

Plattsburgh Sunrise Rotary Board Meeting  
06/10/2021  
7:30AM

**Agenda:**

*Greeting-*

*Board members present-*

*Review last month's minutes-*

***Treasurer's report- Jessica/Michelle Kalil***

*Board will discuss and vote/approve Jessica Kline stepping down as treasurer, and Michelle Kalil as new treasurer*

***Environmental Focus-***

***Membership- Jeff***

*Kathy Snow and Randy have been reaching out to past members and those who have not attended meetings*

***Membership Committee recommendations re: member deactivations***

***Board Appointment – Michele Kalil as Treasurer***

***Fund raising-Eric/Jessica***

*Community sale update*

***Engagement (Attendance) report- Roger***

***Club involvement (community or elsewhere)-***

***Committee Review- Paul Harris; Requesting funds for award supplies for this event, \$150***

***Old Business-***

***Motion to Adjourn-***

# Sunrise Rotary Club of Plattsburgh, NY Inc.

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## Board Meeting –May 13, 2021

### Minutes

Present: Michelle Senecal, Roger Black, Jessica Kline, Jeff Prescott, Eric McDowell

#### **Meeting:**

In President Sue LeBlanc-Durocher's absence, Incoming President Jeff Prescott called the meeting to order and asked if there were any change/corrections to the April Board meeting minutes. On a motion by Eric McDowell and seconded by Jessica Kline, the April meeting minutes were approved. All voted in favor.

**Treasure's Report** – Jessica Kline presented the draft 2021-2022 budget. This budget needs to be approved prior to July. The recent pizza cooking class raised \$635 for the local Food Shelf. Of this \$635, we aren't sure how much of it was brought in from Noon Rotary. Jessica has budgeted \$1,000 for 2-3 cooking classes in the upcoming year. An expense line of \$1,000 has been added in for Mayor's Cup. The draft budget will be resent to the Finance Committee. On a motion by Jim Snook and seconded by Jeff Prescott, the draft budget was approved by the Board.

**Membership** – Jeff Prescott reported that the Membership Committee met last week and discussed new member packets and ways to recruit new members. Past members will be contacted to see if they are interested in rejoining. Kathy Snow will phone some of the past members.

**In Person & Virtual Meetings** – Board discussed in-person/virtual meetings and when we should return to in-person meetings. Noon Rotary will be returning to in-person meeting at MHAB. Roger and Jeff will attend a Noon Rotary meeting to see if MHAB might work for our meetings and what the costs might be. We don't need to provide a full breakfast. We would need to continue to have a way for members to attend virtually. So would need an iPad and someone dedicated to the technology. We will add this topic to the agenda of May's Club Assembly Meeting.

**Attendance Report** - Roger Black shared the Attendance Report

**Gazebo Repair** – We would need at least four people to assist with the repair to the Gazebo roof. This project will be postponed until later in the year.

**Tag Sale** – Our Tag Sale is scheduled for Saturday, June 5 at the VFW on Boynton Avenue. The VFW is charging us a \$100 fee to use their facility. Casella has donated a dumpster for us to get rid of what left over.

**Paul Harris Award** – Our Paul Harris ceremony will be held on June 15 at 5:30. More details to come.

Meeting was adjourned at 8:17 a.m. on a motion by James Snook, seconded by Eric McDowell.



# Plattsburgh Sunrise Rotary Treasurer's Report

## May 31, 2021

### Assets

Cash on Hand (Change for Raffle/Foodshelf)	\$	100.00
Checking Account - GFNB **	\$	325.77
Checking Account - Community Bank	\$	19,531.52
Savings Account - Community Bank*	\$	27,036.94
Total Checking & Savings	\$	46,994.23
Fixed Assets		
Projector/Screen/Stand	\$	500.00
Other Assets - Matching Grant Due From RI	\$	150.00
Prepaid Expense Mayor's Cup 2021	\$	4,129.76
Total Assets	\$	51,773.99

### Liabilities

50/50 Raffle 5/31/2021	\$	30.50
Foodshelf - Pizza Night thru 5/12/2021	\$	655.00
Paul Harris Fellow Award - Community Member	\$	1,000.00
Total Liabilities	\$	1,685.50

\*Community Bank includes \$3000 for the Pavilion Project

# Plattsburgh Sunrise Rotary Treasurer's Report May 31, 2021

## Expenses since April 30, 2021 Report

Randy Giltz (Refund for Duplicate Payment)	\$	100.00
Betty Loreman (Donation for Fundraiser from Member)	\$	100.00
Russell Hampton (Plaques, Paul Harris Award, Stickers)	\$	135.76

