarians,

I would like to propose that we fund the landscaping (not the 2 flower beds) of the Samuel D. Champlain Park on Cumberland Ave., Plattsburgh. It is in need of new plantings as many plants have died or over grown.

Frank Pravapa owner of North Country Garden Center, Plattsburgh was kind enough to give me the quote of \$36,320.00 for the work and plantings required. Please see the second page for the plantings list. It includes the following:

Removal of the old plants \$10,000.00  
Putting in new soil and ground cloth  
Planting the new plants

Frank suggested this be done in the fall when watering the new plants is much easier and cooler. He also spoke with the city's head grounds keeper. They have worked together on many projects. If the Mayor approves of this project, the city would remove the old plantings for nothing. I would also like to request that the city allow Mr. Pravapa and crew be allowed to trim the bushes as needed once or twice a year to maintain the proper growth for a number of years. Mr. Pravapa has volunteered to do this at no cost and he has the proper insurance in case of an accident.

I have contacted Plattsburgh Memorials of Plattsburgh to see what it would cost to get them to even the bricks to a flat level and repair the statue by leveling the walls and the steps but they did not get back to me before they closed for winter. Because of the size and scope of this project, I would like to ask the Noon Club to join us and help raise the much needed funds quicker. The city has no funds or plans to do this in the near future.

As a club I would also like to see if we could get the PHS garden club, the BOACS school or other young people to help maintain the new grounds with weeding monthly.

Thank you for your consideration of this project.

Sincerely,  
Connie Fisher

## Champlain Monument

### Level 1      Lowest Level near Lake

Demolition	\$2,000	
Retopsoil	\$1,800	
Plantings	\$2,400	30 Shrubs

### Level 2

Demolition	\$2,000	
Retopsoil	\$1,800	
Plantings	\$2,400	30 Shrubs

### Level 3

Demolition	\$2,000	
Retopsoil	\$1,800	
Plantings	\$2,400	30 shrubs

### Level 4      Monument level

Demolition	\$4,000	
Retopsoil	\$2,900	
Plantings	\$4,800	80 shrubs
	\$2,800	4 Trees

### Gazebo

Demolition	\$500	
Retopsoil	\$500	
Plantings	\$1,920	24 shrubs
	\$300	10 Daylies

### Plant Species to be used

Flowering Pear (4)  
Red Aronia  
Diablo Nine bark  
Cornus sericea Arctic Fire  
Potentilla Yellow  
Ilex glabra Inkberry  
Ilex verticillata Winterberry

### TOTALS

Demolition	\$10,500
Retopsoil	\$8,800
Plantings	\$17,020

Grand Total      **\$36,320**