

Sunrise Rotary Club of Plattsburgh, NY Inc.

Meeting Minutes

September 12, 2023

Attendance: James Snook, Eric McDowell, Roger Black, Jessica Kline, Adam Robert

Meeting was called to order at 7:38 am

Consent Agenda: Motion to approve consent agenda, August 8, 2023 Minutes, Financial Reports & attendance reports was made by Roger Black, seconded by Jessica Kline. All Aye, motion carried.

Committee Resports:

- **Mayor's Cup 2024:** Sue is reaching out to a few members to act as co-chairs. The committee discussed renaming Mayor's Cup Event at the beach. They discussed a possible music festival with some land lover activities. Fundraising will start much sooner for next year's event. Sue is looking to hold monthly meetings for Mayor's Cup. Cornhole group is looking to come back in 2024.
- **International Service:** International Service Committee released \$2500 to Camphill Foundation Projects. They will present information to the club in November.
- **Youth Services:** Jim has been meeting with Ryan Lee from the Noon Club. They have discussed the information Bonnie Black brought to us about mental health. Jim spoke at Beekmantown School yesterday in the 7th grade and brought up the idea of mental health awareness with Rotary and there was some interest. Jim and Ryan are very interested in working together on this. We will need to go through the vetting process to work with youth. Adam Robert and Tom Defayette have been discussing about a Congressional Award for High School students who volunteer. Adam has been working with a young man for a few months and feel this is a great program. They hope that others in our club would be willing to participate. Adam and Tom will discuss and let us know when they can present to the club.
- **Speakers:** A club assembly and sunset meeting are scheduled for September 19th. Jim suggested that we hold both that day. Roger brought up that the sunset meeting is a fellowship event, not a structured Rotary meeting. Holding both would open up another opportunity for speakers each month. We all felt it would be good to hold both, as they are both important for the club. We will possibly hold the sunset meeting in October on October 17th.
- **Finance Committee:** Mayor's Cup Income/Expenses has wrapped up. Our budgeted profit for the year is \$4038. The finance committee had proposed at the last meeting that we would use 90% of the profit for a new cause/event/activity that the club chooses during the 2023-2024 year and put 10% in our savings. Roger suggested that we may need to invest this money in 2024 Mayor's Cup expenses. We will discuss at our next meeting. Eric/Michelle will have a fundraising meeting in October to discuss/plan for the remainder of this fiscal year.

- **Small Contributions:** We are looking for a new chairman for this committee as Jessica Kline took over when Kathy Snow stepped down. We would like to re-energize this committee with a new chair/co-chair.

Old Business:

- **Pollinator Garden:** There is a park on Wallace Hill that is no longer being used. The Town of Plattsburgh recreation department suggested that this park would be great location for the pollinator garden. This site is larger than Roger has planned. He feels this is a great opportunity to work with the Town and perhaps get other municipalities involved so there could be gardens in all towns in Clinton County. There are grant opportunities available to purchase the seeds. We would be responsible for signage and could perhaps find sponsors to support that expense.
- **CVPH Gaming System:** Last recent update was that this system should be delivered this fall.

New Business:

- **North County Chamber Membership:** Jim suggested we join the Chamber of Commerce again. This would help us with advertising. Kristy Kennedy will be speaking to the club. She will include our events in the Adirondack Coast Advertising. Motion to apply for membership to the North Country Chamber for 2023-2024 and upcoming years was made by Eric McDowell, seconded by Adam Robert. Roll Call, All Aye, Motion Carried.
- **Two-Tiered Breakfast Costs:** There are several members that only drink coffee or have nothing at all at our meetings. We do not want to use any of our fundraising money to supplement breakfast costs, but Roger suggested we increase our membership dues to supplement. Eric McDowell will send out a survey to the club to find out how many would be interested so we have data to discuss at the finance committee meeting. Roger will send Jessica some attendance numbers so she can forecast revenue/expenses for the next finance committee meeting.
- **Nominating Committee for 2024-2025:** This committee will consist of Eric, Jeff & Sue. Eric would like to get the committee together sooner than later to begin the process as it should be voted on during December. Eric will send an email to Jeff & Sue to setup a meeting.

Meeting adjourned at 8:30 am: Motion by Eric McDowell, seconded by Roger Black. Roll Call, All Aye, Motion Carried.