Annual Membership Dues	
Members Billed	34
Members Paid	30
% Collected thru 5-31-2021	88%

# SUNRISE ROTARY

## Profit & Loss Prev Year Comparison

### July 2020 through May 2021

	Jul '20 - May 21	Jul '19 - May 20
<b>Income</b>		
4000 · Member dues	4,717.50	5,200.00
4010 · Mayor's Cup		
4022A · 2019 Mayor's Cup Income	0.00	8,041.00
4022B · 2019 Mayor's Cup Expense	0.00	-4,067.95
4022C · 2021 Mayor's Cup Income	252.00	0.00
<b>Total 4010 · Mayor's Cup</b>	<b>252.00</b>	<b>3,973.05</b>
4022 · Food Shelf Pizza Night	655.00	0.00
4024 · Raffle Ticket Sales	2,890.00	6,109.05
4028 · Garage Sale Revenue	4,107.62	0.00
4038 · Honey Sales	300.00	288.00
4040 · Donations, 50/50 Raffle	1,795.05	884.00
4041 · World Polio Day		
4041A · World Polio Day Sponsorship	0.00	1,330.00
4041 · World Polio Day - Other	0.00	208.00
<b>Total 4041 · World Polio Day</b>	<b>0.00</b>	<b>1,538.00</b>
4100 · Interest income	13.31	55.94
<b>Total Income</b>	<b>14,730.48</b>	<b>18,048.04</b>
<b>Expense</b>		
4050 · Holiday Party		
4055 · Holiday Party Revenue	0.00	-960.00
4057 · Holiday Party Expense	0.00	1,280.52
<b>Total 4050 · Holiday Party</b>	<b>0.00</b>	<b>320.52</b>
4060 · Paul Harris Award/Annual Dinner	17.20	0.00
5000 · Charitable donations & projects		
5000B · Small Donations	100.00	3,350.00
5000 · Charitable donations & projects - Other	0.00	350.00
<b>Total 5000 · Charitable donations &amp; projects</b>	<b>100.00</b>	<b>3,700.00</b>
5000A · Soup Kitchen/Food Shelf	500.00	500.00
5002 · Membership Committee	6.25	137.59
5003 · World Polio Day Donation		
5003A · World Polio Day Expense	0.00	158.78
5003C · Foundation Donations	0.00	140.00
<b>Total 5003 · World Polio Day Donation</b>	<b>0.00</b>	<b>298.78</b>
5005 · International Service Donations	2,500.00	4,000.00
5007 · Youth Exchange Program	37.20	454.35
5009 · ARC Christmas Tree Project	175.19	124.44
5010 · Dues	3,846.79	5,106.64
5011 · RYLA	295.00	160.00
5013 · Outdoor Art Project	1,000.00	1,000.00
5014 · Meeting Room Expenses	0.00	2,049.00
5015 · Miscellaneous	521.28	162.60
5020 · Meeting expense	119.92	0.00
5023 · Bank Service Charges	53.93	39.60
5030 · Supplies	118.56	0.00
5035 · Insurance	-45.00	518.00
5040 · Postage	125.75	106.00
5045 · Website	718.00	707.74
<b>Total Expense</b>	<b>10,090.07</b>	<b>19,385.26</b>
<b>Net Income</b>	<b>4,640.41</b>	<b>-1,337.22</b>

## SUNRISE ROTARY

## Balance Sheet

As of May 31, 2021

	May 31, 21
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
1000 · Checking - Glens Falls National	325.77
1010 · Checking - Community Bank	19,531.52
1020 · Savings	27,036.94
Total Checking/Savings	46,894.23
Accounts Receivable	
11000 · Accounts Receivable	
11003 · Due from Rotary District 7040	150.00
Total 11000 · Accounts Receivable	150.00
Total Accounts Receivable	150.00
Other Current Assets	
12001 · Cash Drawer	100.00
12002 · Prepaid Exp Mayor's Cup 2021	4,129.76
Total Other Current Assets	4,229.76
Total Current Assets	51,273.99
<b>TOTAL ASSETS</b>	<b>51,273.99</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2010 · 50/50 Raffle	30.50
Total Other Current Liabilities	30.50
Total Current Liabilities	30.50
Total Liabilities	30.50
Equity	
32000 · Unrestricted Net Assets	46,603.08
Net Income	4,640.41
Total Equity	51,243.49
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>51,273.99</b>

