

## Board Meeting – January 7, 2020

### Minutes

Present: Jim Snook, Michelle Senecal, Roger Black, Libby Queguiner, Jessica Kline, Jeff Prescott, Sue LeBlanc-Durocher

#### **Meeting:**

President Queguiner called the meeting to order. The Consent Agenda (minutes of the December Board meeting and Treasurer Report) were approved on a motion by Jim Snook with a second provided by Jessica Kline. All voted in favor.

**Financial Report** – Roger reported that the Finance Committee will meet sometime in January. We continue to struggle with meeting the 30 attendees needed to breakeven at Perkins for our weekly meetings. Members will be encourage to invite area business contacts to attend.

**Membership/Attendance Report** – Victoria Duley has resigned from Sunrise Rotary. We will need to look for someone to chair the Small Contributions Committee - Kathy Snow was mentioned as a possibility. Roger will deactivate Pat Russell in Club Runner. We need to decide what we need to do with Rich Jarrette – has he paid his dues?

#### **Calendar of Meetings/Events**

- 1/07, 7:30 a.m. @ Perkins
- 1/14, 7:30 a.m. @ Perkins – Aiden Coolidge
- 1/21, 7:30 a.m. @ CVPH – Club Assembly
- 1/28, 7:30 a.m. @ Perkins – TBD
- 2/4, 7:30 a.m. @ Perkins – Sister Debbie
- 2/11, 7:30 a.m. @ Perkins – Jeanine Scherline, ADK Foundation
- 2/13, 7:30 a.m. @ BBG – Board Meeting
- 2/18, 7:30 a.m. @ CVPH – Club Assembly
- 3/7, Champlain Centre Mall – Literacy Challenge

#### **New Business**

**Literacy Challenge** – Michael Carpenter is helping with this year's Literacy Challenge. We are hoping to avoid some of the issues we experienced last year. Sunrise Rotary has \$600 budgeted for the Challenge. We can have two teams or put in one team for \$300.

#### **Old Business**

**Iron Lung** – CV Tech has approved doing the refurbishment of the iron lung. We will ask Noon Rotary if they might be willing to share in the cost of the refurbishment. Once done, we will need to figure out what should be done with the iron lung. Possible ideas are the Historical Society or a Rotary Club in Canada.

## Sunrise Rotary Club of Plattsburgh, NY Inc.

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**Storage** – Lucinda Storage has offered Sunrise Rotary a free 10' x 10' storage unit. Following today's Board Meeting, several members will take a look at the unit.

**New Constitution & Bylaws Committee** – Joanne Dahlen and Roger Black will meet to discuss restructuring the Board. Discussion will focus on expanding the Board and term limits for Board Members.

**Mayor's Cup Update** – Joanne Dahlen will scheduled a meeting with Mayor Colin Read to confirm the details of the Mayor's Cup event. An update will be provided in February.

On a motion by Sue LeBlanc Durocher, with a second provided by Roger Black, the meeting was adjourned.

# Plattsburgh Sunrise Rotary Treasurer's Report

## January 31, 2020

### Assets

Cash on Hand (Change for Raffle/Foodshelf)	\$	100.00
Checking Account - GFNB **	\$	463.77
Checking Account - Community Bank	\$	27,647.37
Savings Account - Community Bank*	\$	27,009.59
Total Checking & Savings	\$	55,220.73
Fixed Assets		
Projector/Screen/Stand	\$	500.00
Total Assets	\$	55,720.73

### Liabilities

50/50 Raffle 01/31/20	\$	388.00
Foodshelf	\$	282.00
Paul Harris Fellow Award - Community Member	\$	500.00
Total Liabilities	\$	1,170.00

\*Community Bank includes \$3000 for the Pavilion Project

# Plattsburgh Sunrise Rotary Treasurer's Report January 31, 2020

## Expenses since December 31, 2019 Report

GoDaddy (2 Yr Domain Subscription)	\$	32.34
Perkins Restaurant	\$	390.00
Roger Black (Polio Bike A Thon Expense)	\$	103.61
Perkins Restaurant	\$	390.00
Shelley Fracalosi (Reimburse Expense)	\$	86.00
Rotary International (Semi-Annual Dues)	\$	1,618.01
Perkins Restaurant	\$	390.00

