



Board Meeting Agenda

April 11, 2023

- I. Call to order
- II. Approval of last month's meeting minutes
- III. Approval of treasurer's report
- IV. 2023-2024 Officer positions, board seats
- V. Meeting Venue & Food
 - a. Coffee only option
 - b. Consider location without meals
- VI. Partnership with the Rotary Club of Gaborone Botswana
- VII. Feedback on mentoring new members - initial experience
- VIII. Rotary Youth Leadership Award
- IX. Old business
- X. New Business
- XI. Adjourn

Plattsburgh Sunrise Rotary Board Meeting Minutes

3/14/2023

Present;

President Eric McDowell, Roger Black, Jim Snook, Jeff Prescott, Adam Robart, Sue LeBlanc-Durocher

Call to order; 7:34

Minutes from February 14, 2023 were reviewed with Jim Snook making a motion to accept the secretary's report and Jeff Prescott seconded, motion carried

Treasurer's report

Discussion of CD's that were created at Community Bank with 3.5% interest were made with no other questions or concerns, Jim Snook made a motion to approve this report and Roger Black seconded, motion carried.

2023-2024 Officer positions

Ann Marie Csorny will be a member at large

Adam Robart will also be a member at large replacing Kathy Snow immediately

The nominations committee will reach out to Michelle Senecal and Jessica Kline in regards to their continuation of their positions as Board Secretary and Club Treasurer.

Roger Black made a motion to approve Adam R. as a member at large immediately, to replace Kathy Snow with Jim Snook seconding, motion carried. Adam R. will hold this position from 3/14/2023- 6/30/2025.

The board is planning to have a discussion with the club about members interest in joining the board.

Participation of Outdoor Wall Art project with Plattsburgh Noon Club. The project will start in July with a postcard design, "Welcome to Plattsburgh" painted on the north wall of Aleka's restaurant on Margaret St with the Rotary symbol. The cost is \$10,000 which Plattsburgh Noon Club is applying for a \$2500 grant and is asking us to split the balance of \$7500.

President Eric will reach out to President Ken of Plattsburgh Noon Club for clarification on what other funding is coming in for this project from the city and other sources.

Youth Leadership-RYLA

Tom Defayette was unable to attend this meeting, however, is working on nominations at this time. He will share with us what is happening at a later date. The board had approved \$250 for this previously.

Old Business

Sherry Snow from CV-TEC has started the Mayor's Cup t-shirt contest and is hoping to have the top 10 designs available for print this year. The funds raised will be shared with our club. Jessica and President Eric shared that CV-TEC would also like to host the Mayor's Cup t-shirt contest winners with the Mayor and media.

New Business

None

Adjournment 8:26 Jeff Prescott making a motion and Jim Snook seconding it, motion carried.

**Plattsburgh Sunrise Rotary
Treasurer's Report
March 31, 2023**

Assets

Cash on Hand (Change for Raffle/Foodshelf)	\$	100.00
Checking Account - Community Bank	\$	7,140.77
Savings Account - Community Bank*	\$	27,115.01
CBNA CD	\$	5,000.00
CBNA CD	\$	10,000.00
CBNA CD	\$	15,000.00
 Total Checking, Savings & CD's	 \$	 64,355.78
 Fixed Assets		
Projector/Screen/Stand	\$	500.00
 Total Assets	 \$	 64,855.78

Liabilities

50/50 Raffle 3/31/2023	\$	155.00
Paul Harris Fellow Award - Community Member	\$	1,500.00
Food Shelf Donations	\$	72.00
Plattsburgh City Beach Wheelchair Project	\$	4,834.00
Accounts Payable (Checks not cleared)	\$	184.38
Total Liabilities	\$	6,745.38

*Community Bank includes \$3000 for the Pavilion Project

**Plattsburgh Sunrise Rotary
Treasurer's Report
March 31, 2023**

Expenses since February 28, 2023 Report

MHAB 2/28, 3/7, 3/28	\$	494.91
Easy Self Storage	\$	90.00
NYS Sales Tax (Mayors Cup T-Shirt 2022)	\$	151.32
Jack Fisher Endowment Fund	\$	1,000.00
United Way of the Adirondack Region	\$	1,000.00
Loreman's (Large Check)	\$	65.00
Brittany Varin (Conf Reg Exp Reimbursement)	\$	184.38
Actual Meeting Room Revenue thru 3/31	\$	3,043.50
Actual Meeting Room Charges thru 3/31	\$	(3,122.21)
Net Profit/(Loss)	\$	(78.71)

