Board Meeting – January 7, 2020

<u>Minutes</u>

Present: Jim Snook, Michelle Senecal, Roger Black, Libby Queguiner, Jessica Kline, Jeff Prescott, Sue LeBlanc-Durocher

Meeting:

President Queguiner called the meeting to order. The Consent Agenda (minutes of the December Board meeting and Treasurer Report) were approved on a motion by Jim Snook with a second provided by Jessica Kline. All voted in favor.

Financial Report – Roger reported that the Finance Committee will meet sometime in January. We continue to struggle with meeting the 30 attendees needed to breakeven at Perkins for our weekly meetings. Members will be encourage to invite area business contacts to attend.

Membership/Attendance Report – Victoria Duley has resigned from Sunrise Rotary. We will need to look for someone to chair the Small Contributions Committee - Kathy Snow was mentioned as a possibility. Roger will deactivate Pat Russell in Club Runner. We need to decide what we need to do with Rich Jarrette – has he paid his dues?

Calendar of Meetings/Events

- •1/07, 7:30 a.m. @ Perkins
- •1/14, 7:30 a.m. @ Perkins Aiden Coolidge
- •1/21, 7:30 a.m. @ CVPH Club Assembly
- •1/28, 7:30 a.m. @ Perkins TBD
- •2/4, 7:30 a.m. @ Perkins Sister Debbie
- •2/11, 7:30 a.m. @ Perkins Jeanine Scherline, ADK Foundation
- •2/13, 7:30 a.m. @ BBG Board Meeting
- •2/18, 7:30 a.m. @ CVPH Club Assembly
- •3/7, Champlain Centre Mall Literacy Challenge

New Business

Literacy Challenge – Michael Carpenter is helping with this year's Literacy Challenge. We are hoping to avoid some of the issues we experienced last year. Sunrise Rotary has \$600 budgeted for the Challenge. We can have two teams or put in one team for \$300.

Old Business

Iron Lung – CV Tech has approved doing the refurbishment of the iron lung. We will ask Noon Rotary if they might be willing to share in the cost of the refurbishment. Once done, we will need to figure out what should be done with the iron lung. Possible ideas are the Historical Society or a Rotary Club in Canada.

Storage – Lucinda Storage has offered Sunrise Rotary a free 10' x 10' storage unit. Following today's Board Meeting, several members will take a look at the unit.

New Constitution & Bylaws Committee – Joanne Dahlen and Roger Black will meet to discuss restructuring the Board. Discussion will focus on expanding the Board and term limits for Board Members.

Mayor's Cup Update – Joanne Dahlen will scheduled a meeting with Mayor Colin Read to confirm the details of the Mayor's Cup event. An update will be provided in February.

On a motion by Sue LeBlanc Durocher, with a second provided by Roger Black, the meeting was adjourned.

Plattsburgh Sunrise Rotary Treasurer's Report January 31, 2020

Assets	
Cash on Hand (Change for Raffle/Foodshelf)	\$ 100.00
Checking Account - GFNB **	\$ 463.77
Checking Account - Community Bank	\$ 27,647.37
Savings Account - Community Bank*	\$ 27,009.59
Total Checking & Savings	\$ 55,220.73
Fixed Assets	
Projector/Screen/Stand	\$ 500.00
Total Assets	\$ 55,720.73
Liabilities	
50/50 Raffle 01/31/20	\$ 388.00
Foodshelf	\$ 282.00
Paul Harris Fellow Award - Community Member	\$ 500.00
Total Liabilities	\$ 1,170.00

*Community Bank includes \$3000 for the Pavilion Project

Plattsburgh Sunrise Rotary Treasurer's Report January 31, 2020

Expenses since December 31, 2019 Report

GoDaddy (2 Yr Domain Subscription)	\$ 32.34
Perkins Restaurant	\$ 390.00
Roger Black (Polio Bike A Thon Expense)	\$ 103.61
Perkins Restaurant	\$ 390.00
Shelley Fracalosi (Reimburse Expense)	\$ 86.00
Rotary International (Semi-Annual Dues)	\$ 1,618.01
Perkins Restaurant	\$ 390.00