## Annual Membership Dues

Members Billed	41
Members Paid	39
% Collected thru 01-31-2020	95%

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Accrual Basis

# SUNRISE ROTARY

## Profit & Loss Prev Year Comparison

### July 2019 through January 2020

	Jul '19 - Jan 20	Jul '18 - Jan 19
<b>Income</b>		
4000 · Member dues	5,132.50	5,276.25
4010 · Mayor's Cup		
4021 · Mayor's Cup 2018 - Income	0.00	8,289.00
4021A · Mayor's Cup 2018 - Expense	0.00	-2,647.30
4022A · 2019 Mayor's Cup Income	8,041.00	0.00
4022B · 2019 Mayor's Cup Expense	-3,705.05	-2,907.28
<b>Total 4010 · Mayor's Cup</b>	<b>4,335.95</b>	<b>2,734.42</b>
4023 · Small Contributions Fundraising	0.00	223.97
4024 · Raffle Ticket Sales	6,109.05	7,300.00
4038 · Honey Sales	288.00	-950.00
4040 · 50/50 Raffle, Fines	409.50	442.50
4041 · World Polio Day		
4041A · World Polio Day Sponsorship	1,330.00	0.00
4041 · World Polio Day - Other	208.00	2,365.00
<b>Total 4041 · World Polio Day</b>	<b>1,538.00</b>	<b>2,365.00</b>
4100 · Interest income	43.68	44.92
<b>Total Income</b>	<b>17,856.68</b>	<b>17,437.06</b>
<b>Expense</b>		
4050 · Holiday Party		
4055 · Holiday Party Revenue	-960.00	-1,080.00
4057 · Holiday Party Expense	1,280.52	1,080.00
<b>Total 4050 · Holiday Party</b>	<b>320.52</b>	<b>0.00</b>
4060 · Paul Harris Award/Annual Dinner	0.00	0.00
5000 · Charitable donations & projects		
5000B · Small Donations	2,050.00	1,600.00
5000 · Charitable donations & projects - Other	100.00	250.00
<b>Total 5000 · Charitable donations &amp; projects</b>	<b>2,150.00</b>	<b>1,850.00</b>
5000A · St Peter's Soup Kitchen	500.00	500.00
5002 · Membership Committee	111.44	41.35
5003 · World Polio Day Donation		
5003A · World Polio Day Expense	158.78	50.00
5003C · Foundation Donations	140.00	160.00
5003 · World Polio Day Donation - Other	0.00	2,315.00
<b>Total 5003 · World Polio Day Donation</b>	<b>298.78</b>	<b>2,525.00</b>
5005 · International Service Donations	2,000.00	2,000.00
5007 · Youth Exchange Program	454.35	1,813.95
5009 · ARC Christmas Tree Project	124.44	184.05
5010 · Dues	5,106.64	5,379.01
5012 · Sponsorship - Community Events	0.00	750.00
5013 · Outdoor Art Project	1,000.00	0.00
5014 · Meeting Room Expenses	1,479.00	0.00
5015 · Miscellaneous	162.60	743.00
5023 · Bank Service Charges	49.60	13.25
5025 · Conference expense	0.00	230.00
5030 · Supplies	0.00	16.20
5040 · Postage	106.00	96.00
5045 · Website	707.74	735.40
<b>Total Expense</b>	<b>14,571.11</b>	<b>16,877.21</b>
<b>Net Income</b>	<b>3,285.57</b>	<b>559.85</b>

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02/12/20

Accrual Basis

**SUNRISE ROTARY**  
**Balance Sheet**  
**As of January 31, 2020**

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	<u>Jan 31, 20</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1000 · Checking - Glens Falls National	463.77
1010 · Checking - Community Bank	27,646.37
1020 · Savings	27,009.59
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<b>Total Checking/Savings</b>	55,119.73
<b>Other Current Assets</b>	
12001 · Cash Drawer	100.00
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<b>Total Other Current Assets</b>	100.00
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<b>Total Current Assets</b>	55,219.73
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<b>TOTAL ASSETS</b>	<b>55,219.73</b>
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<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Other Current Liabilities</b>	
2007 · Paul Harris Award - Community	500.00
2010 · 50/50 Raffle	388.00
2015 · Food Shelf	282.00
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<b>Total Other Current Liabilities</b>	1,170.00
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<b>Total Current Liabilities</b>	1,170.00
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<b>Total Liabilities</b>	1,170.00
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<b>Equity</b>	
32000 · Unrestricted Net Assets	50,764.16
Net Income	3,285.57
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<b>Total Equity</b>	54,049.73
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<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>55,219.73</b>
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# SUNRISE ROTARY