**Plattsburgh Sunrise Rotary
Treasurer's Report
September 30, 2023**

Assets

Cash on Hand (Change for Raffle/Foodshelf)	\$	100.00
Checking Account - Community Bank	\$	11,680.60
Savings Account - Community Bank*	\$	27,212.80
CBNA CD	\$	5,089.94
CBNA CD	\$	10,179.89
CBNA CD	\$	15,269.83
Total Checking, Savings & CD's	\$	69,533.06
Total Assets	\$	69,533.06

Liabilities

50/50 Raffle 9/30/2023	\$	155.00
Paul Harris Fellow Award - Community Member	\$	1,000.00
Food Shelf Donations	\$	191.00
Plattsburgh City Beach Wheelchair Project	\$	173.22
Accounts Payable (Checks not cleared)	\$	-
Total Liabilities	\$	1,519.22

*Community Bank includes \$3000 for the Pavilion Project

Plattsburgh Sunrise Rotary

Treasurer's Report

September 30, 2023

Expenses since August 31, 2023 Report

North Country Chamber of Commerce (Dues)	\$	253.00
MHAB Meeting 9/20	\$	165.00
Easy Self Storage	\$	90.00

Actual Meeting Room Revenue thru 9/30	\$	773.00
Actual Meeting Room Charges thru 9/30	\$	(825.00)
Net Profit/(Loss)*	\$	(52.00)

*Cash deposit from 9/27 not included

Annual Membership Dues	
Members Billed	29
Members Paid	27
% Collected thru 9/30/2023	93%

PLATTSBURGH SUNRISE ROTARY
Budget vs Actual
2023-2024

	2023-2024	2023-2024	2023-2024
	Final Budget	Mayor's Cup	Actual YTD
	Jul'23 - Jun'24	Jul'23 - Jun'24	Jul'23 - Sep'23
Income			
4000 · Member dues	\$4,500	\$4,500	\$3,938
4010 · Mayor's Cup	\$22,000	\$17,075	\$7,038
4024 · Super Bowl Squares	\$1,500	\$1,500	\$0
4028 · Community Sale Fundraiser	\$3,000	\$3,000	\$0
4026 · Fundraiser/Donations	\$0	\$0	\$0
4027 · Meeting Room Revenue	\$0	\$0	\$723
4040 · 50/50 Raffle, Fines	\$150	\$150	\$36
4045 · Annual Dinner/Holiday Party	\$0	\$0	\$280
4100 · Interest income	\$1,200	\$1,200	\$323
Total Income	\$32,350	\$27,425	\$12,338
Expense			
4050 · Holiday Party/Annual Dinner	\$200	\$200	\$0
4060 · Paul Harris Award	\$1,540	\$1,540	\$0
5000 · Charitable donations & projects	\$4,000	\$4,000	\$0
4037 · Community Support (Parades)	\$750	\$750	\$0
5001A · Soup Kitchen/Foodshelf	\$500	\$500	\$0
5002 · Membership Committee	\$250	\$250	\$0
5003A · Polio Fundraiser	\$100	\$100	\$0
5003B · Environmental Committee	\$550	\$550	\$0
5003C · Foundation Committee	\$150	\$150	\$0
5005 · International Service Donations	\$5,000	\$5,000	\$2,500
5006 · Mayor's Cup Expense	\$5,500	\$1,734	\$1,730
5007 · Youth Services	\$500	\$500	\$0
5010 · Dues	\$3,808	\$3,808	\$1,985
5011 · RYLA	\$250	\$250	\$0
5012 · Meeting Expense	\$500	\$500	\$0
5014 · Meeting Room Expense	\$0	\$0	\$660
5015 · Miscellaneous	\$500	\$500	\$0
5023 · Bank Service Charges	\$75	\$75	\$0
5025 · Conference expense	\$600	\$600	\$0
5030 · Supplies	\$250	\$250	\$92
5031 · Storage Expense	\$1,080	\$1,080	\$270
5040 · Postage	\$200	\$200	\$0
5045 · Website	\$850	\$850	\$759
Total Expense	\$27,153	\$23,387	\$7,996
Net Income	\$5,197	\$4,038	\$4,342