Annual Membership Dues	
Members Billed	41
Members Paid	39
% Collected thru 01-31-2020	95%

SUNRISE ROTARY Profit & Loss Prev Year Comparison July 2019 through January 2020

Income 5,132.50 5,276.25 400<·Mayor's Cup 2018 - Income 0.00 8,289.00 4021 A: Mayor's Cup 2018 - Income 0.00 2,647.30 4022A: 2019 Mayor's Cup 2018 - Income 0.00 2,647.30 4022A: 2019 Mayor's Cup Expense -3,705.05 -2,807.28 Total 4010 · Mayor's Cup 4,335.95 2,734.42 4023 · Small Contributions Fundraising 0.00 223.97 4024 · Raffle Ticket Sales 6,109.05 7,300.00 4038 · Honey Sales 288.00 -950.00 4041 · World Polio Day 1,538.00 2,365.00 4041 · World Polio Day Sponsorship 1,330.00 2,365.00 4050 · Holiday Party 4055 · Holiday Party 208.00 -1,080.00 4050 · Holiday Party 320.52 0.00 -1,080.00 4050 · Holiday Party Revenue -960.00 -1,080.00 1,600.00 5000 · Charitable donations & projects · Other 1,000.00 1,600.00 1,600.00 5000 · Charitable donations & projects · Other 0.00 500.00 1,600.00 1,600.00 500		Jul '19 - Jan 20	Jul '18 - Jan 19
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5000A · St Peter's Soup Kitchen 500.00 500.00 500.00 5003 · World Polio Day Donation 111.44 41.35 5003 · World Polio Day Expense 158.78 50.00 5003 · World Polio Day Expense 158.78 50.00 5003 · World Polio Day Donation Donations 140.00 160.00 5003 · World Polio Day Donation - Other 0.00 2,315.00 Total 5003 · World Polio Day Donation 298.78 2,525.00 5005 · International Service Donations 2,000.00 2,000.00 5009 · ARC Christmas Tree Project 124.44 184.05 5010 · Dues 5,106.64 5,379.01 5012 · Sponsorship - Community Events 0.00 750.00 5013 · Outdoor Art Project 1,000.00 0.00 5015 · Miscellaneous 162.60 743.00 5023 · Bank Service Charges 0.00 230.00 5033 · Supplies 0.00 16.20 5040 · Postage 106.00 96.00 5045 · Website 707.74 735.40 Total Expense 14,571.11 16,877.21 <th></th> <th></th> <th>·</th>			·
5002 · Membership Committee 111.44 41.35 5003 · World Polio Day Donation 5003A · World Polio Day Expense 158.78 50.00 5003 · World Polio Day Donations 140.00 160.00 2,315.00 Total 5003 · World Polio Day Donation - Other 0.00 2,315.00 Total 5003 · World Polio Day Donation 298.78 2,525.00 5005 · International Service Donations 2,000.00 2,000.00 5007 · Youth Exchange Program 454.35 1,813.95 5010 · Dues 5,106.64 5,379.01 5012 · Sponsorship - Community Events 0.00 750.00 5013 · Outdoor Art Project 1,479.00 0.00 5014 · Meeting Room Expenses 1,479.00 0.00 5015 · Miscellaneous 162.60 743.00 5023 · Bank Service Charges 49.60 13.25 5025 · Conference expense 0.00 230.00 5030 · Supplies 0.00 162.00 5040 · Postage 106.00 96.00 5045 · Website 707.74 735.40 Total Expense 14,571.11			
5003 · World Polio Day Donation 5003A · World Polio Day Expense 158.78 50.00 5003C · Foundation Donations 140.00 160.00 5003 · World Polio Day Donation - Other 0.00 2,315.00 Total 5003 · World Polio Day Donation 298.78 2,525.00 5005 · International Service Donations 2,000.00 2,000.00 5007 · Youth Exchange Program 454.35 1,813.95 5009 · ARC Christmas Tree Project 124.44 184.05 5010 · Dues 5,106.64 5,379.01 5012 · Sponsorship - Community Events 0.00 700.00 5013 · Outdoor Art Project 1,479.00 0.00 5014 · Meeting Room Expenses 1,479.00 0.00 5015 · Miscellaneous 162.60 743.00 5025 · Conference expense 0.00 13.25 5025 · Conference expense 0.00 230.00 5030 · Supplies 0.00 162.00 5040 · Postage 106.00 96.00 5045 · Website 707.74 735.40 Total Expense 14,571.11 1			