## Final Budget 2019-2020

	2019-2020 Final Budget	2019-2020 Actual YTD
	Jul '19 - Jun 20	Jul '19 - Jan'20
<b>Income</b>		
4000 · Member dues	\$6,000	\$5,133
4010 · Mayor's Cup	\$4,405	\$4,336
4024 · Raffle Ticket Sales	\$8,000	\$6,109
4037 · Honey Sales	\$0	\$288
4026 · Donations	\$0	\$0
4040 · 50/50 Raffle, Fines	\$1,000	\$410
4041 · World Polio Day	\$2,500	\$1,538
4100 · Interest income	\$50	\$44
<b>Total Income</b>	<b>\$21,955</b>	<b>\$17,857</b>
<b>Expense</b>		
4050 · Holiday Party/Annual Dinner	\$200	\$321
4060 · Paul Harris Award	\$1,540	\$0
5000 · Charitable donations & projects	\$4,000	\$2,150
5001A · St. Peter's Soup Kitchen	\$500	\$500
5002 · Membership Committee	\$250	\$111
5003A · World Polio Day Expense	\$200	\$159
5003B · World Polio Day Donation	\$2,500	\$0
5003C · Speaker Foundation Donation	\$400	\$140
5004 · Literacy Challenge	\$600	\$0
5005 · International Service Donations	\$6,000	\$2,000
5007 · Youth Exchange	\$1,000	\$454
5009 · ARC Festival of Trees	\$200	\$124
5010 · Dues	\$6,000	\$5,107
5011 · RYLA	\$225	\$0
5012 · Sponsorships Community Events	\$0	\$0
5013 · Outdoor Art Project	\$1,000	\$1,000
5014 · Meeting Room Expenses	\$2,275	\$1,479
5015 · Miscellaneous	\$2,000	\$163
5023 · Bank Service Charges	\$100	\$50
5025 · Conference expense	\$600	\$0
5030 · Supplies	\$250	\$0
5035 · Insurance	\$525	\$0
5040 · Postage	\$146	\$106
5045 · Website	\$750	\$708
<b>Total Expense</b>	<b>\$31,061</b>	<b>\$14,571</b>
<b>Net Income</b>	<b>-\$9,106</b>	<b>\$3,286</b>

## Customized Attendance Report

**Date Range: Dec 01, 2019 To Jan 31, 2020**

Name	Dec 03, 2019	Dec 10, 2019	Dec 17, 2019	Jan 07, 2020	Jan 14, 2020	Jan 21, 2020	Jan 28, 2020	%	Current Type	Notes
Alterie, Yvonne								0.00 %	Active	
Black, Roger	✓	M	✓	✓	✓	✓	✓	100.00 %	Active	
Brown, Jack								100.00 %	Active	Exempted Members Aug 24, 2015
Buck, Nikki	✓		✓	✓		✓	✓	71.43 %	Active	
Dahlen, Joanne	M	✓	✓	✓	M	✓	✓	100.00 %	Active	
Dahlen, Kjell	M	✓	✓	✓	M	✓	✓	100.00 %	Active	Exempted Members Aug 24, 2015
DeFayette, Tom	✓	✓	✓	✓	✓	✓		85.71 %	Active	
DeSnyder, Jake								100.00 %	Active	Exempted Members Aug 24, 2015
Duley, Kathy		✓						100.00 %	Active	Exempted Members Feb 02, 2017
Duley, Victoria Zinser					—	—	—	0.00 %	Ex Member	
Eppler, Kathy	✓		✓	✓	✓	✓	✓	85.71 %	Active	
Total: 43 members										







Name	Dec 03, 2019	Dec 10, 2019	Dec 17, 2019	Jan 07, 2020	Jan 14, 2020	Jan 21, 2020	Jan 28, 2020	%	Current Type	Notes
Watson, DJ Watty								0.00 %	Active	
Whitbeck, PJ		M						14.29 %	Active	
Woodward, Fred								100.00 %	Active	Exempted Members Aug 24, 2015
Total: 43 members										

Note: ✓ indicates that the member attended this meeting.

M indicates that the member has a makeup assigned to this meeting.

[Empty] indicates that the member missed this meeting.

Purple indicates that the member was on Leave of Absence during this meeting.

Blue indicates that the member is Exempted or Excused as of this meeting.

Gray indicates that the member was inactive during this meeting.

Suggested changes to the Bylaws:

- Increase Members at Large to three, each with a two-year term, and staggering their election over two years (two in one year and one the next year)
- Members at Large have term limits of two years with at least a one year hiatus before returning to the board as a Member at Large.
- Eliminate Sergeant at Arms position, share the Sergeant at Arms duties among the three Members at Large.

Also, Members at Large be requested by the board to present a specific committee's monthly report and to liaison with that committee chair to get that report. When the Member at Large cannot make the meeting they should arrange for another Member at Large to make the report.