Profit and Loss

Plattsburgh Sunrise Rotary Club

Date Range: Jul 01, 2023 to Sep 30, 2023

Jul 01, 2023
to Sep 30, 2023

ACCOUNTS

Income	
Annual Dinner / Paul Harris Dinner	\$280.00
Donations, 50/50, Happy \$\$	\$36.00
Interest Income	\$322.94
Mayor's Cup	\$5,892.50
Mayor's Cup - T-Shirt Sales	\$1,145.97
Meeting Room Revenue	\$723.00
Member Dues	\$3,937.50
Total Income	\$12,337.91

Total Cost of Goods Sold	\$0.00
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Gross Profit	\$12,337.91
As a percentage of Total Income	100.00%

Operating Expenses	
Annual Dues	\$1,985.28
Bank Service Charges	-\$0.40
International Service Donations	\$2,500.00
Mayor's Cup Expense	\$1,730.00
Meeting Room Expense	\$660.00
Storage Expense	\$270.00

Operating Expenses	
Supplies	\$92.33
Website Expenses	\$758.92
Total Operating Expenses	\$7,996.13

Net Profit	\$4,341.78
As a percentage of Total Income	35.19%

Balance Sheet

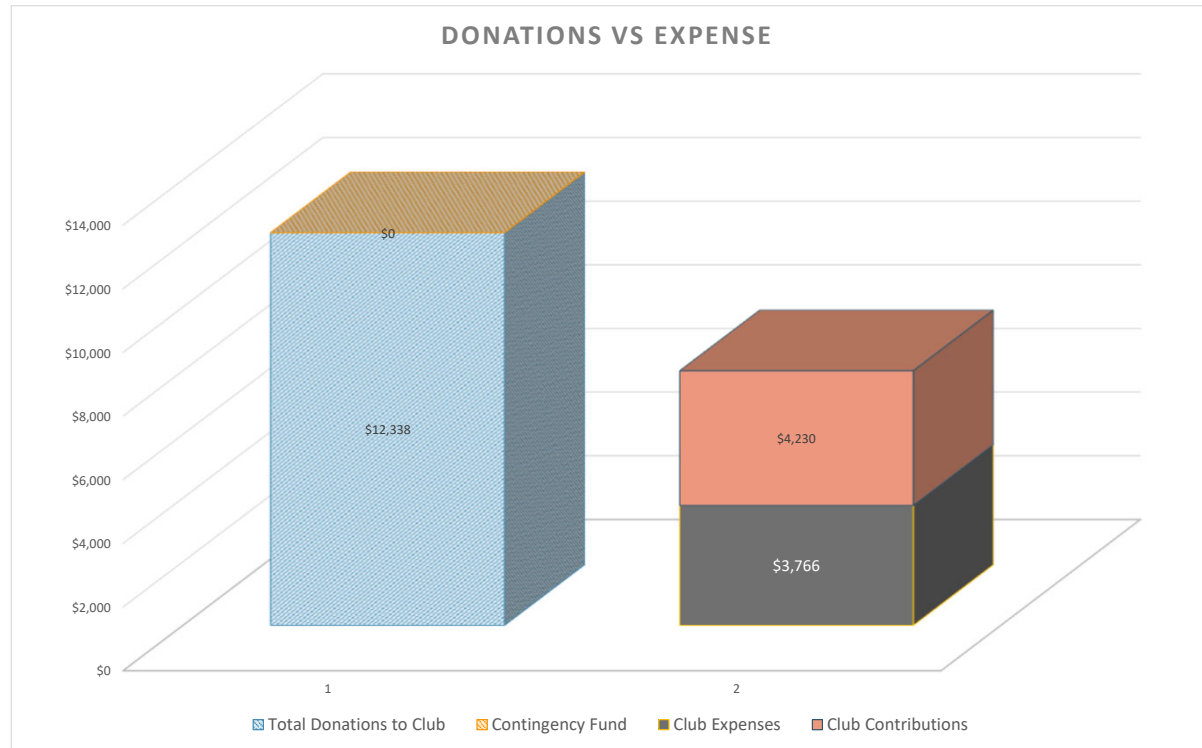
Plattsburgh Sunrise Rotary Club

As of Sep 30, 2023

ACCOUNTS	Sep 30, 2023
Assets	
Cash and Bank	
CBNA CD (\$10K)	\$10,179.89
CBNA CD (\$15K)	\$15,269.83
CBNA CD (\$5K)	\$5,089.94
Community Bank Checking	\$11,680.60
Community Bank Savings	\$27,212.80
Petty Cash	\$100.00
Total Cash and Bank	\$69,533.06
Other Current Assets	
Total Other Current Assets	\$0.00
Long-term Assets	
Total Long-term Assets	\$0.00
Total Assets	\$69,533.06
Liabilities	
Current Liabilities	
50/50 Raffle	\$155.00
Food Shelf Donations	\$191.00
Gingerbread House - Adults & Children	-\$165.00
Paul Harris Award Community	\$1,000.00
Plattsburgh City Beach Wheelchair Project	\$173.22