5003A · World Polio Day Expense 158.78 50.00 5003C · Foundation Donations 140.00 160.00 5003 · World Polio Day Donation - Other 0.00 2,315.00 Total 5003 · World Polio Day Donation 298.78 2,525.00 5005 · International Service Donations 2,000.00 2,000.00 5007 · Youth Exchange Program 454.35 1,813.95 5009 · ARC Christmas Tree Project 124.44 184.05 5010 · Dues 5,106.64 5,379.01 5012 · Sponsorship - Community Events 0.00 750.00 5013 · Outdoor Art Project 1,479.00 0.00 5014 · Meeting Room Expenses 1,479.00 0.00 5015 · Miscellaneous 162.60 743.00 5023 · Bank Service Charges 49.60 13.25 5025 · Conference expense 0.00 230.00 5030 · Supplies 0.00 162.00 5040 · Postage 106.00 96.00 5045 · Website 707.74 735.40 Total Expense 14,571.11 16,877.21		111.44	41.55
5003C · Foundation Donations 140.00 160.00 5003 · World Polio Day Donation - Other 0.00 2,315.00 Total 5003 · World Polio Day Donation 298.78 2,525.00 5005 · International Service Donations 2,000.00 2,000.00 5007 · Youth Exchange Program 454.35 1,813.95 5009 · ARC Christmas Tree Project 124.44 184.05 5010 · Dues 5,106.64 5,379.01 5012 · Sponsorship - Community Events 0.00 750.00 5013 · Outdoor Art Project 1,000.00 0.00 5014 · Meeting Room Expenses 1,479.00 0.00 5015 · Miscellaneous 162.60 743.00 5023 · Bank Service Charges 49.60 13.25 5025 · Conference expense 0.00 230.00 5030 · Supplies 0.00 96.00 5040 · Postage 106.00 96.00 5045 · Website 707.74 735.40 Total Expense 14,571.11 16,877.21		158.78	50.00
Total 5003 · World Polio Day Donation 298.78 2,525.00 5005 · International Service Donations 2,000.00 2,000.00 5007 · Youth Exchange Program 454.35 1,813.95 5009 · ARC Christmas Tree Project 124.44 184.05 5010 · Dues 5,106.64 5,379.01 5012 · Sponsorship - Community Events 0.00 750.00 5013 · Outdoor Art Project 1,000.00 0.00 5015 · Miscellaneous 162.60 743.00 5023 · Bank Service Charges 49.60 13.25 5025 · Conference expense 0.00 230.00 5030 · Supplies 0.00 96.00 5045 · Website 707.74 735.40		140.00	160.00
5005 · International Service Donations 2,000.00 2,000.00 5007 · Youth Exchange Program 454.35 1,813.95 5009 · ARC Christmas Tree Project 124.44 184.05 5010 · Dues 5,106.64 5,379.01 5012 · Sponsorship - Community Events 0.00 750.00 5013 · Outdoor Art Project 1,000.00 0.00 5014 · Meeting Room Expenses 1,479.00 0.00 5015 · Miscellaneous 162.60 743.00 5023 · Bank Service Charges 49.60 13.25 5025 · Conference expense 0.00 230.00 5030 · Supplies 0.00 96.00 5045 · Website 707.74 735.40 Total Expense 14,571.11 16,877.21	5003 · World Polio Day Donation - Other	0.00	2,315.00