Annual Membership Dues	
Members Billed	27
Members Paid	27
% Collected thru 3/31/2023	100%

SUNRISE ROTARY
Budget vs Actual
2022-2023

	2022-2023		
	2022-2023		
	Final Budget	Actual YTD	
	Jul'22 - Jun'23	Jul'22 - Mar'23	
Income			
4000 · Member dues	\$4,950	\$4,158	
4010 · Mayor's Cup	\$12,000	\$11,651	
4024 · Super Bowl Squares	\$1,500	\$1,500	
4028 · Community Sale Fundraiser	\$3,000	\$0	
4026 · Fundraiser/Donations	\$500	\$0	
4027 · Meeting Room Revenue	\$0	\$2,909	
4040 · 50/50 Raffle, Fines	\$0	\$184	
4100 · Interest income	\$15	\$63	
Total Income	\$21,965	\$20,465	
Expense			
4050 · Holiday Party/Annual Dinner	\$0	\$20	
4060 · Paul Harris Award	\$1,540	\$0	
5000 · CVPH Foundation Gaming Cart	\$0	\$3,700	
5000 · Charitable donations & projects	\$4,000	\$3,151	*Increased Budget to \$5000
5001A · Soup Kitchen/Foodshelf	\$500	\$83	
5002 · Membership Committee	\$500	\$0	
5003A · Polio Fundraiser	\$100	\$0	
5003B · Foundation Committee	\$150	\$0	
5005 · International Service Donations	\$4,000	\$4,500	*Increased Budget to \$5000
5006 · Mayor's Cup Expense	\$3,000	\$3,128	
5007 · Youth Services	\$0	\$145	
5010 · Dues	\$4,455	\$3,667	
5011 · RYLA	\$250	\$0	
5012 · Meeting Expense	\$500	\$0	
5014 · Meeting Room Expense	\$0	\$3,122	
5015 · Miscellaneous	\$500	\$103	
5023 · Bank Service Charges	\$75	\$56	
5025 · Conference expense	\$600	\$184	
5030 · Supplies	\$250	\$82	
5031 · Storage Expense	\$0	\$649	
5036 · Accounting	\$0	\$0	
5040 · Postage	\$150	\$182	
5045 · Website	\$750	\$795	
Total Expense	\$21,320	\$23,567	
Net Income	\$645	-\$3,102	

Balance Sheet

Plattsburgh Sunrise Rotary Club

As of Mar 31, 2023

ACCOUNTS	Mar 31, 2023
Assets	
Cash and Bank	
CBNA CD (\$10K)	\$10,000.00
CBNA CD (\$15K)	\$15,000.00
CBNA CD (\$5K)	\$5,000.00
Community Bank Checking	\$7,140.77
Community Bank Savings	\$27,115.01
Petty Cash	\$100.00
Total Cash and Bank	\$64,355.78
Other Current Assets	
Total Other Current Assets	\$0.00
Long-term Assets	
Total Long-term Assets	\$0.00
Total Assets	\$64,355.78

Liabilities	
Current Liabilities	
Accounts Payable	\$184.38
50/50 Raffle	\$155.00
Food Shelf Donations	\$72.00
Gingerbread House - Adults & Children	-\$165.00
Paul Harris Award Community	\$1,500.00

Liabilities	
Plattsburgh City Beach Wheelchair Project	\$4,834.00
Polio Tulip Fundraiser	\$100.00
Total Current Liabilities	\$6,680.38
Long-term Liabilities	
Total Long-term Liabilities	\$0.00
Total Liabilities	\$6,680.38

Equity	
Retained Earnings	
Profit for all prior years	\$60,777.57
Profit between Jul 1, 2022 and Mar 31, 2023	-\$3,102.17
Total Retained Earnings	\$57,675.40
Total Equity	\$57,675.40