# SUNRISE ROTARY

## Budget 2020-2021

	2020-2021 Final Budget	2020-2021 Actual YTD
	Jul '20 - Jun 21	May '21
<b>Income</b>		
4000 · Member dues	\$6,000	\$4,718
4010 · Mayor's Cup	\$0	\$252
4022 · Food Shelf Pizza Night	\$0	\$655
4024 · Raffle Ticket Sales	\$0	\$2,890
4028 · Community Sale Fundraiser	\$0	\$4,108
4037 · Honey Sales	\$0	\$300
4040 · 50/50 Raffle, Fines	\$700	\$1,795
4100 · Interest income	\$50	\$13
<b>Total Income</b>	<b>\$6,750</b>	<b>\$14,730</b>
<b>Expense</b>		
4050 · Holiday Party/Annual Dinner	\$0	\$0
4060 · Paul Harris Award	\$1,540	\$17
5000 · Charitable donations & projects	\$4,000	\$100
5001A · Soup Kitchen/Foodshelf	\$500	\$500
5002 · Membership Committee	\$100	\$6
5003C · Speaker Foundation Donation	\$350	\$0
5004 · Literacy Challenge	\$0	\$0
5005 · International Service Donations	\$4,000	\$2,500
5007 · Youth Exchange	\$600	\$37
5009 · ARC Festival of Trees	\$200	\$175
5010 · Dues	\$5,400	\$3,847
5011 · RYLA	\$225	\$295
5012 · Sponsorships Community Events	\$500	\$0
5013 · Outdoor Art Project	\$1,000	\$1,000
5014 · Meeting Expense	\$0	\$120
5015 · Miscellaneous	\$500	\$521
5023 · Bank Service Charges	\$50	\$54
5025 · Conference expense	\$600	\$0
5030 · Supplies	\$250	\$119
5035 · Insurance	\$525	-\$45
5040 · Postage	\$150	\$126
5045 · Website	\$750	\$718
<b>Total Expense</b>	<b>\$21,240</b>	<b>\$10,090</b>
<b>Net Income</b>	<b>-\$14,490</b>	<b>\$4,641</b>



# SUNRISE ROTARY

## Draft Budget 2021-2022

	2021-2022 Draft Budget	2020-2021 Final Budget	2020-2021 Actual YTD
	Jul '21 - Jun 22	Jul '20 - Jun 21	Jul'20 - Mar'21
<b>Income</b>			
4000 · Member dues	\$5,250	\$6,000	\$4,718
4010 · Mayor's Cup	\$4,000	\$0	\$0
4024 · Raffle Ticket Sales	\$3,000	\$0	\$2,890
4028 · Community Sale Fundraiser	\$4,000	\$0	\$4,108
4036 · Polio Fundraising Revenue	\$750	\$0	\$0
4037 · Honey Sales	\$0	\$0	\$50
4026 · Fundraiser/Donations	\$1,000	\$0	\$0
4040 · 50/50 Raffle, Fines	\$1,500	\$700	\$1,574
4100 · Interest income	\$15	\$50	\$10
<b>Total Income</b>	<b>\$19,515</b>	<b>\$6,750</b>	<b>\$13,350</b>
<b>Expense</b>			
4050 · Holiday Party/Annual Dinner	\$0	\$0	\$0
4060 · Paul Harris Award	\$1,540	\$1,540	\$0
5000 · Charitable donations & projects	\$3,000	\$4,000	\$100
5001A · Soup Kitchen/Foodshelf	\$500	\$500	\$500
5002 · Membership Committee	\$500	\$100	\$6
5003A · Polio Fundraiser	\$250	\$0	\$0
5003B · Foundation Committee	\$100	\$0	\$0
5003C · Speaker Foundation Donation	\$350	\$350	\$0
5004 · Literacy Challenge	\$0	\$0	\$0
5005 · International Service Donations	\$4,000	\$4,000	\$2,000
5006 · Mayor's Cup Expense	\$1,000	\$0	\$0
5007 · Youth Exchange	\$50	\$600	\$37
5009 · ARC Festival of Trees	\$200	\$200	\$175
5010 · Dues	\$4,750	\$5,400	\$3,847
5011 · RYLA	\$250	\$225	\$0
5012 · Sponsorships Community Events	\$500	\$500	\$0
5013 · Outdoor Art Project	\$1,000	\$1,000	\$1,000
5014 · Meeting Expense	\$500	\$0	\$120
5015 · Miscellaneous	\$500	\$500	\$521
5023 · Bank Service Charges	\$50	\$50	\$54
5025 · Conference expense	\$600	\$600	\$0
5030 · Supplies	\$250	\$250	\$0
5035 · Insurance	\$0	\$525	-\$45
5036 · Accounting	\$500	\$0	\$0
5040 · Postage	\$150	\$150	\$126
5045 · Website	\$750	\$750	\$718
<b>Total Expense</b>	<b>\$21,290</b>	<b>\$21,240</b>	<b>\$9,159</b>