5007 · Youth Exchange Program 454.35 1,813.95 5009 · ARC Christmas Tree Project 124.44 184.05 5010 · Dues 5,106.64 5,379.01 5012 · Sponsorship - Community Events 0.00 750.00 5013 · Outdoor Art Project 1,000.00 0.00 5014 · Meeting Room Expenses 1,479.00 0.00 5015 · Miscellaneous 162.60 743.00 5023 · Bank Service Charges 49.60 13.25 5025 · Conference expense 0.00 230.00 5030 · Supplies 0.00 16.20 5040 · Postage 106.00 96.00 5045 · Website 707.74 735.40 Total Expense 14,571.11 16,877.21	Total 5003 · World Polio Day Donation	298.78	2,525.00
5009 · ARC Christmas Tree Project 124.44 184.05 5010 · Dues 5,106.64 5,379.01 5012 · Sponsorship - Community Events 0.00 750.00 5013 · Outdoor Art Project 1,000.00 0.00 5014 · Meeting Room Expenses 1,479.00 0.00 5015 · Miscellaneous 162.60 743.00 5023 · Bank Service Charges 49.60 13.25 5025 · Conference expense 0.00 230.00 5030 · Supplies 0.00 96.00 5045 · Website 707.74 735.40 Total Expense 14,571.11 16,877.21	5005 · International Service Donations	2,000.00	2,000.00
5010 · Dues 5,106.64 5,379.01 5012 · Sponsorship - Community Events 0.00 750.00 5013 · Outdoor Art Project 1,000.00 0.00 5014 · Meeting Room Expenses 1,479.00 0.00 5015 · Miscellaneous 162.60 743.00 5023 · Bank Service Charges 49.60 13.25 5025 · Conference expense 0.00 230.00 5030 · Supplies 0.00 16.20 5040 · Postage 106.00 96.00 5045 · Website 707.74 735.40 Total Expense 14,571.11 16,877.21			
5012 · Sponsorship - Community Events 0.00 750.00 5013 · Outdoor Art Project 1,000.00 0.00 5014 · Meeting Room Expenses 1,479.00 0.00 5015 · Miscellaneous 162.60 743.00 5023 · Bank Service Charges 49.60 13.25 5025 · Conference expense 0.00 230.00 5030 · Supplies 0.00 16.20 5040 · Postage 106.00 96.00 5045 · Website 707.74 735.40 Total Expense 14,571.11 16,877.21			
5013 · Outdoor Art Project 1,000.00 0.00 5014 · Meeting Room Expenses 1,479.00 0.00 5015 · Miscellaneous 162.60 743.00 5023 · Bank Service Charges 49.60 13.25 5025 · Conference expense 0.00 230.00 5030 · Supplies 0.00 162.00 5040 · Postage 106.00 96.00 5045 · Website 707.74 735.40 Total Expense 14,571.11 16,877.21			
5014 · Meeting Room Expenses 1,479.00 0.00 5015 · Miscellaneous 162.60 743.00 5023 · Bank Service Charges 49.60 13.25 5025 · Conference expense 0.00 230.00 5030 · Supplies 0.00 16.20 5040 · Postage 106.00 96.00 5045 · Website 707.74 735.40 Total Expense 14,571.11 16,877.21			
5015 · Miscellaneous 162.60 743.00 5023 · Bank Service Charges 49.60 13.25 5025 · Conference expense 0.00 230.00 5030 · Supplies 0.00 16.20 5040 · Postage 106.00 96.00 5045 · Website 707.74 735.40 Total Expense 14,571.11 16,877.21		-	
5025 · Conference expense 0.00 230.00 5030 · Supplies 0.00 16.20 5040 · Postage 106.00 96.00 5045 · Website 707.74 735.40 Total Expense 14,571.11 16,877.21			
5030 · Supplies 0.00 16.20 5040 · Postage 106.00 96.00 5045 · Website 707.74 735.40 Total Expense 14,571.11 16,877.21		49.60	13.25
5040 · Postage 106.00 96.00 5045 · Website 707.74 735.40 Total Expense 14,571.11 16,877.21			
5045 · Website 707.74 735.40 Total Expense 14,571.11 16,877.21			
Total Expense 14,571.11 16,877.21			
et income 3,285.57 559.85			
	et income	3,285.57	559.85