Profit and Loss

Plattsburgh Sunrise Rotary Club

Date Range: Jul 01, 2022 to Mar 31, 2023

ACCOUNTS	Jul 01, 2022 to Mar 31, 2023
Income	
Annual Dinner / Paul Harris Dinner	\$80.00
Donations, 50/50, Happy \$\$	\$184.15
Interest Income	\$63.43
Mayor's Cup	\$10,439.49
Mayor's Cup - T-Shirt Sales	\$1,212.00
Meeting Room Revenue	\$2,908.50
Member Dues	\$4,157.50
Super Bowl Squares	\$1,500.00
Total Income	\$20,545.07
Total Cost of Goods Sold	\$0.00
Gross Profit	\$20,545.07
As a percentage of Total Income	100.00%
Operating Expenses	
Annual Dues	\$3,667.02
Bank Service Charges	\$55.55
CVPH Foundation ER Gaming Cart	\$3,700.00
Charitable Donations & Projects	\$3,150.92
Conference Expense	\$184.38

Operating Expenses	
Food Shelf/Soup Kitchen	\$83.00
Holiday Event	\$100.00
International Service Donations	\$4,500.00
Mayor's Cup Expense	\$3,127.69
Meeting Room Expense	\$3,122.21
Miscellaneous Expenses	\$103.45
Postage	\$182.00
Storage Expense	\$649.15
Supplies	\$81.95
Website Expenses	\$794.92
Youth Exchange	\$145.00
Total Operating Expenses	\$23,647.24
Net Profit	
As a percentage of Total Income	-\$3,102.17 -15.10%

Customized Attendance Report

Date Range: Feb 01, 2023 To Mar 31, 2023

Name	Feb 21, 2023	Feb 28, 2023	Mar 07, 2023	Mar 28, 2023	%	Current Type	Notes
Black, Roger	✓	✓	✓	✓	100.00 %	Active	
Brown, Jack					100.00 %	Active	Exempted Members Aug 24, 2015
Chandler, Matthew	–	–	–	✓	100.00 %	Active	
Csorny, Ann	✓	✓	M	M	100.00 %	Active	
Dahlen, Joanne					0.00 %	Active	
Dahlen, Kjell					100.00 %	Active	Exempted Members Aug 24, 2015
DeFayette, Tom	✓	M	✓		75.00 %	Active	
DeSnyder, Jake					100.00 %	Active	Exempted Members Aug 24, 2015
Duley, Kathy					100.00 %	Active	Exempted Members Feb 02, 2017
Eppler, Kathy	M	✓		✓	100.00 %	Active	Exempted Members Apr 07, 2022
Fisher, Connie	✓	✓	✓	✓	100.00 %	Active	
Giltz, Randy	✓	✓	M	✓	100.00 %	Active	
Grindle, Bruce					100.00 %	Active	Exempted Members Aug 24, 2015
Hulbert-Bruce, Allison		M	✓		50.00 %	Active	
Karam, Nadine		✓	M		50.00 %	Active	
Kline, Jessica	✓	✓	✓	M	100.00 %	Active	
LaBombard, Tom	✓	M		✓	100.00 %	Active	Exempted Members May 01, 2016
LeBlanc-Durocher, Susan	✓	✓	M	✓	100.00 %	Active	
Loreman, Thom					0.00 %	Active	
McDowell, Eric	M	M	✓	✓	100.00 %	Active	
Prescott, Jeff	✓	✓	✓	M	100.00 %	Active	
Queguiner, Libby	✓	M	✓		75.00 %	Active	
Reitsema, Wouter	✓				25.00 %	Active	
Robert, Adam	M	✓	✓	✓	100.00 %	Active	
Senecal, Michelle	✓	✓	M	✓	100.00 %	Active	
Total: 29 members							

Name	Feb 21, 2023	Feb 28, 2023	Mar 07, 2023	Mar 28, 2023	%	Current Type	Notes
Snook, James		✓	✓	✓	75.00 %	Active	
Snow, Kathy					0.00 %	Active	
Sterling, Joan			✓	✓	50.00 %	Active	
Varin, Brittany	✓	✓	M	M	100.00 %	Active	
Total: 29 members							

Note: ✓ indicates that the member attended this meeting.

M indicates that the member has a makeup assigned to this meeting.

[Empty] indicates that the member missed this meeting.

Purple indicates that the member was on Leave of Absence during this meeting.

Blue indicates that the member is Exempted or Excused as of this meeting.

Gray indicates that the member was inactive during this meeting.

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Report Date: Apr 07, 2023