Liabilities	
Total Current Liabilities	\$1,354.22
Long-term Liabilities	
Total Long-term Liabilities	\$0.00
Total Liabilities	\$1,354.22
Equity	
Retained Earnings	
Profit for all prior years	\$63,837.06
Profit between Jul 1, 2023 and Sep 30, 2023	\$4,341.78
Total Retained Earnings	\$68,178.84
Total Equity	\$68,178.84

Total Donations to Club	\$12,338	
Contingency Fund	\$0	\$3,766
Club Expenses		\$4,230
Club Contributions		\$7,996
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	\$12,338	\$7,996



Customized Attendance Report

Date Range: Aug 01, 2023 To Sep 30, 2023

Name	Aug 01, 2023	Aug 15, 2023	Aug 22, 2023	Sep 19, 2023	Sep 26, 2023	%	Current Type	Notes
Black, Roger	✓	✓	✓	✓	✓	100.00 %	Active	
Brown, Jack	✓	M				100.00 %	Active	Exempted Members Aug 24, 2015
Chandler, Matthew	✓	✓	M	✓	✓	100.00 %	Active	
Csorny, Ann	✓	✓	M	M	M	100.00 %	Active	
Dahlen, Joanne	✓	✓	✓	✓		80.00 %	Active	
Dahlen, Kjell	✓	M	✓			100.00 %	Active	Exempted Members Aug 24, 2015
DeFayette, Tom	M	✓	✓			60.00 %	Active	
DeSnyder, Jake	M	✓	M	✓		100.00 %	Active	Exempted Members Aug 24, 2015
Duley, Kathy		M				100.00 %	Active	Exempted Members Feb 02, 2017
Eppler, Kathy	M	M		M	✓	100.00 %	Active	Exempted Members Apr 07, 2022
Fisher, Connie	✓	✓	✓	✓	✓	100.00 %	Active	
Giltz, Randy	M	M	✓	M	M	100.00 %	Active	
Grindle, Bruce		M				100.00 %	Active	Exempted Members Aug 24, 2015
Hulbert-Bruce, Allison		M				20.00 %	Active	
Karam, Nadine						0.00 %	Active	
Kline, Jessica	✓	✓	✓	✓	M	100.00 %	Active	
LaBombard, Tom		✓		✓	✓	100.00 %	Active	Exempted Members May 01, 2016
LeBlanc-Durocher, Susan	✓	✓	✓	✓	✓	100.00 %	Active	
Loreman, Thom	✓	M	✓			60.00 %	Active	
McDowell, Eric	✓	M	✓	✓	✓	100.00 %	Active	
Neureuther, Ph.D., CSCP, Brian	✓		✓	✓	M	80.00 %	Active	
Prescott, Jeff	M	✓	M	✓	✓	100.00 %	Active	
Queguiner, Libby	M	M	✓	M	✓	100.00 %	Active	
Reitsema, Wouter						0.00 %	Active	
Robert, Adam	✓	M	✓	✓	✓	100.00 %	Active	
Total: 29 members								

Name	Aug 01, 2023	Aug 15, 2023	Aug 22, 2023	Sep 19, 2023	Sep 26, 2023	%	Current Type	Notes
Senecal, Michelle	✓	✓	M	✓	✓	100.00 %	Active	
Snook, James	✓	✓	✓	✓	✓	100.00 %	Active	
Sterling, Joan						0.00 %	Active	
Varin, Brittany	M	M	M	✓	✓	100.00 %	Active	
Total: 29 members								

Note: ✓ indicates that the member attended this meeting.

M indicates that the member has a makeup assigned to this meeting.

[Empty] indicates that the member missed this meeting.

Purple indicates that the member was on Leave of Absence during this meeting.

Blue indicates that the member is Exempted or Excused as of this meeting.

Gray indicates that the member was inactive during this meeting.

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Report Date: Oct 09, 2023