SUNRISE ROTARY Balance Sheet As of January 31, 2020

	Jan 31, 20
ASSETS	
Current Assets	
Checking/Savings	
1000 · Checking - Glens Falls National	463.77
1010 · Checking - Community Bank 1020 · Savings	27,646.37 27,009.59
1020 · Savings	27,009.59
Total Checking/Savings	55,119.73
Other Current Assets	
12001 · Cash Drawer	100.00
Total Other Current Assets	100.00
Total Current Assets	55,219.73
TOTAL ASSETS	55,219.73
LIABILITIES & EQUITY Liabilities Current Liabilities Other Current Liabilities	
2007 · Paul Harris Award - Community	500.00
2010 · 50/50 Raffle	388.00
2015 · Food Shelf	282.00
Total Other Current Liabilities	1,170.00
Total Current Liabilities	1,170.00
Total Liabilities	1,170.00
Equity	
32000 · Unrestricted Net Assets	50,764.16
Net Income	3,285.57
Total Equity	54,049.73
TOTAL LIABILITIES & EQUITY	55,219.73

SUNRISE ROTARY Final Budget 2019-2020

	2019-2020	2019-2020
	Final Budget	Actual YTD
	Jul '19 - Jun 20	Jul '19 - Jan'
Income		
4000 · Member dues	\$6,000	\$5,133
4010 · Mayor's Cup	\$4,405	\$4,336
4024 · Raffle Ticket Sales	\$8,000	\$6,109
4037 · Honey Sales	\$0	\$288
4026 · Donations	\$0	\$0
4040 · 50/50 Raffle, Fines	\$1,000	\$410
4041 · World Polio Day	\$2,500	\$1,538
4100 · Interest income	\$50	\$44
Total Income	\$21,955	\$17,857
Expense		
4050 · Holiday Party/Annual Dinner	\$200	\$321
4060 · Paul Harris Award	\$1,540	\$0
5000 · Charitable donations & projects	\$4,000	\$2,150
5001A · St. Peter's Soup Kitchen	\$500	\$500
5002 · Membership Committee	\$250	\$111
5003A · World Polio Day Expense	\$200	\$159
5003B - World Polio Day Donation	\$2,500	\$0
5003C · Speaker Foundation Donation	\$400	\$140
5004 · Literacy Challenge	\$600	\$0
5005 · International Service Donations	\$6,000	\$2,000
5007 · Youth Exchange	\$1,000	\$454
5009 · ARC Festival of Trees	\$200	\$124
5010 · Dues	\$6,000	\$5,107
5011 · RYLA	\$225	\$0
5012 · Sponsorships Community Events	\$0	\$0
5013 · Outdoor Art Project	\$1,000	\$1,000
5014 · Meeting Room Expenses	\$2,275	\$1,479
5015 · Miscellaneous	\$2,000	\$163
5023 · Bank Service Charges	\$100	\$50
5025 · Conference expense	\$600	\$0
5030 · Supplies	\$250	\$0
5035 · Insurance	\$525	\$0
5040 · Postage	\$146	\$106
5045 · Website	\$750	\$708
Total Expense	\$31,061	\$14,571
Income	-\$9,106	\$3,286



Customized Attendance Report

Date Range: Dec 01, 2019 To Jan 31, 2020

Name	Dec 03, 2019	Dec 10, 2019	Dec 17, 2019	Jan 07, 2020	Jan 14, 2020	Jan 21, 2020	Jan 28, 2020	%	Current Type	Notes
Alterie, Yvonne								0.00 %	Active	
Black, Roger	~	М	~	~	~	~	~	100.00 %	Active	
Brown, Jack								100.00 %	Active	Exempted Members Aug 24, 2015
Buck, Nikki	~		~	~		~	~	71.43 %	Active	
Dahlen, Joanne	М	~	~	~	М	~	~	100.00 %	Active	
Dahlen, Kjell	М	~	~	~	M	~	~	100.00 %	Active	Exempted Members Aug 24, 2015
DeFayette, Tom	~	~	~	~	~	~		85.71 %	Active	
DeSnyder, Jake								100.00 %	Active	Exempted Members Aug 24, 2015
Duley, Kathy		~						100.00 %	Active	Exempted Members Feb 02, 2017
Duley, Victoria Zinser					_	_	_	0.00 %	Ex Member	
Eppler, Kathy	~		~	~	~	~	~	85.71 %	Active	