# SUNRISE ROTARY

## Draft Budget 2021-2022

	2021-2022	2020-2021	2020-2021
	Draft Budget	Final Budget	Actual YTD
	Jul '21 - Jun 22	Jul '20 - Jun 21	Jul'20 - Mar'21
Net Income	-\$1,775	-\$14,490	\$4,190

## Customized Attendance Report

**Date Range: Apr 01, 2021 To May 26, 2021**

Name	Apr 06, 2021	Apr 13, 2021	Apr 20, 2021	Apr 27, 2021	May 04, 2021	May 11, 2021	May 18, 2021	May 25, 2021	%	Current Type	Notes
Black, Roger	✓	✓	✓	M	✓	✓	✓	✓	100.00 %	Active	
Brown, Jack				M					100.00 %	Active	Exempted Members Aug 24, 2015
Buck, Nikki	✓	✓	M	✓	M		✓		75.00 %	Active	
Dahlen, Joanne	✓	✓	M	✓	✓	✓	✓	✓	100.00 %	Active	
Dahlen, Kjell			M	M				✓	100.00 %	Active	Exempted Members Aug 24, 2015
DeFayette, Tom	✓	✓	✓	M	✓	✓	✓	✓	100.00 %	Active	
Delaney, Lori									0.00 %	Active	
DeSnyder, Jake									100.00 %	Active	Exempted Members Aug 24, 2015
Downs, Colleen	—	—	—	—		✓		✓	50.00 %	Active	
Duley, Kathy			✓	✓	✓	✓	✓	✓	100.00 %	Active	Exempted Members Feb 02, 2017
Eppler, Kathy	✓	✓	✓	✓	✓	✓	M	✓	100.00 %	Active	
Fisher, Connie	✓	✓	✓	✓	✓	✓	✓	✓	100.00 %	Active	
Total: 34 members											



Name	Apr 06, 2021	Apr 13, 2021	Apr 20, 2021	Apr 27, 2021	May 04, 2021	May 11, 2021	May 18, 2021	May 25, 2021	%	Current Type	Notes
Perry, Maxine	✓	✓	M	✓	M	✓		✓	87.50 %	Active	
Prescott, Jeff	✓	✓	✓	✓	✓	✓	✓	✓	100.00 %	Active	
Queguiner, Libby		✓	✓	✓	M	✓	M	✓	87.50 %	Active	
Senecal, Michelle	✓	✓	✓	✓	M	✓	✓	✓	100.00 %	Active	
Snook, James		✓	M	✓	✓	M	✓	✓	87.50 %	Active	
Snow, Kathy	✓		M	✓	✓	M	✓	✓	87.50 %	Active	
Sterling, Joan	✓	✓	✓	✓	✓	✓	✓	✓	100.00 %	Active	
Varga, Amel									0.00 %	Active	
Woodward, Fred									100.00 %	Active	Exempted Members Aug 24, 2015
Total: 34 members											

Note: ✓ indicates that the member attended this meeting.

M indicates that the member has a makeup assigned to this meeting.

[Empty] indicates that the member missed this meeting.

Purple indicates that the member was on Leave of Absence during this meeting.

Blue indicates that the member is Exempted or Excused as of this meeting.

Gray indicates that the member was inactive during this meeting.

## Membership Committee member inactivation recommendations

Date: 6/10/2021

The Membership Committee recommends to the board that the following members be considered for deactivation:

- Rebecca King
- Amel Varga
- Fred Woodward (?)

The Club will be re-activating P.J. Whitbeck

The Finance Committee notifies the board of the resignation of Jessica Kline as Treasurer and recommends that Michele Kalil be appointed Club Treasurer.