Total: 43 members

Name	Dec 03, 2019	Dec 10, 2019	Dec 17, 2019	Jan 07, 2020	Jan 14, 2020	Jan 21, 2020	Jan 28, 2020	%	Current Type	Notes
Fisher, Connie	~	М		~		~	~	71.43 %	Active	
Giltz, Randy	~	~	~	М	~	~	~	100.00 %	Active	
Grindle, Bruce						~		100.00 %	Active	Exempted Members Aug 24, 2015
Hulbert- Bruce, Allison	~	~	~	М	Μ			71.43 %	Active	
Hutchinson, Austin	_	_			~	~		40.00 %	Active	
Jarrette, Rich								0.00 %	Active	
Kashorek, Doug	~	~	~	~	М	~	~	100.00 %	Active	
Kehoe, Kevin								100.00 %	Active	Exempted Members Jan 01, 2019
Kelly, Gerard E.						~		100.00 %	Active	Exempted Members Aug 24, 2015
King, Rebecca			~	~	~		~	57.14 %	Active	
Kline, Jessica	~	М	~	М	~			71.43 %	Active	
LaBombard, Tom	~	Μ	~	M	~	~	~	100.00 %	Active	Exempted Members May 01, 2016
Lacey- Curler, Laura	~	М	~			~		57.14 %	Active	

Total: 43 members

Name	Dec 03, 2019	Dec 10, 2019	Dec 17, 2019	Jan 07, 2020	Jan 14, 2020	Jan 21, 2020	Jan 28, 2020	%	Current Type	Notes
LeBlanc- Durocher, Susan	~	~	~	~	М	~		85.71 %	Active	
Loreman, Thom	~	~	Μ	~				57.14 %	Active	
Loreman, Thomas		~	~			~	~	57.14 %	Active	
Marino, Ron			~					100.00 %	Active	Exempted Members Aug 24, 2018
McDowell, Eric	~	~	~	~	~		~	85.71 %	Active	
McKinnon, TJ								0.00 %	Active	
O'Connell, Shirley								0.00 %	Active	
Perry, Maxine	М	М	~	М	~		~	85.71 %	Active	
Prescott, Jeff	~	~	~	~	~	~	~	100.00 %	Active	
Queguiner, Libby	~	~	~	~	~	~	~	100.00 %	Active	
Russell, Pat				_	_	_	_	0.00 %	Ex Member	
Senecal, Michelle	М	~	~	~	~		~	85.71 %	Active	
Snook, James	~	М	~	М	~			71.43 %	Active	
Snow, Kathy	~	М	~	~	~	~	~	100.00 %	Active	
Sterling, Joan	~							14.29 %	Active	
Varga, Amel	~	~	~	~	~		~	85.71 %	Active	

Total: 43 members

Name	Dec 03, 2019	Dec 10, 2019	Dec 17, 2019	Jan 07, 2020	Jan 14, 2020	Jan 21, 2020	Jan 28, 2020	%	Current Type	Notes
Watson, DJ Watty								0.00 %	Active	
Whitbeck, PJ		М						14.29 %	Active	
Woodward, Fred								100.00 %	Active	Exempted Members Aug 24, 2015
Total: 43 men	nbers									

Note: \checkmark indicates that the member attended this meeting.

M indicates that the member has a makeup assigned to this meeting.

[Empty] indicates that the member missed this meeting.

Purple indicates that the member was on Leave of Absence during this meeting.

Blue indicates that the member is Exempted or Excused as of this meeting.

Gray indicates that the member was inactive during this meeting.

Generated by ClubRunner - www.ClubRunner.ca

Report Date: Feb 10, 2020

Suggested changes to the Bylaws:

- Increase Members at Large to three, each with a two-year term, and staggering their election over two years (two in one year and one the next year)
- Members at Large have term limits of two years with at least a one year hiatus before returning to the board as a Member at Large.
- Eliminate Sergeant at Arms position, share the Sergeant at Arms duties among the three Members at Large.

Also, Members at Large be requested by the board to present a specific committee's monthly report and to liaison with that committee chair to get that report. When the Member at Large cannot make the meeting they should arrange for another Member at Large to make the report.